

**CITY OF COQUILLE**  
**CITY COUNCIL MEETING MINUTES**  
**February 2, 2015**

**COUNCIL PRESENT:** Mayor Matt Rowe, Council President Loran Wiese, Councilors Dennis Graham, Susan Heaton, Dave Chappelle, Fran Capehart and Linda Short.

**STAFF PRESENT:** City Manager Ben Marchant, Finance Director Chuck Dufner, Library Director Anne Conner, Public Works & Planning Director Kevin Urban, Fire Chief Dave Waddington, City Recorder Rene Collins and City Attorney Matt Muenchrath

**PRESS:** None

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office

**1. CALL TO ORDER**

Mayor Rowe called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. MAYOR'S COMMENTS**

**4. COUNCIL COMMENTS**

Councilor Graham said tomorrow at 11:00 a.m. he and Pete Baumer will be planting rhododendrons at the river walk entrance and invited everyone to participate.

Councilor Heaton said she will attend the garden club meeting tomorrow, and they are going to try to buy a bike to water the plants downtown. She also attended the League of Oregon Cities training and meeting this month.

Councilor Short said she attended the League of Oregon Cities conference and meeting this month, and gained a lot of good information. She thought the town hall meeting went very well, and was excited to see more people in the audience for the council meeting. The Carousel received a grant to help young people learn to carve, and they received \$4000 grant from the Coquille Indians to help with the design of the carousel. In March the Carousel will be holding a garage sale.

Councilor Capehart said people from all over the coast attended the League of Oregon Cities conference and meeting that were held at the community center. She thanked everyone who helped. Councilor Capehart has brick applications for the river walk at her office. She attended the Bay Area Chamber of Commerce awards banquet on Saturday evening, and spoke with Stephanie Martell. Martell said there will be a Ford Family Leadership classes in Myrtle Point.

**5. STAFF REPORTS**

City Manager Marchant said Chief Blue honored all the officers with officer of the year awards at the annual Chamber of Commerce Awards Banquet. Officers Henthorn and Smith received life saving commendations for performing CPR twice in one month and saving all the patients. The Police Department volunteers are indispensable, and they all

received the volunteer of the year award. Dave Pierce, Chris Ulm, and Dennis Hyatt received the Reserve of the Year award. City Manager Marchant said the officers asked if they could honor Chief Blue, and City Manager Marchant said that shows a lot about her relationship with her staff.

Library Director Conner said the Library will receive an award next month for their fabulous summer reading program.

Fire Chief Waddington said that Pancakes for Life is Saturday February 28<sup>th</sup> from 8-11 a.m. at the fire hall, and everyone is invited. The price is \$5 for adults and \$3 for children. Mayor Rowe said the pancakes are very large, and encouraged everyone to attend.

Public Works Director/Planner Urban said he did not have anything to add to his report. Councilor Heaton asked if there was going to be a ceremony to name the park behind the community building. He replied that there will be when the sign is completed. Councilor Graham asked about the status of the parks master plan. Urban said he is working on the RFQ at this time, but the college will not be able to help as previously reported. Councilor Graham said he would like to see the responses from the survey, and Urban said he would provide the results to council.

Finance Director Dufner said the Reitman Trust Fund earned 2.35% in January with duration of 2.35 years.

## **6. CITY MANAGER'S REPORT**

City Manager Marchant said he received a permit from the Oregon Department of Forestry, and Stuntzner Engineering will be preparing a bid packet for the logging project. He received a call from an ad agency trying to secure advertisers for the Coquille maps. He asked the City Council if they would like a half page for \$750, or a full page for \$1,400. City Council chose the ½ page ad. Karen VanLeuven of the Chamber said she was not aware of the advertising promotion, and Marchant said he would look into it further. Councilor Heaton asked if we had followed up on the trash pick-up issue, and Marchant replied that he will be calling them tomorrow.

## **7. PUBLIC PARTICIPATION**

Don Delyria, 275 N Alder Coquille, requested the use of the GP Property for the Farmers Market. Mayor Rowe asked if this can be handled administratively, and City Manager Marchant said it could. Marchant also said that last year there was a weekly charge for the use of the property. City Council thought it was a good idea to have the farmers market. Councilor Heaton asked if the business increased at the new location, and Mr. Delyria said business did increase because of better visibility, and they are getting more non-locals stopping. Councilor Short asked if the Farmer Market would consider becoming a Chamber of Commerce member. Delyria said they would consider it. City Council directed City Manager Marchant to handle the use of the GP Property by the Farmer Market.

Katherine Simonetti, 1<sup>st</sup> Street Coquille, is the President of the Chamber of Commerce. The Chamber is advertising in the window and have their meetings listed. The first Gay 90's meeting will be February 26<sup>th</sup> at 8:00 a.m. at the community Center.

Mr. Olson, 57 N. Adams, said he gave a letter to the City Manger about possible traffic patterns for the downtown area, and also said the young people have talked to him about wanting a skate park. He said the awnings are ugly, and the back wall of his building was not repaired and painted properly, which is causing some issues. It will have to be redone, and he asked what type of assistance is available. He thought a mural would look nice, and asked City Council what they would like to see on the wall. Councilor Wiese said the Urban Renewal Agency helped pay for the awnings and the paint originally. City Council thought a mural on the back of the building was a good idea. Councilor Short said that skate parks are expensive. Public Works Director Urban said the Tony Hawk Foundation will pay for skate parks.

Shawn Jennings, 1585 N. Dean, encouraged City Council to look closely at the garbage service as she has received good service for the past 24 years. She also asked how much the ad would cost the City to appear in the Chamber of Commerce map, and City Manager Marchant explained the various sizes and prices. Ms. Jennings encouraged the City to place a large ad.

Ollie Huffman, 2340 Shelley Road, read a letter to council expressing that she deserved an apology from Mayor Rowe and Councilor Heaton because of how they treated her at the January Council meeting. She said she was not aware of all the rules, and that she would not be allowed to respond to City Council comments after returning to her seat. She felt she was treated unfairly and attacked. Mayor Rowe said he was sorry she felt that way, there were no other comments.

**8. CONSENT CALENDAR –  
Council Minutes of January 5, 2015  
Council Minutes of December 1, 2014**

Councilor Capehart made a motion to approve the consent calendar. Councilor Short seconded the motion, and all voted in favor.

**9. MUNICIPAL COURT SESSION SCHEDULE**

Attorney Muenchrath said that there was a brief pause in municipal court during the time the court procedures were being reviewed, and he will be working with staff on the process. There will need to be a City Council action to set a date and time for court. Councilor Wiese made a motion to have municipal court on the second Wednesday of every month at 2:30 p.m. Councilor Graham seconded the motion, and all voted in favor.

Councilor Chappelle said the skate manager asked if people could use inline skates during skate nights. Public Works Director Urban said he would check with the company that provides the floor seal.

**10. ADJOURN CITY COUNCIL MEETING**

Mayor Rowe adjourned the meeting at 7:49

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Mayor, Matt Rowe

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City Recorder, Rene Collins