

**CITY OF COQUILLE**  
**CITY COUNCIL MEETING MINUTES**  
**April 4, 2011**

**COUNCIL PRESENT:** Mayor Matt Muenchrath, Council President Loran Wiese, Councilors E.N. “Corky” Daniels, Linda Short, Fran Capehart, Tim Spanberger, and Bryan Baird.

**STAFF PRESENT:** Public Works Director John Higgins, Finance Director Chuck Dufner, Police Chief Mark Dannels, Fire Chief Dave Waddington, City Attorney John Trew and Deputy Recorder Rene Collins.

**PRESS:** The World

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office

**1. CALL TO ORDER AND FLAG SALUTE**

Mayor Muenchrath called the meeting to order at 7:01 p.m.

**2. MAYOR COMMENTS**

Mayor Muenchrath said he had a great trip to Italy and has been enjoying the rain.

**3. COUNCIL COMMENTS**

Councilor Capehart congratulated Attorney Trew on receiving the “Boss of the Year” award. The hospital a construction seems is moving along as the new parking area is ready.

Councilor Short said she and several volunteers helped plant 48 hanging baskets over the weekend. She also received a Citizen Award from the Elks Club and she felt very honored.

Councilor Spanberger said he is tired of the rain and ready for summer and he liked the pool plans.

Councilor Wiese said for the 23<sup>rd</sup> year in a row he is missing the final basketball playoff game.

Councilor Daniels said he would miss Chief Dannels.

Councilor Baird attended the Elks club for a couple of dinners and had a great time. He coached a local basket team and the season is over and will be moving on to the softball season. He attended the Powers Salmon run and had a good time.

Mayor Muenchrath appointed the following individuals to committees:

Councilor Tim Spanberger - Library Board  
Bernice Sanders - Parks and Recreation Committee  
Councilor Bryan Baird - Public Safety Committee

**4. STAFF REPORTS**

Fire Chief Waddington said the staff and volunteers have been very busy with transfers and wanted to thank them for all their hard work.

Finance Director Dufner reviewed the Library report with Council.

Planner Higgins presented his April report stating the total rainfall for 2010 was 63.67 inches. As of today the total for 2011 is 22.93 with 11.93 falling in March. The Publics Works is working on their continue education hours as required. Planner Higgins and City Manager O’Connor met with Joe Slack about the continued remodel on the Community Center Kitchen.

Chief Dannels said he and Chief Waddington are coaching the high school baseball team and they won their first two games. The Freeman trial is due to start on May 9<sup>th</sup> and the Chief does not anticipate any further expenses at this time.

Finance Director Dufner said our investment earnings are at about 4.485%, which is above market rates. Everyone will be receiving their budgets by Friday and the meeting will be on Monday April 11, 2011.

## **5. CITY MANAGER'S REPORT**

The Untied Valley Christina Academy is requesting free use Community Center including the kitchen for a fund raiser auction April 30, 2011. Peggy McDonald said she appreciates Council taking time to hear her request. Councilor Daniels made a motion to waive the Community Center fees for United Valley Christian Academy on April 30, 2011. Councilor Short seconded the motion; all voted in favor.

The Coquille High School Project Graduation is requesting the use of the Community Center to hold the senior all night drug and alcohol free party. Councilor Spanberger made a motion to waive the fees for the Coquille High School senior all night party. Councilor Short seconded the motion; all voted in favor.

Falcon Charter Cable Franchise is seeking an extension until August 31, 2011 while the negotiations are taking place. Councilor Wiese made a motion to extend the Falcon Charter Cable Franchise until August 31, 2011. Councilor Capehart second the motion; all voted in favor.

The City is being asked to enter into an intergovernmental agreement in the amount of \$1,000 to hire an attorney to negotiate a franchise with Charter. Councilor Trew recommended that the city enter into the agreement due to the complexity of the telecommunications issues. Councilor Wiese made a motion to approve entering into the intergovernmental agreement in the amount of \$1,000 to negotiate the franchise fee with Charter. Councilor Short seconded the motion; all voted in favor.

## **6. CONSENT CALENDAR**

- City Council minutes from March 7, 2011

Councilor Capehart made a motion to approve the consent calendar. Councilor Spanberger seconded the motion; all voted in favor.

