

CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
April 7, 2014

COUNCIL PRESENT: Mayor Rowe, Council President Loran Wiese, Councilors Dennis Graham, Susan Heaton, Fran Capehart, Dave Chappelle, and Linda Short.

STAFF PRESENT: City Manager Ben Marchant, Finance Director Dufner, Police Chief Blue, Library Director Conner and City Recorder Collins

PRESS: None

AUDIENCE: A roster of those present is on file in the City Recorder's Office

1. CALL TO ORDER

Mayor Rowe called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. MAYOR COMMENTS

Mayor Rowe said there is 1 open position on the Budget Committee and he would like to appoint David Jennings if council doesn't have any objections; council had no objections to the appointment. David Jennings was appointed to the budget committee for a three year term.

City Recorder Collins swore in Officer Justin Sanne and Officer Charles Hill. Chief Blue gave a brief background on each new officer.

Mayor Rowe attended the 4H Dinner and auction at the community building and saw some other council members in attendance. Local resident, Grant Crimm was recognized by the governor for his public service with a Community Service award and it is great to know that citizens from our area are recognized.

4. COUNCIL COMMENT

Councilor Capehart said she attended the memorial service for former city employee Gary Barone on Sunday. Several city employees attended as did John Higgins the former Public Works Director.

Councilor Short said that she has arranged for the use of a bucket truck from Comspan for the hanging of the city's banners and the Key Club and Kiwanis cleaned the banners. The Carousel Committee had a booth at the Home Builder's Home Show and they were able to get some good exposure in the community. Saturday and Sunday the Wood Carvers will be holding their annual show at Pony Village Mall and the carousel will be hosting a table at the event. Councilor Short requested Grant Crimm speak at the Chamber meeting and would like the City to give him a letter of recognition.

Councilor Chappelle thanked everyone for attending his grandmother's 100th birthday at Figaro's Pizza in March.

Councilor Heaton attended the following meetings: League of Oregon Cities Community Development & Policy Committee meetings in Salem, seed library, garden club and the Coquille Chamber of Commerce. Heaton also attended the Kiwanis Soup Super, Chamber of Commerce ribbon cutting, Coquille Valley Hospital book sale, and the 4-H spaghetti feed and auction.

Councilor Graham said he and Mark Yeater built a box to hold the river walk brick application forms.

5. STAFF REPORTS

Library Director Anne Conner said the library computer migration is still being worked on but is going well. The preschool reading program has done very well and hopes that they receive an award. This Saturday is Trivia Night at 6:00 p.m. at the Community Building, the proceeds will go towards the new library.

Chief Blue presented her press releases and stats for the month of March. An officer had 2 DUII stops on the weekend within 2 hours. Kara was spayed today and Myrtle Vet donated their services. The officer's training this week is on where drugs are likely to be hidden on a traffic start. Officer Hill and Sanne will be attending

the police academy in April and will graduate around August 14th. Councilor Short is concerned that several arrests are made but the people are not kept in jail long enough.

Finance Director Dufner said the current rate of interest is 3.02% on the Reitman Trust fund. There was an error in the budget calendar stating that the publication dates were March 28th and April 9th and they should have been April 2nd and April 9th. Councilor Wiese made a motion to amend the publications dates to April 2nd and April 9th. Councilor Heaton seconded the motion, all voted in favor.

6. CITY MANAGER'S REPORT

Mayor Rowe said City Manager Marchant is attending a conference in Las Vegas.

7. PUBLIC PARTICIPATION

Leslie Anderson, 94571 Elderberry Lane Coquille, Ms. Anderson stated people who use the pool would like to know following:

- what was the difference in the money the pool generated raised from last year to this year since the price was raised so high and believes the price is too high and thinks more people would participate if the price was reduced.
- What happened to the idea of covering the pool and keeping it open in the winter she has suggested using a type of building produced by farm tech.
- People are questioning why it was not opened during Gay 90's, 4th of July, and fair week.
- How many life guards are required for the number of people?

