

CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
September 6, 2011

COUNCIL PRESENT: Mayor Matt Muenchrath, Council President Loran Wiese, Councilors E.N. “Corky” Daniels, Fran Capehart, Tim Spanberger, Linda Short and Bryan Baird.

STAFF PRESENT: City Manager Terence O’Connor, Finance Director Chuck Dufner, Police Chief Janice Blue, Public Work & Planning Director Kevin Urban, Library Director Anne Conner, City Attorney John Trew and Deputy Recorder Rene Collins.

PRESS: The World

AUDIENCE: A roster of those present is on file in the City Recorder's Office

1. CALL TO ORDER

Mayor Muenchrath called the meeting to order at 7:02 p.m.

2. PLEDGE OF ALLEGIANCE

3. MAYOR COMMENTS

Mayor Muenchrath said it was a great summer and the kids are back in school. There are a few more festivals coming up and hopefully we will hear more about them tonight.

4. COUNCIL COMMENTS

Councilor Wiese said Friday is the Coquille High School Hall of Fame football game and Saturday is the Hall of Fame dinner and induction ceremony.

Councilor Short said she is concerned and would like to discuss the following issues: Gay 90s train Caboose, downtown stores, Noslers Building, boat & car ordinance, motel & visitors tax. Having the train at the Gay 90s and there is room for advertising and it could possibly be used for transporting people to the Gay 90s and possibly the tour of homes, the cost is approximately \$1,200. I would like to get some more information. Mayor Muenchrath feels like the topics Councilor Short would like to talk about each need time to be discussed and would like to add agenda item 7B to discuss the six items she is concerned about if council has no objections; there were none.

Councilor Capehart said the opening of the river walk’s bids next week, and the Veterans Stand Down is Friday in Empire. The theme for the Christmas parade is Circus Christmas in Coquille and will be held on Saturday December 3rd. Oktoberfest is being held on October 8th. Chief Blue asked Council if they are willing to help with the cost of the lights for the tree in front of the community building.

Councilor Baird attended the downtown studio event fundraiser and had a good time. The covered playground at the middle school is complete and is also being used for shade. He will not be at the October Meeting as he will be hunting.

5. STAFF REPORTS

City Manager O’Connor said that Chief Waddington is the current soccer coach and he had 29 boys turn out and they beat Ashland and Phoenix last week and lost one other game.

Public Works Director Urban showed a version of the new safety shirts and hats that the public works crew will be wearing. The idea is to have the trucks the same color and logos to identify them. Mayor Muenchrath asked about the new floating dock. Urban said it is in process; they are being built.

Library Director Conner she said that Sherri Erwin did a great summer reading program and the kids really enjoyed it.

Police Chief Blue had nothing to add to her report. Mayor Muenchrath asked how the meeting with SWOCC went and she said great and they will be working them to help design the program.

Finance Director Dufner said he is waiting on more information to proceed on the URA bond. A new Seattle Northwest report was included in your packet and it gives you a lot of detail about our investments. He received a letter from the State Local Government Investment Board saying that you need to review your investments due to the down grade of US Securities. Our investments are fine because our policy states we may purchase investments using the ORS 294.035 guidelines which include US obligations.

6. CITY MANAGER'S REPORT

City Manager O'Connor said last week there was a pre-bid meeting for the aquatic center; 15 contractors attended. He requested council to hold a special council meeting on Sept 15th, the day after the opening due to weather concerns and the building of the new facility. After the bid is awarded there is 7 day appeal period. O'Connor is cautious about the funding as there are always unforeseen things as in any project. The river walk bids will be opened on the 8th and they can also could be accepted and awarded on the Sept 15th. Council would like to have the meeting at 12:30 on Thursday; Rene will send out an agenda

Coquille Chamber is requesting the City to co-sponsor the annual Oktoberfest and Pie Auction scheduled for October 8, 2011 at the community center small auditorium and kitchen. They are asking the City to waive the rental fees for this event. Councilor Wiese made a motion to approve the request to co-sponsor and waive the rental fees of the community building small auditorium and kitchen. Councilor Spanberger seconded the motion; all voted in favor.

City Manager O'Connor asked that the fees be waived for the background check and temporary liquor license permit fee for the Smoke on the Water event. Councilor Wiese made a motion to waive the fees for the background check and temporary license fee for the Smoke on Water event on 9/17/11. Councilor Short seconded the motion; all voted in favor.