## **7. PUBLIC PARTICIPATION**

Norma Chappelle wanted to thank Council for the Gravel at the recycle center. She did state the container that holds the glass needs some gravel in front of it if possible.

Nancy Keller, Rink Creek Rd, the Coquille Art & Education Enhancement Center is planning a showcase for their performers and a fundraiser for the program on Saturday May 21<sup>st</sup> and will be practicing on Friday May 20<sup>th</sup>. They are asking for use of the Community Center at no charge. Councilor Wiese made a motion to waive the fees for the Coquille Art & Education Enhancement Center on the evening of May 20<sup>th</sup> and on the day of May 21<sup>st</sup>. Councilor Spanberger seconded the motion; all voted in favor.

## **8. PUBLIC HEARING ON A SUPPLEMENTAL BUDGET**

Mayor Muenchrath opened the public hearing at 7:41 on a supplemental budget.

Finance Director Dufner said that we are receiving a \$48,000 grant to be passed on the for the Douglas County Housing authority. The auditors requested it be included in the budget. The general fund will be moving \$97,000 out of contingency for unanticipated unemployment expense and overtime for the Police Department, code red project and additional wages due to an employee being out on medical leave. The Library fund will transfer \$3,500 for the set-up and moving of the additional they received through a grant. The Ambulance fund will transfer from the contingency fund to because their wages have been a higher than anticipated.

Mayor Muenchrath called for public input; there was none. The public hearing was closed at 7:46 p.m.

**9. RESOLUTION 04-2011 A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET AND MAKING APPROPRIATIONS**

Councilor Wiese made a motion to approve resolution 04-2011 adopting a supplemental budget and making appropriations. Councilor Spanberger seconded the motion; all voted in favor.

**10. AWARD OF RFP WASTE WATER TREATMENT PLANT GRANT LOAN ADMINISTRATION BID**

Finance Director Dufner said the City received one bid from CCD Business Development Corp out of Roseburg in the amount of \$35,000. They will be responsible for tracking the WWTP grant loan administration.

Councilor Wiese made a motion to accept the bid from CCD Business Development Corp. Councilor Spanberger seconded the motion; all voted in favor.

Councilor Capehart made a motion to award the Waste Water Treatment Plant Grant Loan Administration bid in the amount of \$35,000 to CCD Business Development Corp. Councilor Short seconded; all voted in favor.

**11. AWARD OF RFP FOR COQUILLE SWMMING POOL ARCHITECT**

Finance Director Dufner said that the City received a bid from HGE and Robertson Sherwood P.C. The bid from Robertson Sherwood was 2.5% higher, but they have worked on many municipal pool projects in Oregon and they are only 2 ½ hours away. HGE uses a designer located in Wisconsin, which could be an issue if a problems developed during construction. Staff recommends awarding the bid to Robertson Sherwood P.C.

Councilor Wiese made a motion to accept the bids from HGE and Robertson Sherwood. Councilor Short disclosed she sits on the Pool Committee. Councilor Capehart seconded the motion. All voted in favor

Council Wiese made a motion to award the contract for the Coquille swimming pool architect to Robertson Sherwood P.C. in the amount of \$159,000. Councilor Spanberger second the motion; all voted in favor.

**12. RESOLUTION 05-2011 A RESOLUTION OF SUPPORT FOR COOS COUNTY JUVENILE DETENTION FACILITY**

Mayor Muenchrath would like to table the 05-2011 resolution of support for the Coos County Juvenile Detention Facility due to the fact that someone from the County would like to come and answer questions.

Councilor Baird said that he is declining to comment on the subject as he is the department head.

Councilor Capehart made a motion to table the resolution until the May meeting. Councilor Spanberger seconded the motion. Mayor Muenchrath called for any discussion.

Chief Dannels said that the effect of the possible decision has not been discussed with any of the local police agencies, and Chief Dannels said that they are willing to brainstorm to help keep this facility because of the need. Council is requesting that someone speak from the county about both sides on this issue.

All voted in favor.

**13. ADJOURNMENT**

Mayor Muenchrath adjourned the meeting at 8:29

ATTEST: \_\_\_\_\_  
Deputy Recorder, Rene Collins

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Mayor, Matt Muenchrath