

**CITY OF COQUILLE**  
**CITY COUNCIL MEETING MINUTES**  
**August 16, 2010**

**COUNCIL PRESENT:** Mayor Steve Britton, Councilors E.N. "Corky" Daniels, Loran Wiese, Bruce Parker, Linda Short, and Fran Capehart.

**STAFF PRESENT:** Public Works Director John Higgins, Fire Chief Waddington, Library Director Anne Conner, Lieutenant Pat Smith, Finance Director Chuck Dufner, City Attorney John Trew and Deputy Recorder Rene Collins.

**PRESS:** Coquille Valley Sentinel

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office

**1. CALL TO ORDER**

Mayor Britton called the meeting to order at 7:05 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. MAYOR'S COMMENTS**

Mayor Britton received a letter of interest from Charlice Davis to serve on the Planning Commission. Mayor Britton appointed Ms. Davis to the Planning Commission. Public Works Director said that Ms Davis is the Planner for Bandon and that there is still a vacancy on the commission.

**4. COUNCIL COMMENTS**

Councilor Muenchrath said it great to be back in Coquille and enjoyed the Fireman's Steak Feed. Councilor Wiese said that the steak feed was great.

Councilor Short said the Ford Foundation came for a pool site visit. Five people on the pool committee attended the meeting and she thought the presentation went well and they should find out if they will be receiving a grant in a few months. Sept 11<sup>th</sup> is the dog swim at the pool from 11-2 and the cost is \$2.00. The Victorian Tea will be held on September 25<sup>th</sup> and 26<sup>th</sup>.

Councilor Capehart said she enjoyed the steak feed. She is working with the South Coast Veterans and Niki Whitty on a stand down from 10 - 4 at the old Coos Bay City Hall on Sept 10, 2010. Services will be available; showers, food, medical and legal services. Councilor Capehart thanked all the Cities who took part and feels the community tent needs to have a better placement. The first two days were low attendance and the third day was free entrance until 3:00.

**5. STAFF REPORTS**

Lieutenant Smith said he nothing to add and the school district has agreed to have an SRO and that the police department is very excited. National night out was a success and the event was well attended. Mayor Britton said the portable radar speed sign trailer is great. Lieutenant said it was posted at 5<sup>th</sup> Street Park for the first 4 days. Part of the problem is people are running the stop sign and a few stops were made due to that. Public works director Higgins said the growth around the stop sign has been trimmed.

Planner Higgins said the Planning Commission held a public hearing regarding the hospital and there has not been and appeal. Jay Harris from ODOT stopped by and the project this year is 3rd Street from Baxter to Dean, we have not heard if we have received the Small Cities Grant. The high energy lights in the small auditorium have basket ball dents and they have been removed and replaced with low energy lights with instant start. The bid packets for SE 3<sup>rd</sup> paving have been sent out; the residents of S. Henry have been contacted about paving their section. The cost would have been \$190,070.00 the residents chose not to participate.

Dave Waddington thanked everyone for attending the 23<sup>rd</sup> Annual Steak Feed; the car show donated \$4,000 to the fire department from money they earned. Every five years we replace the oldest ambulance; it will go out for bid for the new ambulance to replace the 10 year old, which will be sold, the cost of a new one is approximately \$150,000 to \$160,000. Councilor Wiese made a motion to go to bid for a new ambulance. Councilor Daniels second the motion, all voted in favor.

Finance Director Dufner said that we have enough financing in place for the sewer plant. The Financing includes \$6.9 million from the USDA for 20 years and 2.5 million for 40 years and a \$500,000 grant.

The budget numbers have been posted on the website and the final document will be bound by the end of September. Councilor Muenchrath asked about the cost of our checking account with an average balance of \$250,000 and transfer money in as needed. The rest of the operating revenue a little over \$4,000,000 is held in the local Government Investment Pool with an interest rate of .0055. The City also has an investment account with a current yield of 3.25%. Finance Director Dufner will continue to look for investments with higher yield with low risk. The next bond matures at the end of December that will need to be reinvested and possible investment in a corporate bond. Councilor Muenchrath would like to see a schedule of the monies maturing and what the balance will be after we our projects are paid for. Finance Director Dufner said that he would prepare a schedule of the funds that are maturing that the City would like to invest at a higher rate. He will look at the operating funds that we do not have immediate use at least for a couple of years that could be invested.

## **6. CITY MANAGER'S REPORT**

Finance Director Dufner reviewed City Manager O'Connor's report.

Councilor Wiese made a motion approve the request by Sawdust Theater to have a free use of the coquille Community Building on October 16, 2010. Councilor Capehart seconded the motion, all voted in favor.

City Manager O'Connor would like to have the next Council Meeting for September 20, 2010.

## **7. PUBLIC PARTICIPATION**

Tara Johnson, N Henry, said the new street signs look wonderful.

## **8. CONSENT CALENDAR**

A. City Council minutes July 19, 2010

Councilor Capehart made a motion to approve the consent calendar. Councilor Wiese seconded the motion; all voted in favor.

