

**CITY OF COQUILLE  
CITY COUNCIL MEETING Minutes  
December 7, 2015**

**COUNCIL PRESENT:** Mayor Matt Rowe, Council President Loran Wiese, Councilors, Susan Heaton, Fran Capehart, Dave Chappelle, and Linda Short.

**STAFF PRESENT:** City Manager Marchant, Finance Director Dufner, Police Chief Blue, Library Director Conner, Public Works Director Kevin Urban, and City Recorder Rene Collins.

**PRESS:** Coquille Valley Courant

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office

**EXECUTIVE SESSION – AN EXECUTIVE SESSION OF THE CITY COUNCIL IS ALLOWED UNDER SECTION 192.610 (2)(A) TO CONSIDER THE EMPLOYMENT OF A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER OR INDIVIDUAL AGENT.**

Mayor Rowe said the city of Coquille council will meet in executive session pursuant to ORS 192.660 (2)(a), which allows the council to meet in executive session to consider the employment of a public officer, employee, staff member or individual agent. Designated staff shall be allowed to attend the executive session. All other members of the representatives of the news media and audience are asked to leave the room. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

Mayor Rowe called the executive session to order at 6:32 p.m.  
Mayor Rowe closed the executive session at 6:45 p.m.

**COUNCIL MEETING**

**1. CALL TO ORDER**

Mayor Rowe called the meeting to order at 7:00 p.m.

The VFW presented the Voice of Democracy and Patriots Pins

The VFW Commander thanked the parents for bring our children into the generation today. He spoke about the December 7<sup>th</sup> 1941 as it is the anniversary of Pearl Harbor which started a 4 year war. Some soldiers wrote if America is a good enough country to live in, it is a good enough country to fight for, and they fought for freedom. Freedom is the ability to make a responsible choice within the limits of just laws. Freedom has been protected by veterans and celebrated by all.

Fran Capehart said there were 2 entries in Voice of Democracy and 7 for the Patriots Pen

Honorable Mention Carlee GeDeros, Macie Ford, Caleb Prince, Nevaeh Meyer

Patriots Pen

3<sup>rd</sup> Place Morgan Baird

2<sup>nd</sup> Place Hayle Belcher

1<sup>st</sup> Place Rory Sweeny and she will represent the district meeting

Voice of Democracy  
2<sup>nd</sup> Place Tanner Marchant  
1<sup>st</sup> Place Zachary Amavisca

## **2. PLEDGE OF ALLEGIANCE**

## **3. MAYOR'S COMMENTS**

Mayor Rowe said that in light of terrorist attack in San Bernardino last week he would like to have a moment of silence for the victims. He said that we need to remember that these tragedies can happen anywhere at any time, and we need to be vigilant and safe. No community is too small, no place is too secure, and if you are concerned about anything contact law enforcement.

## **4. COUNCIL COMMENTS**

Councilor Heaton said she attended the Rotary Auction and won a few baskets. She also commended the Chamber of Commerce and the Saw Dust Theatre on the Steve Dee night. She also thanked Linda Short for hosting a successful Victorian tea.

Councilor Wiese said he always enjoys the Voice of Democracy, and wished everyone a Merry Christmas.

Councilor Short said it was great to see everyone at the meeting. She thought the Victorian tea was a success.

Councilor Capehart said she has been very busy with the Veterans of Foreign Wars.

## **5. STAFF REPORTS**

Library Director Conner said she received three letters of interest on the new library project, and she hopes the Library Board will be able to make a recommendation in February to City Council. Councilor Heaton asked which team won at trivia night, and Library Director Conner said everyone was a winner. The next game is scheduled for April 2<sup>nd</sup>.

Fire Chief Waddington said the Fire Department will have a free Christmas tree pickup, and to call the fire department to schedule.

Police Chief Blue reminded everyone that this Sunday is Shop with the Hero's program if anyone wanted to volunteer. Mayor Rowe said the County had said their jail beds will stay at 49.

Public Works Director/Planner Urban did not have anything to add to his report.

Finance Director Dufner said the savings bonds are earning 2.34%, and the duration of the bonds is 2.8 years. The budget is posted on the city website. Councilor Heaton asked if we have received any tax information from the local hotel. Finance Director Dufner said he will contact the City of Coos Bay to see how they calculate occupancy. Councilor Short asked to whom he sent the bill. Finance Director Dufner said he sent the bill directly to the hotel.

