

City of Coquille

Job Announcement

The City of Coquille will be accepting applications for the position of Fire Chief. A city application must be filled out and a resume may be attached to the completed application. Application packets may be picked up at Coquille Fire Department, 89 W. 3rd Coquille, OR. A more detailed job description can be found on our website at www.cityofcoquille.org. Applications will be accepted until 3:00 p.m. on May 29, 2018 at the Coquille Fire Department. The City of Coquille is an E.O.E.

Starting Date: July 1, 2018

Work Hours: Monday thru Friday – 6:00 a.m. to 5:00 p.m., after hour call outs to be expected

Starting Salary: \$62,892 to \$80,268 annual - Based on qualifications

Job Description:

Fire Chief performs a variety of technical, administrative and supervisory work in planning, organizing, directing and implementing fire prevention, suppression and emergency medical services to prevent or minimize the loss of life and property by fire and emergency medical conditions. Establish policies and procedures for fire and EMS departments to implement directives from the City Administrator. Respond to alarms and direct activities at the scene of major emergencies, as required. Supervises and coordinates the preparation and presentation of an annual budget for fire and EMS departments; directs the implementation of the departments' budgets; plans for and reviews specifications for new or replaced equipment.

The listed work examples are illustrative of the classification level and not intended to list all duties typically assigned to this classification. Employees may do all or some of the listed duties, or other related duties. The above statements are intended to describe the general nature and level of work being performed by employees assigned this classification. It is as well intended to be compliant with the Americans with Disabilities Act.