



CITY OF Coquille
851 N Central Blvd
Coquille, OR 97423
541-396-2115
541-396-5125 FAX
www.cityofcoquille.org

November 3, 2020 General Election

Candidate Application Packet Coquille City Council

Applications are being accepted for the positions of Coquille Mayor and City Councilor. These positions will be voted on in the November 3, 2020, General Election.

FILING DEADLINE IS 5:00 P.M., AUGUST 25, 2020.

The Coquille City Recorder Jennifer Rose is the Elections Filing Officer for City of Coquille elections.

OPEN CITY OF COQUILLE POSITIONS

Mayor	Currently held by:	Kathi Simonetti
City Councilor	Currently held by:	Julie Nighswonger Hugh Pinkston Kyle Wirebaugh

- All positions are nonpartisan.

TERMS AND CONDITIONS

- Mayor term will serve a two year term beginning in January 1, 2021
- Councilors will serve a four year term beginning in January 1, 2021
- Coquille Mayor and City Council positions are non-paid, voluntary positions.

QUALIFICATIONS AND RESIDENCY REQUIREMENTS

- Any person holding elective office must be a registered voter of the State of Oregon.
- Any person elected to office must have been a legal resident of the City of Coquille continuously during the twelve months immediately preceding the election.
- Any person elected can't work for the City 20 hr/wk or more on a yearly average unless volunteer work.

HOW TO FILE

Please review this information packet, which includes Coquille Municipal Code sections pertaining to filing for office. The following manuals will assist you with the process:

2020 Candidates Manual
2020 Campaign Finance Manual

These publications are available on the Secretary of State's web site at: <http://www.oregonvotes.gov>

Step 1: File Prospective Petition

Complete the two forms listed below and submit them to the City Recorder for approval prior to gathering any signatures and well in advance of the August 25th filing deadline. No filing fees are required to run for City of Coquille offices.

*SEL 101 Candidate Filing Major Political Party or Nonpartisan – marked “**Prospective Petition**”*

*SEL 121 Candidate Signature Sheet – **Nonpartisan***

Written approval from the City Recorder must be received prior to the signature sheets being circulated.

Step 2: Register Campaign Committee

See the Secretary of State's *Candidate “Quick Guide” on Campaign Finance Reporting in Oregon* included in this packet regarding campaign finance reporting requirements.

Step 3: Collect Required Signatures

Upon approval of the prospective petition, the City Recorder will give the candidate a letter authorizing the collection of signatures.

Mayor and City Council candidates must submit at least 20 nominating signatures of registered voters who reside within the City of Coquille.

Candidates should collect additional signatures in the event that some are disqualified.

Oregon law requires that each petition sheet be properly certified by its circulator, who must personally witness each signature.

Petition gatherers should not fill in any information for individual petition signers. Any changes to a petition signer's information must be initialed by the signer.

The candidate will submit the signature sheets (SEL 121) and the letter from the City Recorder authorizing circulation of signature sheets to the City Recorder who will submit the signatures to the County Elections Official for signature verification.

The County Election office will return the signature sheets to the City Recorder.

A candidate must allow sufficient time to have signatures verified before the 5:00 P.M. August 25, 2020 filing with the City Recorder deadline. (Usually 5 business days)

If it is determined that there are not enough valid signatures and the filing deadline has not yet passed, the candidate may submit additional signatures.

Step 4: Complete Filing

Candidates must submit verified signature sheets, authorization letter and a completed SEL 338 Petition Submission to the City Recorder **by 5:00 P.M. August 25, 2020.**

STATEMENT OF ECONOMIC INTEREST (SEI) AND STATE REPORTING REQUIREMENTS

All persons holding office in the City of Coquille are required to file online a Statement of Economic Interest with the Oregon Government Ethics Commission. The annual reports must be filed by April 15 every year of the incumbency of the elected official. Information will be requested concerning sources of income, property, business interests and gifts related to the office. Civil penalties may be imposed for failure to file, or for insufficient information. Please contact the City Recorder's Office for additional information.