Mayor Rowe asked Finance Director Dufner about the revenue, Dufner said we took in more revenue the last year. During June, July and August the city puts in approximately \$10,000 a month which is why the outside city people rate was raised. The month extension in September cost the city approximately \$20,000. He does not believe that enclosing the pool will keep the pool warm. Councilor Short said that there have been meetings about raising money to cover the pool, but no one has volunteered to lead the project. The number of life guards is based on the number of pool visitors. If we were going to keep the pool open year round it would cost approximately \$100,000. Mayor Rowe said the city faces these challenges on a daily basis to keep all the city services going. The city address this question every year how can the tax payers pay for that, the pool has not been covered because the City cannot afford it. Councilor Short said the slide requires 2 life guards.

Shawn Keiser, 784 N Henry, Coquille said they have limited access to their property. Over a period of time the right of way they have extended and widened it themselves. The truck and trailer has been parked there for 2-3 years and it has not been an issue. He asked if there is any way that they can get a hardship to park the trailer and truck as they do not have the money to put them in storage. Mr. Keiser said they are gone for weeks at a time during the summer for camping and is afraid their vehicles would be towed. Councilor Heaton asked how many drivers are in the household and how many vehicles; he said 2 drivers and 3 rigs (car, van & truck). Councilor Wiese asked what is parked in the right of way; Councilor Graham and Mr. Keiser said all of it. Councilor asked where they would park if there was a fence built on the property line, he said on 8th Street. Councilor Capehart asked if the trailer and truck can be stored somewhere else, they do not have the means. Councilor Capehart said you can't be parked on the right of way. Councilor Short said you don't have any parking at your house, so you park on right of way, Mr. Keiser said yes. Councilor Wiese asked what you have been told to do by the City, he said to move the truck and trailer. Councilor Chappelle asked what he would like to do with the trailer and truck, widen the right of way to make room for parking. Mayor Rowe asked Attorney Muenchrath what is his recommendation; he aid the city says that you cannot park in the right of way but it allows the city council to give permission. Attorney Muenchrath advice is not to give permission because there are many areas that have this issue and if the City of Coquille wants to use that area there is going to be a problem and other problem areas will be asking for the same exception. Mayor Rowe asked where the boat was moved to, Mr. Keiser said to his house in Myrtle Point. Mayor Rowe said the immediate issue is the truck and trailer. Mr. Keiser said that he does not have room in Myrtle Point.

Vern King, 798 N Henry, Coquille said the Keiser's park there quiet often and he owns the property with the white fence and has been denied access to his property. The handicap ramp is out in the middle of the street and they park further to the North and that blocks his property which he plans to improve. Councilor Heaton asked if the ramp is in the right of way, Keiser said yes it is and it was built by the VA and it will be partially dismantled once a family member heals. The private driveway sign leads to Mr. King's personal home. Councilor Heaton feels if Mr. Keiser is allowed to park in the right of way it is going to continue to be an issue at his property and possibly will think that it is alright to park in the right of way. Mayor Rowe said if Mr. Keiser moves the truck and trailer will that resolve the issue, Mr. King said no because the Buick has not been moved in approximately 3 weeks and does he need to call the police every time his drive way is blocked. Mayor Rowe asked Mr. Keiser if he can move one of the cars to Myrtle Point. Councilor Wiese said that unfortunately he is going have to move the items. Councilor consensus was to uphold the current code.

8. CONSENT CALENDAR

- City of Coquille Council Meeting Minutes March 3, 2014

Councilor Capehart made a motion to approve the consent calendar as presented. Councilor Short seconded the motion; all voted in favor.

9. SOUTH COAST DEVELOPMENT COUNCIL PRESENTATION BY JOHN HITT

South Coast Development Council (SCDC) is working on reorganization and would like the City representatives to attend the Annual meeting in June 25th. Part of reorganization process was to refocus and to be more attentive, communicative to our partners in Coos and Curry Counties and Reedsport. One of the major initiative this year will be to work with those business that sell their services outside the market to see how to expand there services. SCDC feels the Jordon Cove project will happen and it will bring growth by bringing new businesses to the area. The SCDC is working on a new website with information that is important to people who would like to have a business in the area. The new website will market the GP site and will be part of a targeted marketing plan for the area. They have advertised for a new director and will have a public event to meet the finalist and give their opinion and hope to have the new person in place by mid May or June. They have invited the City of Coquille to become an invested partner and possibly serve on the board. Councilor Wiese has heard this for about the 4th time and Coquille has not been mentioned in the past. Mr. Hitt said that even if the City does not contribute they will be represented. Mr. Rowe asked who is on the search committee; Coos Bay and North Bend City Manger, one Coos County Commissioner, one member from the Port of Coos Bay and 5 or 6 others. Mayor Rowe asked how many are from the natural resources department, Mr. Hitt believed one. Mr. Hitt distributed information regarding benefits if the City were to partner with SCDC.

