

**CITY OF COQUILLE**  
**CITY COUNCIL MEETING MINUTES**  
**September 2, 2008**

**COUNCIL PRESENT:** Mayor Steve Britton, Councilor E.N. "Corky" Daniels, Loran Wiese, Linda Short, Fran Capehart, and Bruce Parker.

**STAFF PRESENT:** City Manager Terence O'Connor, Public Works Director John Higgins, Police Chief Mark Dannels, Library Director Anne Conner and City Attorney John Trew

**PRESS:** The World

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office

**1. CALL TO ORDER AND FLAG SALUTE**

Mayor Britton called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. MAYOR'S COMMENTS**

**4. COUNCIL COMMENTS**

Councilor Wiese said he received a call about the hanging baskets saying how wonderful they are. Councilor Hagen and Parker welcomed the Chief Dannels. Councilor Short said the art display has changed in City Hall to tole painting pieces completed by local artists. The dog park raised \$350 at the garage sale and the total raised is \$2,600.00. Councilor Capehart welcomed Chief Dannels and his wife to the community; she and Chief Dannels attended the Retired Police Officers lunch. Councilor Capehart asked for recipes by the end of the week for the Chamber's cookbook. Skating will start the first week of October after the floors are completed. Councilor Parker said Ernie Amling has an old time cookbook that Councilor Capehart might like to see.

**5. STAFF REPORTS**

Chief Waddington thanked everyone for attending the Steak Feed, which raised about \$10,000 and they served 1,400 steaks. The volunteer fire fighters voted unanimously to keep their stipend the same. Councilor Hagen said the Fire Department responded to a fire near her daughter's house and the response time was exceptional. Planner Higgins said the roof will be replaced on the Community Building this year and the project will start in the next two weeks. Public Works Director Higgins and City Manager O'Connor met with the Oregon Department of Geology and Mineral Industries to discuss the process they will be using to take aerial photos in Coos County. The photos will be used to help gather information on slides, earthquakes, and floods. Kelly Church from the community corrections has been working on having parole violators to do their community service here in Coquille. Mayor Britton asked where the City is on sewer connections; Higgins said when the funding is secured, in possibly 6 months, DEQ may allow 5 and after the design maybe a few more. Public Works Director Higgins said there is a list and it is on a first come first served basis. Library Director Conner said the committee has considered the McKay's building with the cost being \$365,000 and Les Schwab possibly would sell it on term. The City Manager said about \$32,000 a year is available to pay on the property. The timing of buying the property may not qualify as a match for a grant if the property has been owned for several years. Chief Dannels thanked everyone for such a warm welcome to the community. He met with all the Police Department staff and wanted everyone to know he will be earning the community's respect.

**6. CITY MANAGER'S REPORT**

City Manager O'Connor said the work for 1<sup>st</sup> Street and sidewalks on Central are out to bid. There is a special Council Meeting scheduled for September 19, 2008 for accepting and awarding the bids. The construction should start around the first of October with a 60-90 day completion date. The bid will include an option to include a second section from Baxter to Collier.

The Chamber of Commerce is seeking City approval to hold a Harvest Moon Pie Contest and Auction at the Community Building in the small auditorium on Saturday November 1, 2008. The Chamber is also requesting the City co-sponsor this event by waiving the fees. Councilor Wiese made a motion to approve the use of the community building at no charge on November 1, 2008 to the Chamber of Commerce. Councilor Hagen seconded the motion; all voted in favor.

Charter Communication is seeking to renew their land lease with the City. They lease 872 square feet, which is located next to the City's water plant on Crystol Creek Lane. The current lease is \$1,000 year. The proposed lease is for 5 years at \$1,030 with an annual escalation of the rent by 3%. Charter pays the City of Veneta \$257.50/mo or \$3,090/yr with the rate going to \$3,182.76/yr in October, a 3% increase. City Manager O'Connor believes it would be reasonable to seek a higher rate compared to what Veneta receives if council is agreeable. Council directed O'Connor to proceed with the proposal.

City Manager O'Connor said he wanted to clarify that Operation Coquille is a citizen organized, operated and privately led organization. The City of Coquille and City Council have no administrative, financial or oversight responsibilities to Operation Coquille. The City, like others in the community, has donated funds to provide insurance for the watering truck and flower basket supplies. The City wants the public to know they support the goals and desires of Operation Coquille, but they have no control over its programs, personnel or officers.

## **7. PUBLIC PARTICIPATION**

None

## **8. CONSENT CALENDAR**

- A. City Council minutes from July 23, 2008
- B. City Council minutes from August 4, 2008

Councilor Capehart made a motion to approve the consent calendar. Councilor Short seconded the motion; all voted in favor.

## **9. PRESENTATION AND SWEARING IN OF NEW POLICE CHIEF.**

Deputy Recorder Collins administered the Oath to Police Chief Mark Dannels

## **10. RESOLUTION 18-2008 A RESOLUTION PERTAINING TO TRAFFIC AND PARKING IN THE CITY OF COQUILLE, COOS COUNTY, OREGON.**

Sergeant Smith said the Safety Committee met and recommended the approval of 3 parking spaces on North Birch Street between W. 1<sup>st</sup> Street and W. 2<sup>nd</sup> Street.

