

CITY OF COQUILLE

The City of Coquille is accepting applications for a full-time position as a Utility Billing Clerk/Accounting Tech which includes an excellent benefit package. Required skills include knowledge of office procedures, personal computers, other office equipment and accounting principles. Direct utility experience or college level accounting classes a plus. The salary range is \$2964 to \$3268 a month. An application and job description can be obtained from Coquille City Hall at 851 N. Central Blvd., Coquille, OR 97423 or the website at cityofcoquille.org. Please call Kelli Wirebaugh at (541) 396-2115 ext.208, if you have any questions. The closing date for receiving applications is 4:00 pm, November 16th, 2017. EOE