O'Connor received a letter in regards to our recycling from DEQ stating that they want us to accept all 8 items as we only accept 5. He talked with DEQ about limited space and they were not willing to change the direction. Our new census number is now 3,800, which changes the criteria that we do not have to provide any recycling. We will continue to offer our current recycling program as it is a good thing for the community.

Ground breaking for the WWTP is scheduled for October 3, 2011 on council meeting night. Council decided that City Manager O'Connor will arrange the time and let council know when to attend.

Charter Communications has raised the late fee from \$4 to \$ 6.

7. PUBLIC PARTICIPATION

Chief Blue requested \$250 to purchase additional lights for the tree. Mayor Muenchrath said he would like an estimated of about how many lights we need. Councilor Short said we need to trust her with the money and do the best you can because it is hard to judge what you might need. Councilor Wiese said the tree looks terrible and it is hard to decorate. Mayor said we need to find out the cost to light it and what are the alternatives. City Manager O'Connor will come back with a recommendation at the next meeting. Public Works Director Urban said you could possible put in a new tree at the new proposed entrance by Safeway. Robert Jump suggested putting it where the Rotary Clock is on 42.

7B. COUNCIL GOALS – TOPICS OF CONCERN

Councilor Short is concerned about the property around the Caboose. The property is for sale by the small business administration and the Port of Bandon is acting as the agent. The City sold the property for \$39,000; the asking price is around \$150,000. City Manager O'Connor will research the property situation.

Councilor Short was directed to get more information about the possibility of having the train at the gay 90s celebration in June 2012.

The downtown stores have 9 collectible – antique stores in Coquille and more people are visiting those stores. She suggested using collectibles – antiques as a tagline for Coquille and maybe give those stores some URA funds to spruce up the stores.

The back of the Nosler building is looking bad and is not sure what can be done about it. City Manager will talk with City Attorney Trew see what the City's options are.

Councilor is concerned about the amount and conditions boats and cars parked around the commercial City and the ordinance. She would like an ordinance in the commercial area that addresses those issues and prevent this issue in the future.

Councilor Short said that is time to think about motel-visitors tax and it will help the community and she would like the issue reviewed.

Mayor Muenchrath said that all her concerns are valid and he feels that the committees can do some work on these issues. Council asked City Manager O'Connor to assign the issue to a committee and have them start working on the concerns.

8. CONSTENT CALENDAR

- City Council minutes of August 1, 2011
- Special City Council Minutes of August 15, 2011

Councilor Capehart made a motion to approve the consent calendar as presented. Councilor Spanberger seconded the motion; all voted in favor.

9. ADJOURNMENT

Mayor Muenchrath adjourned the meeting at 8:05

Mayor, Matt Muenchrath

Deputy Recorder, Rene Collins

CITY OF COQUILLE
URBAN RENEWAL AGENCY MEETING MINUTES
September 6, 2011

1. CALL TO ORDER

Chairman Wiese called the meeting to order at 8:06 p.m.

2. APPROVAL OF MINUTES

- URA minutes of August 1, 2011

Member Capehart made a motion to approve the URA minutes of August 1, 2011. Member Baird seconded the motion; all voted in favor.

3. DISCUSSION ON POSSIBLE N. ADAMS ENRYWAY DESIGN FEATURE

City Manager O'Connor said the price ranges from \$175,000 - \$242,000 depending on the type of design chosen., Member Spanberger asked if the citizens have been asked what they think; O'Connor said that would be the next step if URA Agency likes this project. Member Muenchrath does think that the citizens need the opportunity to review the project and give input. O'Connor said the project would be funded by URA, and we are waiting to hear about the bond. Chairman Wiese said that we need to know the answers to the questions and the citizens do need to review the project and the cost and talk about the project it in October.

4. DISCUSSION ON ECONOMIC OPPORTUNITY ANALYSIS PROJECT

Public Works Director Urban said that he has included a copy of two grants that he has applied for. The first is with DLCD-CMP which has to do with overlay district at the GP site. The overlay district is a set of zoning conditions set on property that has a current designation, in this case, commercial and light industrial. It is specific to the site and could address the design, layout, roadways, access and other issues.

The second grant was submitted directly to DLCD for an economic opportunity analysis. The analysis will be for the entire city with an emphasis on the GP site. It looks at what you have and don't have but need and how to possibly get it.

Chairman Wiese said when the results come in then action needs to be taken. Urban said there should also be a marketing plan.

5. ADJOURN URBAN RENEWAL AGENCY MEETING

Chairman Wiese adjourned the meeting at 8:22 p.m.

Chairman Loran Wiese

ATTEST: _____
Deputy Recorder, Rene Collins