10. PUBLIC HEARING ORDINANCE 1491 AN ORDINANCE AMENDING ORDINANCE 145, ENACTED FEBRUARY 2005 BY CHANGING PROVISIONS REGARDING BILLING AND DELINQUENCY AND REPLACING SECTION 13.04.060 OF THE CITY OF COQUILLE MUNICIPAL CODE

Mayor Rowe said the public hearing is regarding Ordinance 1491 amending ordinance 145, enacted February 2005 by changing provisions regarding billing and delinquency and replacing section 13.04.060 of the City of Coquille Municipal Code.

An official recording is being made of what is said at this hearing. Therefore, persons addressing the Council are requested to begin by stating their name and address. Speak clearly into the microphone. Only one person may speak at a time. This is the time for presentation of testimony. No debate is allowed

Mayor Rowe opened the public at 8:19 p.m.

Finance Director Dufner reviewed the ordinance 1491 the change will delete the mailing of friendly reminders and payments will be automatically extended 7 days, which gives the customer the maximum time for an extension.

Beth Newman 1007 N Central Coquille OR., asked if prior agreements would be honored, Finance Director Dufner said yes.

Mayor Rowe closed the public hearing at 8:25 p.m.

11. ORDINANCE 1491 AN ORDINANCE AMENDING ORDINANCE 145, ENACTED FEBRUARY 2005 BY CHANGING PROVISIONS REGARDING BILLING AND DELINQUENCY AND REPLACING SECTION 13.04.060 OF THE CITY OF COQUILLE MUNICIPAL CODE

Councilor Wiese made a motion to adopt ordinance 1491 by title only. Councilor Graham second, all voted in favor.

Councilor Wiese made a motion to adopt ordinance 1491. Councilor Graham seconded the motion.

Councilor Graham - Yes

Councilor Heaton - Yes

Councilor Wiese - Yes

Mayor Rowe - Yes

Councilor Chappelle - Yes

Councilor Short - Yes

Councilor Capehart – Yes

Motion passes by unanimous vote.

12. PUBLIC HEARING ON RESOLUTION 02-2014 A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET TO TRANSFER FUNDS FOR THE EXTENSION OF THE POOL SEASON, TO APPROPRIATE AND TRANSFER FUNDS FOR THE ABATEMENT OF A STRUCTURE ON 4TH STREET, FOR AMBULANCE EXPENDITURES AND ACCOUNT WRITE-OFFS IN EXCESS OF BUDGET; FOR ADDITIONAL TRAVEL AND SUPPLIES ASSOCIATED WITH THE PROMOTION OF COQUILLE AT TRADE SHOW AND ADDITIONAL TRAINING NOT ANTICIPATED AT THE TIME OF THE 2014 BUDGET

Mayor Rowe stated this is a public hearing on a proposed supplemental regarding the transfer of funds for the extension of the pool season. To appropriate and transfer funds for the abatement of a structure on 4th street, for ambulance expenditures and account write-offs in excess of budgeted amounts. For additional travel and supplies associated with the promotion of Coquille at a Trade Show and additional training not anticipated at the time of the 2014 budget adoption.

An official recording is being made of what is said at this hearing. Therefore, persons addressing the Council are requested to begin by stating their name and address. Speak clearly into the microphone. Only one person may speak at a time. This is the time for presentation of testimony. No debate is allowed.

Mayor opened the public hearing at 8:44 p.m.

There was no public comment

Mayor Rowe closed the public hearing at 8:44

13. RESOLUTION 02-2014 A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET TO TRANSFER FUNDS FOR THE EXTENSION OF THE POOL SEASON, TO APPROPRIATE AND TRANSFER FUNDS FOR THE ABATEMENT OF A STRUCTURE ON 4TH STREET, FOR AMBULANCE EXPENDITURES AND ACCOUNT WRITE-OFFS IN EXCESS OF BUDGETED; FOR ADDITIONAL TRAVEL AND SUPPLIES ASSOCIATED WITH THE PROMOTION OF COQUILLE AT TRADE SHOW AND ADDITIONAL TRAINING NOT ANTICIPATED AT THE TIME OF THE 2014 BUDGET

Finance director Dufner said we are correcting some additional expenditures of the pool, trade show training, and demolition of the house on 4th Street. A transfer of \$30,000 from the Fire Fund to the Ambulance fund; which was approved by the Rural Fire District. Dufner said the Rural Fire District Board has agreed to give an additional \$15,000 for the Ambulance Fund if the City matches the \$15,000 from the tax dollars for the next budget year.