## **9. REQUEST BY YELLOW CAB FOR A TAXI CAB LICENSE**

Dick Leshley, 2756 Woodland Drive Coos Bay, said they typically bring people to the courthouse and to medical appointments they service approximately 75 people a year.

Councilor Muenchrath made a motion to approve the request by Yellow Cab Taxi for a Taxi Cab License. Councilor Capehart seconded the motion; all voted in favor.

## **10. DISCUSSION OF EMERGENCY COMMUNICATIONS SYSTEM FOR NOTIFYING THE PUBLIC DURING EMERGENCIES**

Mayor Britton said that the council had a presentation form Code Red on a notification system that can notify the public in an emergency at the cost of \$3,850.00 a year. During the last water outage a system to notify the water customers would have been very helpful. The department managers agreed that the system in many instances and would be a valuable tool.

Councilor Wiese made a motion to approve the contract with code red for three years in the amount of \$11,550.00. Councilor Parker seconded the motion, all voted in favor.

## **11. CONTINUANCE OF MEETING UNTIL AFTER URBAN RENEWAL AGENCY MEETING**

**12. EXECUTIVE SESSION – ORS 192.660 (2)(h) TO CONSULT WITH COUNSEL WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED**

Mayor Britton announced that the City Council would meet in executive session pursuant to ORS 192.660 (2) (h) for the purpose to consult with Counsel with regard to current litigation or litigation likely to be filed. It was explained that representatives of the news media and designated staff shall be allowed to attend, but all members of the audience are asked to leave the room. The news media cannot report on the deliberations from the executive session and no decision will be made in executive session.

City Attorney Trew said that he did not have anything to report, so a session is not needed.

**13. ADJOURNMENT**

Mayor Britton adjourned the Council Meeting at 8:15 p.m.

\_\_\_\_\_  
Mayor, Steve Britton

ATTEST: \_\_\_\_\_  
Deputy Recorder

**URBAN RENEWAL AGENCY**  
**August 16, 2010**

**1. CALL TO ORDER**

Chairman Wiese called the Urban Renewal Agency meeting to order 8:17

**2. CONSENT CALENDAR**

- a. URA Agency Minutes July 19, 2010

Member Britton made a motion to approve the consent calendar. Member Short seconded the motion, all voted in favor.

**3. REQUEST BY JAMES AND KAREN TUCKER FOR URA PARTICIPATION IN THEIR FAÇADE IMPROVEMTN PROJECT AT 325 N. ADAMS STREET**

Steve Tucker said they would like to paint the outside and make some changes to the siding on the small and large building. Signage will also be changed there will be one sign will be placed on Adams Street.

Chairman Wiese said the project total cost is \$7,341.45 and the URA investment would be 3,670.73

Member Britton made a motion to approve the request by Mr. & Mrs. Tucker façade improvements in the amount of \$3,670.73. Member Daniels seconded the motion, all voted in favor.

**4. REQUEST BY COOS CURRY ELECTRICAL COOPERATIVE FOR ADDITIONAL ASSISTANCE IN MILL AVENUE LIGHTING PROJECT**

Coos Curry Electric said the contractor has increased the cost of the lighting at the GP site by 10% which is \$4,535.67. After discussion Member Muenchrath and Member Britton would like to have City Manager O'Connor see what has changed to cause the increase with price and bring the information back to the URA before a decision is made to spend more money. The URA members agreed more information is needed.

**5. DISCUSION ON POSSIBLE USE OF URA FUNDS FOR PURCHASING EQUIPMENT FOR DUAL USE OF ENFORCING PARKING REGULATIONS AND WATERING THE FLOWER BASKETS**

Chairman Wiese said the device would allow one person to water the plants and could be used for the parking enforcement.

Member Short said the truck is getting old but the issue is the number of volunteers it takes to water the plants. Member short said she will be having a meeting with the City of Roseburg about their watering equipment. The idea is that it would take less people and cost less to run, the concern is the amount of water it could transport. Member Britton said if it is used in the URA zone there should not be a problem, but the equipment needs to work for both and feels \$12,000 is expensive and more research needs to be done. Chairman Wiese said there are rules about street legal vehicles that would need to be meant. Diane Courtright, 61 E. 1<sup>st</sup>, asked if the flower people use it for 3 months and police twelve months can URA dollars be used and who would be pay for the maintenance of the device. Ms. Courtright questioned if Operation Coquille would be involved in the decision. Member Muenchrath said why is the city involved, member Short said because the flower baskets beautify the City. He thinks the Chamber and Operation Coquille should work out the issues with truck and doesn't feel the parking enforcement should not share a vehicle with the plant watering volunteers. Diane Courtright asked if URA dollars could be used to with the truck repairs.

**6. Adjournment**

Chairman Wiese adjourned the meeting at 8:22 p.m.

---

Chairman, Loran Wiese

---

Deputy Recorder, Rene Collins