

CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
August 4, 2008

COUNCIL PRESENT: Mayor Steve Britton, Councilor E.N. "Corky" Daniels, Loran Wiese, Linda Short, Fran Capehart, and Bruce Parker.

STAFF PRESENT: City Manager Terence O'Connor, Public Works Director John Higgins, Finance Director Chuck Dufner, Sergeant Pat Smith, Library Director Anne Conner and City Attorney John Trew

PRESS: Coquille Community News, The World

AUDIENCE: A roster of those present is on file in the City Recorder's Office

1. CALL TO ORDER AND FLAG SALUTE

Mayor Britton called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. MAYOR'S COMMENTS

4. COUNCIL COMMENTS

Councilor Capehart said the steak feed was a success with over 1,300 dinners and the weather was great. Councilor Short said last week the dog park committee cleaned and staked the area. There will also be a "Future Home" sign placed on the site. She encouraged everyone to fill out the Pool Survey because it will help with technical support grant that can be applied for. She explained how she was involved in the selection process of the Police Chief and said she was impressed with the applicants. Councilor Hagen said the Hospital Sign on Baxter is not visible and the steak feed and car show were great. Councilor Wiese and Daniels said the steak feed was wonderful. Councilor Daniels also took part in the Police Chief selection and said he thought it went well.

Mayor Britton introduced Mr. Elliot from the National Guard who represented Employer Support of the Guard and Reserve (ESGR). Mr. Elliot presented a "Statement of Support for the Guard and Reserve" to the City. Officer Sanborn is a reserve at this time.

Councilor Wiese made a motion to appoint Mr. Kirk as the small cities representative to the Coos County Library District Board. Councilor Hagen seconded the motion; all voted in favor.

5. STAFF REPORTS

Planner Higgins thanked the Council for attending the joint session with the Planning Commission. Councilor Wiese asked if Public Works could store the rubber that is at Washington School. Planner Higgins said that the City has not found a place to store it at this time. Councilor Hagen said she would like the sawdust removed from Lincoln School and have the rubber put there. Mayor Britton said he has some tubs that can be used for storage until it can be relocated. Library Director Conner said they are working on putting the new library in the McKay's building. On August 10, 2008 the annual wine trip will take place from 1:00 to 5:00. Sgt Smith said 5 of the 6 police cars are identical at this time and 6th will be completed in the next 2 weeks. Mayor Britton said the cars are leased and supplied for the officers to drive home. Sgt. Smith thanked the Mayor for donating the new light bars for the police cars. He also announced that National Night Out is Tuesday starting at 2:00 at the High School. Finance Director Dufner said the investment account is still earning over 5%.

6. CITY MANAGER'S REPORT

City Manager O'Connor said the City has made a conditional offer to Mark Dannels of Sierra Vista Arizona and he has accepted. He was immediately interested in getting involved in the community and will be arriving on August 17, 2008. The background check will include criminal, family, financial, educational information and a personal interview.

The City's ISO rating verification will remain at a 4/8B after 3 years of submitting additional information. The only way to increase the rating for the City would be to add a manned second fire hall.

The First Street paving project from Adams to Collier would not only need an overlay due to subsurface failure as well as drainage and sidewalk issues. The estimate cost for to repair the 2 blocks is 539,00-581,000; the City has \$350,000 available. The estimated cost for doing the first block of 1st from Adams to Baxter is \$299,130. Because the County does not have a crew to do drainage catch basin adjustments, the Engineers believe the project will require traditional bidding and contracting.

The secondary area was around 9th and Gould and 9th and Folsom. The third is 7th from Collier to Elliot, which would be done through the County as it presents fewer issues of drainage and no sidewalk issues.

Staff had identified two sidewalk problem areas; the sections are on Central between 1st and 2nd streets from Truffles and the sidewalk on the opposite side of the street.

Staff requests a motion from Council to proceed with placing the 1st street project. Mayor and Council directed staff to continue with the 1st Street project.

Mayor Britton said the Volunteer Fire Fighters are paid \$3.00 if they are called to a fire and \$5.00 for drill nights, and suggested an increase in the stipend due to the fuel prices. The City Manager said he has asked Fire Chief Waddington to survey what other Cities are paying their volunteers.

