

**CITY OF COQUILLE**  
**CITY COUNCIL MEETING MINUTES**  
**April 5, 2010**

**COUNCIL PRESENT:** Mayor Steve Britton, Councilors E.N. "Corky" Daniels, Linda Short, Fran Capehart, Bruce Parker and Matt Muenchrath.

**STAFF PRESENT:** Public Works Director John Higgins, Lieutenant Pat Smith, Finance Director Chuck Dufner, Library Director Anne Conner, City Attorney John Trew and Deputy Recorder Rene Collins.

**PRESS:** None

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office

**1. CALL TO ORDER/ PLEDGE OF ALLEGIANCE**

Mayor Britton called the meeting to order at 7:00 p.m.

**2. MAYOR'S COMMENTS**

Mayor Britton invited everyone to come to the planning sessions for the City that is held at 6:00 p.m. before the council meetings.

Mayor Britton said the closure of Beaver Hill Disposal site will affect the city. The ash pit will only last for another year, a new pit can be dug which will cost millions of dollars. The county has four choices; dig a new pit and continue to run it as is, haul the ashes off site, turn it into a transfer station, or completely close it down and let it be run privately. Eleven jobs could be affected.

Council Muenchrath read a proclamation supporting Child Abuse Prevention Awareness month. Mayor Britton promulgated the proclamation

Council Capehart read a proclamation supporting Sexual Assault Awareness month. Mayor Britton promulgated the proclamation.

Mayor Britton said there will be a time for public participation even though it is not listed on the agenda.

**3. COUNCIL COMMENTS**

None

**STAFF REPORTS**

Public Works Director/Planner Higgins said he did not have anything to add to his report, except that the sewer plant had to bypass. This is becoming more usual due to a large amount of rainfall.

Library Director Conner said that she and the Children's Librarian attended the reading readiness training and it is very important to this community to make sure that our children are ready to read. The program is called Healthy Families Getting Ready to Read. The library will be hosting a trivia fundraiser at 7:00 p.m. on April 17, 2010 in the small auditorium. Councilor Parker said the Fire Department will be holding their dinner on the 17<sup>th</sup> and asked if that would be a conflict, Conner said no. Councilor Capehart said the 4-H spaghetti feed is on April 17<sup>th</sup> also so they can eat before trivia.

Lt. Smith presented the Police Departments report. He introduced Chris Webley and Volunteer Brenda Webley. They are in charge of National Night Out August 3<sup>rd</sup> and they need volunteers to make the program a success. Mrs. Webley said the program is to teach safety and educate the community in partnership. She would like the community to be more involved in the preplanning. The next meeting is on Tuesday April 13<sup>th</sup> at City Hall.

Finance Director Dufner said the interest earnings from the perpetual fund are earning 4.65%. Dufner provided a listing of 2009-2010 City goals and their performance, which will also be in the budget document.

## **5. CITY MANAGER'S REPORT**

Finance Director Dufner talked about the El Tapatio Mexican Restaurant's request for a liquor license. Staff recommends denial on the basis of insufficient, inconsistent and misleading information as well as an inability to contact the applicant to clear up the inconsistencies. Councilor Capehart made a motion to deny the request, Councilor Daniels seconded the motion. Councilor Muenchrath said maybe we need to table the request until the applicant can be contacted. Lieutenant Smith said there were several inconsistencies. Mayor Britton said he agreed with Councilor Muenchrath. Councilor Short said they will continue to operate under their temporary license. Councilor Capehart withdrew her motion and Councilor Daniels withdrew his second. Councilor Muenchrath made a motion to table the motion until the May council meeting. Councilor Short seconded the motion, all voted in favor.

Carol Clayburn, South Coos County Relay for Life chair, has asked the \$65.00 user fee for the Community Building be waived.

Carol Clayburn, 1615 N Hemlock, is the chairman for the local area event which will be on July 19<sup>th</sup> at the high school. She requested the City be a corporate sponsor by donating the proceeds from the Skate for Cancer fundraiser being held on April 30, 2010 and waive the \$65.00 use fee. The City's name and logo will go on the t-shirts and be in the advertising. The money raised in the county stays in the county for patient services and research. Councilor Capehart said there is no \$65.00 fee for the skate party.

Councilor Muenchrath made a motion to donate the proceeds from the skate fundraiser to the Relay for Life in exchange for corporate sponsorship. Councilor Short seconded the motion, all voted in favor.

The Coquille Chamber of Commerce requested free use of the Community Building on June 5, 2010 for the Gay 90's Celebration. They would also like permission to have the parade start on 10<sup>th</sup> Street and end on 2<sup>nd</sup> Street and Baxter. Councilor Daniels made a motion to allow the Chamber of Commerce to use the Community Building at no charge and permit a parade on June 5, 2010. Councilor Muenchrath seconded the motion, all voted in favor.

Jena and Trevor Gardner who are responsible for the United Valley Christian Academy (UVC) fund raiser have asked for the fees to be waived on April 10, 2010 for the use of the large auditorium and kitchen at the community building. The question the Council might want to consider is should the City subsidize a private interest activity to raise funds for its own operation. Councilor Muenchrath said they are 501C3 and believes the fee has been waived in the past, but the cleaning deposit needs to be paid. Councilor Muenchrath has a conflict and will not be voting because his children attend UVC. Councilor Capehart again stated that the cleaning deposit should be paid, even if the rental fee is waived. Mayor Britton said because they are a non-profit they fall within the guidelines that Council put in place earlier in the year. Councilor Short made a motion to waive the \$190.00 rental fee, but charge the cleaning deposit, which will be returned upon approval. Councilor Parker seconded the motion. Councilor Muenchrath abstained, all others voted in favor.