ELECTIONS OFFICIALS

City of Coquille (541) 396-2115 X203
Jennifer Rose-Stolz
City Recorder/City Elections Official
851 N Central Blvd
Coquille OR 97423
jstolz@cityofcoquille.org

Coos County Election (541) 396-7610
Coos County Courthouse
250 N Baxter
Coquille OR 97423

Secretary of State's Elections Division (503) 986-1518
141 State Capitol
Salem, OR 97310-0722
<http://www.oregonvotes.gov>

**CITY OF
COQUILLE
2020 SCHEDULE FOR CANDIDATES**

DATE	DESCRIPTION OF EVENT
June 30, 2020 (Wednesday)	First day for candidates to file prospective petition declaring candidacy for November General Election.
August 25, 2020 (Tuesday) 5:00 p.m.	Deadline for candidates to complete filing with sufficient verified petition signatures.
August 28, 2020 (Friday)	Last day for candidate to file withdrawal of candidacy for general election. (Form SEL 150)
NOVEMBER 3, 2020 (Tuesday)	GENERAL ELECTION DAY

Candidate Filing

Major Political Party or Nonpartisan

SEL 101

rev 01/20
ORS 249.031

Filing Dates		Candidate Filing		Candidate Withdrawal	
Primary Election May 19, 2020	First Day to File	September 12, 2019	March 10, 2020	March 13, 2020	
	Last Day to File	March 10, 2020			
General Election November 3, 2020	First Day to File	June 3, 2020	August 25, 2020	August 28, 2020	
	Last Day to File	August 25, 2020			

Filing Information	
This filing is an	<input type="checkbox"/> Original <input type="checkbox"/> Amendment

Office Information	
Filing for Office of:	
District, Position or County:	
Party Affiliation:	<input type="checkbox"/> Democratic Party <input type="checkbox"/> Republican Party <input type="checkbox"/> Nonpartisan
Incumbent Judge (for judicial candidates only):	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Nondisclosure on file

Filing Method			
<input type="checkbox"/> Fee			
Office	Filing Fee	Office	Filing Fee
United States President	n/a	District Attorney	\$50
United States Vice President	n/a	County Judge	\$50
United States Senator	\$150	MSD Executive Officer, MAD Director	\$100
United States Representative	\$100	MSD Councilor	\$25
Statewide Offices	\$100	County Office	\$50
State senator or Representative	\$25	City Office	Set by charter or ordinance
Circuit Court Judge	\$50	Justice of the Peace	n/a
<input type="checkbox"/> Prospective Petition, in lieu of filing fee	Some circulators may be paid		<input type="checkbox"/> Yes <input type="checkbox"/> No

Candidate Information				
Name of Candidate				
First	MI	Last	Suffix	Title
How you would like your name to appear on the ballot				
Candidate Residence / Route Address				
Street Address	City	State	Zip	County
Candidate Mailing Address and Contact Information Only one phone number and an email is required.				
Street Address or PO Box	City	State	Zip	
Work Phone	Home Phone	Cell Phone	Fax	
Email Address	Web Site, if applicable			

Race and Ethnicity Optional	

Occupation (present employment) If not employed, enter "Not Employed".

Occupational Background (previous employment) If no relevant experience, None or NA must be entered.

Educational Background (schools attended)

Complete name of School	Last Grade completed	Diploma/Degree/Certificate	Course of Study

Educational Background (other) Attach a separate sheet if necessary.

Prior Governmental Experience (elected or appointed) If no relevant experience, None or NA must be entered.

Campaign Finance Information Not applicable to candidates for federal office.

A candidate must file a Statement of Organization not later than three business days of first receiving a contribution or making an expenditure and no later than the deadline for filing a nominating petition, declaration of candidacy, or certificate of nomination, whichever occurs first, unless they meet the criteria for an exemption. To meet the criteria, the candidate must serve as their own treasurer, not have an existing candidate committee, and not expect to spend or receive more than \$750 during the entire calendar year (including in-kind contributions and personal funds).

If you have an existing candidate committee you must amend the statement of organization not later than 10 days after a change in information. This includes changes to the election you are active in and the office you are running for.

See the Campaign Finance Manual for the procedural and legal requirements of establishing and maintaining a candidate committee.


Candidate Attestation

By signing this document, I hereby state that:

- I will accept the nomination for the office indicated above;
- I will qualify for said office if elected;
- All information provided by me on this form is true to the best of my knowledge; **and**
- No circulators will be compensated based on the number of signatures obtained by the circulator on a prospective petition

For Major Political Party Candidates

- if not nominated, I will not accept the nomination or endorsement of any political party other than the one named
- I have been a member of said political party, subject to the exceptions stated in ORS 249.046, for at least 180 days before the deadline for filing a nominating petition or declaration of candidacy (ORS 249.031). Does not apply to candidates filing for the office of US President.

 **Warning** Supplying false information on this form may result in conviction of a felony with a fine of up to \$125,000 and/or prison for up to 5 years. (ORS 260.715). A person may only file for one lucrative office or not more than one precinct committee person at the same election. Unless the person has withdrawn from the first filing, **all** filings are invalid. (ORS 249.013 and ORS 249.170)

Candidate Signature _____
Date