Councilor Wiese made a motion to adopt resolution 18-2008 pertaining to traffic and parking in the City of Coquille, Coos County. Councilor Daniels seconded the motion; all voted in favor.

## **11. APPLICATION FOR CARD ROOM LICENSE BY BRIAN T. NELSON**

Councilor Hagen motion to approve the card room license to Brian T. Nelson. Councilor Capehart seconded the motion; all voted in favor.

## **12. DISCUSSION OF PROPOSED SALE OF GP PARCEL TO COOS-CURRY ELECTRIC COOPERATIVE FOR OFFICE AND WAREHOUSE PURPOSES**

If Coos Curry Electric purchases 2.67 acres of the GP property, they would be selling their current building which they have occupied for the past 70 years. They are looking at 5 properties for building sites and prefer Coquille. The site would be raised to street level with an estimated cost of the building to be 1.2 million. The warehouse is constructed of concrete. Councilor Parker asked if their current building still had tanks in the parking garage. Mr. Meader said the tanks were removed approximately 20 years ago. They would like to be in the new building as soon as possible and relocate their Norway warehouse so they can rebuild their substation. City Manager O'Connor said even though they are a coop they still pay City and County taxes.

Councilor Wiese asked what the next step is and City Manager O'Connor said he would like the Council's consent to move forward. He also reported McKay's is working on the preload plan for their site. Council said the public hearing could be at the next Council Meeting, October 6, 2009.

**13. REQUEST FOR FEE WAIVER FOR USE OF COQUILLE COMMUNITY BUILDING BY ANASTASIA SAVENKO-MOORE FOR DANCE INSTRUCTION AND OCCASIONAL SEMINARS**

Ms. Savenko-Moore said her group is looking for rooms available to use to provide several types of classes including dance and art. They have sponsored an art competition for the past 4 years and this is the 5<sup>th</sup> year anniversary and they would like to display some of the art at the community building. Mayor Britton asked if the schools would be a better place to hold the activities and suggested she attend the school board meeting and ask for the use of the school. Ms. Savenko-Moore said they want to include other communities including Myrtle Point and Powers, but feel the community center would be a good location because adults are being taught. She has masters in arts and art history has worked in theatre and education.

Nancy Keller, Rink Creek, asked why the classes couldn't continue at the community building; it has a wood floor, which is needed for the dance class. The ballroom class has about 20 participants and folk dancing has had about 10 people. Washington School leased for \$400 a month plus insurance and utilities. They have registered as non-profit.

Councilor Wiese said there needs to be a monthly plan for the use of the Community Building. Councilor Wiese made a motion to approve staff recommendation on the rental of the community building on a month-by-month basis at the cost of \$25 a week or \$100 a month. Councilor Short seconded the motion; all voted in favor.

Mayor Britton presented Fire Chief Waddington with a 20- year service appreciation certificate.

**14. ADJOURNMENT**

Mayor Britton adjourned the Council Meeting at 8:23 p.m.

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**Mayor, Steve Britton**

**ATTEST:** \_\_\_\_\_  
**Deputy Recorder**

**CITY OF COQUILLE  
URBAN RENEWAL AGENCY MEETING  
September 2, 2008**

**1. CALL TO ORDER**

Urban Renewal Chairman Wiese called the meeting to order at 8:24 p.m.

**2. APPROVAL OF MINUTES**

Urban Renewal minutes from June 2 and June 18, 2008

Member Britton made a motion to accept the June 2 and June 18, 2008 Urban Renewal minutes. Councilor Hagen seconded the motion; all voted in favor.

**3. DISCUSSION OF PARTICIPATION IN SO. MILL AVENUE EXTENSION AND STREET LIGHTING IN SUPPORT OF COOS-CURRY ELECTRIC DEVELOPMENT OF A 2.67-ACRE PARCEL ON GP SITE**

City Manager O'Connor said part of the discussion with Coos Curry Electric Coop (CCEC) was to extend So. Mill Road 500 feet. The city does not have the resources to participate in the extension, although the Urban Renewal Agency has the means of sharing the cost of the extension. If the proposal is approved, the URA could get a small loan from the League of Oregon Cities lo-cap capital projects loan program and it could be repaid through the funds received yearly. CCEC said everything would be in the building except some poles that are stacked on a bunker. The road will be designed for high weight and traffic, which will meet the standards of the previous road built. Others who will build along that road would be responsible for a share of the road. The project does meet the URA plan under both the transportation and public facilities goals and objectives. Funding for the decorative street lighting could be included in the LOC loan. The URA board directed City Manager O'Connor to continue the negotiations with CCEC.

**4. ADJOURNMENT**

Chairman Wiese adjourned the meeting at 8:30 p.m.

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Chairman, Loran Wiese

ATTEST: \_\_\_\_\_  
Deputy Recorder