7. PUBLIC PARTICIPATION

Nancy Keller, 94117 Rink Creek Lane, showed the National Night out Schedule and commended Officer Bryant on his hard work. There will be bicycle and helmet giveaways, Free BBQ, dunk tank, helicopter demo, child ID program, carnival games, and a dance.

The Educational Enhancement Program has moved into the Washington School and is hoping to bring a lot of programs including art, chess, languages, folk and ballroom dancing and many more learning opportunities. Volunteers are needed to help with the program.

8. CONSENT CALENDAR

- A. City Council minutes from July 7, 2008
- B. Special City Council Minutes of July 23, 2008
- C. Resolution 17-2008 Designating Handicapped Space on 2nd Street

Councilor Daniels made a motion to approve the consent calendar. Councilor Wiese seconded the motion; all voted in favor.

9. Request by Rich Fish for the City to provide handicapped access on the NW corner of Central Blvd and 2nd Street.

Mr. Fish, 94458 Rink Creek Lane, asked what the City is planning to do about the corner at US Bank to meet with the handicap accessibility standards. City Manager O'Connor said the project was bid in 2005 at the cost of \$35,000 for the corner, Due to the cost the bid was not awarded. The current engineer estimate is \$44,868 based on past experiences and contractor's comments from previous bid. The closest handicap entrance is at the corner by the flower shop; the other three corners opposite US Bank have handicap access. To fulfill the request for handicap access the curb line would have to be redesigned and a significant amount of the area would be disturbed, lessening the width of the street by 5 feet and possibly parking. O'Connor said that it is City Council choice which sidewalk project they would like to complete this year. The City Manager reviewed the proposal to repair 1st Street. Mr. Fish said the City has a plan that has been completed and the state does require that you follow through on your plans for handicap access. He feels the City has the responsibility to protect the Citizens and feels the corner is a hazard and the property owners are responsible for the sidewalks. Mayor Britton said the City has to prioritize the repairs, which included sidewalk repair and handicap access. The Mayor said the citizens would see some improvements due to the revenue generated by the Business License Tax.

10. Request by Julia Colman for a Taxicab License

The City Manager discussed the requirements and findings of the due diligence. The finding showed that a citation was issue to Ms. Colman in May from Coos Bay Police Department for an open container violation, and was found guilty in court. The City code does not apply in this case because it occurred prior to the application for a City License. The insurance requirements have been met and any additional drivers would have to be approved by Council.

Councilor Hagen made a motion to approve the Taxicab License to Julia Colman. Council Parker seconded the motion. Councilor Short voted no; all others voted in favor.

11. Community Building Roof Project – bid acceptance and bid award

Mr. Stark, Senior Staff Architect HGE Architects, showed a sample of single ply system. He did not have a sample of the built-up system; both do carry a 20-year warranty. The built-up system is a 3 ply of asphalt saturated felt, with a cap sheet with minerals. This type of roof can expand and contract with different conditions. The current roof is a build-up system and is approximately 30 years old. Mr. Stark said the built-up product would need to be replaced after 30-35 years or the 60-mil PVC single ply should be replaced in 22-25 years. You can also put a single ply over another single ply without voiding the warranty.

Councilor Wiese made a motion to accept the bid from Umpqua Roofing of \$98,950 and a bid from McMurray & Sons Inc of \$70,068. Councilor Hagen seconded the motion; all voted in favor.

Councilor Wiese made a motion to award the bid to McMurray & Sons Inc, schedule B, in the amount of \$70,068. Councilor Hagen seconded the motion. Mr. Stark said the roof could be patched if necessary. All council members voted in favor.

12. Executive session pursuant to ORS 192.660 (1)(e) for the purpose of conferring with persons designated by the governing body to conduct real property transactions

Mayor Britton announced that the City Council would meet in executive session pursuant to ORS 192.660 (1)(e) for the purpose of conferring with the person designated by the governing body to negotiate real property transactions. It was explained that representatives of the news media and designated staff shall be allowed to attend, but all members of the audience are asked to leave the room. The news media cannot report on the deliberations from the executive session and no decision will be made in executive session. The executive session was opened at 9:05 p.m. Executive session was closed at 9:40 p.m.

13. Adjournment

Mayor Britton adjourned the Council Meeting at 9:41 p.m.

Mayor, Steve Britton

ATTEST: _____
Deputy Recorder