Councilor Wiese made a motion to adopt 02-2014 a resolution adopting a supplemental budget to transfer funds for the extension of the pool season, to appropriate and transfer funds for the abatement of a structure on 4th street, for ambulance expenditures and account write-offs in excess of budgeted; for additional travel and supplies associated with the promotion of Coquille at the trade show and additional training not anticipated at the time of the 2014 budget. Councilor Capehart seconded the motion, all voted in favor.

14. ONLINE UTILITY PAYMENT DISCUSSION

Finance Director Dufner said Becky Ryder has prepared a comparison spread sheet and it comes down to two companies one being Springbrook and the other is Express Bill. Dufner recommends Springbrook because it is real time and we can call Springbrook because they provide our accounting software and he believes that the city should absorb the cost because the city will receive the benefit that staff will have fewer payments to process. Mayor Rowe said a lot of people would like to be able to pay by credit or debit. Councilor Heaton asked how long will it take to get a return on investment, Dufner said it will save on the cost of processing.

Councilor Short made a motion to contract with Springbrook to provide online utility payments to the City's Customers and the City will absorb the cost into the water and sewer fund. Councilor Wiese seconded the motion, all others voted in favor.

15. RESOLUTION 03-2014 A RESOLUTION OF THE CITY OF COQUILLE, COOS COUNTY, OREGON DECLARING A MORATORIUM ON ALL FACILITIES THAT SEEK TO DISPENSE MEDICAL MARIJUANA AND ON THE ESTABLISHMENT OR OPERATION OF ANY SUCH BUSINESS IN THE CITY

Attorney Muenchrath said that he feels that an ordinance is more appropriate in this situation and this action will give the city a year to deal with the changes and suggested it be presented at the next council meeting. There was no action taken on resolution 03-2014.

16. DISCUSSION TO PURSUE A TIMBER SALE IN 2014

Mayor Rowe said everyone received information in the packet and City Manager Marchant is looking for direction from the council to have the Forestry Board meet and develop an outline for a timber sale. Mayor Rowe said it would provide some revenue for the City. Council consensus was to have the Forestry Board meet and develop an outline.

17. ADJOURNMENT

Mayor Rowe adjourned the council meeting at 9:00 p.m.

Mayor, Matt Rowe

City Recorder, Rene Collins

**City of Coquille Urban Renewal Agency Meeting
April 7, 2014**

1. CALL TO ORDER

Chairman Wiese called the meeting to order at 9:10 p.m.

2. CONSENT CALENDAR

- **February 3, 2014 Meeting Minutes**

Member Capehart made a motion to approve the urban renewal consent calendar for February 3, 2014. Member Heaton seconded the motion with the correction of changing the word demo to demolition on item 6, all voted in favor as amended.

3. GARDEN CLUB REQUEST FOR PLANTER FUNDING FOR DOWNTOWN

Lowell Thomas, 854 N Elliot, representing Operation Coquille and The Garden club which has formed a committee called the Coquille Beautification Committee was here to request additional sidewalk planters to be placed on 1st Street from Central to Birch Street and to replace the wooden planters. They would like URA to pay for half of the cost of the 16 planters and 8 would be \$5,400 and they will submit a grant application to the Coquille Rotary for the matching funds. The grant funds would be available in July and the planters would be in service at late summer.

Member Short made a motion to approve matching funds of \$5,400 for the purchase of 16 planters to be placed downtown. Member Chappelle seconded the motion, all voted in favor.

Short said the planters need to be placed so that car doors don't hit them. Councilor Short said watering is usually an issue; Mr. Thomas said that it will take one load of water to water the planters downtown which will be done by the volunteers watering the hanging baskets.

4. ADJOURNMENT

Chairman Wiese adjourned the Urban Renewal Agency Meeting at 9:33 p.m.