The City Managers report states that he met with a national fast food chain which has expressed interest in building on the GP site. The company is reviewing documents at this time.

The Oregon Department of Veterans Affairs Evaluation committee will be in Coquille to look at the City offered site for the next State Veterans Home. Council is invited to participate. Mayor Britton and Council Muenchrath will be attending the meeting on Wednesday at 1:00 p.m. The facility would be 250 beds and could provide 300 jobs.

Councilor Short said on May 28<sup>th</sup> the Sawdust Theatre will be hosting a champagne benefit for the pool fund and encouraged everyone to attend.

## **6. Public Participation**

Patrick Hanson, 1643 N Dogwood, asked about the 3 cent gas tax said the road over by the Shell Gas Station is bad along with other roads. He wanted to ask about the Coquille River Walk grant, Councilor Capehart said the \$100,000 grant is to do work on the Trestle. Mr. Hanson said the street resurfacing was crossed out, Dufner said the 3 cent raised about \$80,000 and the first year the work was done by Safeway the second section was on . The engineer estimated the City is in need of over nine million in street repairs. The decision was made to work on the worst streets first. Councilor Muenchrath said there is a map of the streets that need to be fixed.

Mr. Hanson said a police sponsored basketball tournament in the summer is needed to help keep the children away from drugs and drinking. Lt Smith invited him to come down and talk with him about the events that are being planned.

Nicky Graham, 1320 N Gould, said she wants to talk about the City's appearance. She said she is concerned about the stick lady and the items she keeps in the bushes and drags around. It looks trashy and she feels something needs to be done. Planner Higgins said the owner of the property lets her be there. Councilor Muenchrath said they should get a container and talk to the property owner about the issue. Planner Higgins said he will contract the property owner about this issue.

**7. CONSENT CALENDAR**

- A. City Council minutes March 1, 2010
- B. City Council Minutes of March 9, 2010

Councilor Capehart made a motion to approve the consent calendar. Councilor Muenchrath seconded the motion; all voted in favor.

**8. PRESENTATION BY DENNIS ZIELINSKI, CEO COQUILLE VALLEY HOSPITAL, REGARDING FUTURE COQUILLE VALLEY HOSPITAL PLANS**

Dennis Zielinski, Coquille Valley Hospital, presented an overview of the planning process the hospital has participated in to get to where they are today. They need new or additional facilities due to space constraints, accommodate growth, increase market share, and to improve care and services experience for patients, visitors and staff.

The hospital has planned for this expansion financially and has a financial plan in place to cover the costs of the project.

The hospital also needs to work on physician recruitment as some current physicians will be retiring. By upgrading the facility that will help attract the type of physicians needed to meet the community's needs and provide for the future.

The Neenan Company of Colorado was chosen by the hospital panel to lead the project. Curtis Michael and Jason Brown are representing the Neenan Company. They have participated in similar projects in the past. They presented their design and some of thoughts behind the design and process they went through to create the design.

**9. Revised budget Calendar**

Finance Director Dufner said he corrected the date of the second possible day of the budget meeting.

Councilor Muenchrath made a motion to adopt the revised budget calendar. Councilor Short seconded the motion, all voted in favor.

**10. ADJOURNMENT**

Mayor Britton adjourned the Council Meeting at 9:00 p.m.

\_\_\_\_\_  
Mayor, Steve Britton

ATTEST: \_\_\_\_\_  
Deputy Recorder

Urban Renewal Agency  
April 5, 2010

**1. CALL TO ORDER**

Member Muenchrath called the meeting to order at 9:10 p.m.

**2. CONSENT CALENDAR**

A. City Council minutes March 1, 2010

Member Parker made a motion to approve the consent calendar. Councilor Capehart seconded the motion; all voted in favor.

**3. Authorization to Participate in Coos Curry Electric Cooperative Site Development**

Finance Director Dufner read the request from Coos Curry Electric Cooperative for the URA to participate in the cost of the vintage style street lighting, which will keep the overall design elements consistent in the development.

To finance the project URA will look to borrow the necessary amount from League of Oregon Cities Lo-Cap capital projects loan program.

Member Capehart said she thinks it is a good idea to participate by helping with the costs of the lights because the URA helped with the Credit Union project. Member Britton said the lighting needs to be standard in appearance.

Member Britton made a motion to authorize Executive Director O'Connor to move forward to participate in the Coos Curry Electric Cooperative building project with respect to lighting with an amount not to exceed \$43,700. Member Capehart seconded the motion, all voted in favor.

**4. Coquille Valley Museum Request Revisit – Request by Bob Taylor for 50% cost sharing on revitalizing the Coquille Valley Historical Museum at 153 N. Central.**

Member Muenchrath read the request for the assistance by Bob Taylor to help with repairs to an exterior south wall and some work on the floor beams inside the building. The two estimates presented are for \$22,000 and \$24,700 from Contractor Glen Stoops, Coquille Valley Museum (CVM) has \$10,000 available for the project.

Mr. Taylor said the CVM has an additional \$3,000 available for the project.

Staff recommends matching CVM contribution up to \$12,350 based on the estimated of \$24,700.

Member Short asked if the estimate of \$24,700 is going to cover the repairs, Mr. Taylor said yes and they have some money they can use.

Member Capehart made the motion to approve the request by Coquille Valley Museum for the URA to participate in 50% of the cost sharing on revitalizing the CVM at 153 N. Central Blvd Coquille. Member Short seconded the motion, all voted in favor.

**5. Adjournment**

Member Muenchrath adjourned the Council Meeting at 9:25 p.m.

---

Member, Matt Muenchrath

---

Deputy Recorder, Rene Collins