## **6. CITY MANAGER'S REPORT**

City manager Marchant said he received a request from Patricia Johnson about placing a memorial bench in the downtown area. Councilor Short said she thinks it is a good idea, but would like to see what type of bench is to be chosen to make sure it matches what we already have. City Manger Marchant said he will work with the Public Works Director on what type of bench would be placed, and there were no objections to the bench being placed.

City manager Marchant asked for permission to obtain an appraisal for the vacant lots at Jefferson School. Councilor Heaton asked what would the cost be, and City Manager Marchant said it should not be over \$2,000. The City Council agreed to the appraisal.

Councilor Heaton asked about item the progress of the septic issue west of Lincoln School. City Manager Marchant said that neither their representative, nor the City is making any headway. With the amount of rain we will be having this week there may be an issue, and if there is a crisis, we will make the call to DEQ. Public Works Director Urban said they will be ready for the clean up with the vacuum truck and lime.

## **7. PUBLIC PARTICIPATION**

Kathi Simonetti, Coquille Chamber of Commerce, said the Steve Dee Concert was a success with the sale of 175 tickets. The Chamber and the Sawdust Theatre each earned \$875.00. She thanked everyone who participated in the Coquille Christmas Program. She said the next event is the Christmas lighting contest for residents and businesses, and it will be judged on December 22<sup>nd</sup>. She thanked the City of Coquille, Staff and council for the support of the past year.

Tom & Eric Olson, 57 N. Adams Street, Coquille, received a letter from a tenant about vagrants hanging out in the area of the Nosler building where his business is located. He doesn't know what can be done about the problem. Mr. Olson said he knows that the police department has been doing a good job. Mr. Olson has tried to upgrade the building over the past 5 years by using some of the rent money, and he would like to have some help with the cost of purchasing and installing a gate. Mayor Rowe said he would need to fill out an Urban Renewal Funding Request. Mr. Olson said he is cannabis grower, but he is not a dispensary, and he is working on researching the product.

Caroline Fab, 59334 Church Hill Rd., Coos Bay, uses the local library on a regular bases and read a letter in support of a new library at the McKay's Store.

Kathy Loverin, 680 S 1<sup>st</sup> St. Coquille, thanked Councilor Short for the wonderful Victorian tea. Mrs. Loverin said her sister fell in front of Bill's Place where the sidewalk is cracked. That section of the sidewalk needs to be fixed by the property owner before someone gets hurt even worse. Mayor Rowe said the owner of the property is responsible for the sidewalk, and we should have the property and abatement ordinance in place soon to help with these matters.

Bob Lance, 44 W. 1<sup>st</sup> Street, thanked everyone for the service. He said Carlos Capps passed away a couple of days ago. He thanked the Police Chief for getting rid of the town drunk. He discussed a family that said they can't get their sewer and water hooked up, and he is concerned why this is taking so long. Public Works Director Urban said this is not our issue, as the family is trying to locate an old sewer lateral, and they have been told to talk with the plumber. Public Works is ready to connect them at any time.

Hugh Pinkston, 490 E. 1<sup>st</sup> Street, is here on behalf of the library. He has heard that there might be a few dollars available, and has been a library user for years. The library is too small and inadequate. If we have a building, a possible design, and we have some money, let's start this project.

Rich Fish, Coquille, supports the Library, and is a member of the board Coquille Library Friends Foundation. He challenged everyone to buy a sweatshirt or t-shirt to help support the library. He is in support of receiving money from the Urban Renewal Agency if there is some money available.

**8. CONSENT CALENDAR**

• **COUNCIL MINUTES NOVEMBER 2, 2015**

Councilor Capehart made a motion to adopt the consent calendar. Councilor Heaton seconded the motion, and all voted in favor.

**9. COLLIER WATER LINE**

Public Works Director/Planner Urban said there is not much to add to the report. With winter going to be wet, and the crew being busy, it would take a while to get the water lined installed. Then we would have to have the street paved. The Bureau of Labor and Industry (BOLI) might consider it one project, which would require us to pay prevailing wage to the city employees and the contractor. Urban recommended approving the change order to include the installation of the waterline and the additional BOLI wages. Councilor Wiese suggested talking with BOLI about the cost and the timing of the projects.

Councilor Wiese made a motion to approve the contract in the amount of \$78,178 if we cannot negotiate the BOLI wage out, in the amount of \$6,271.00. Councilor Chappelle seconded the motion. Urban asked if we are able to separate the job did the City Council want to get additional bids. Councilor Wiese rescinded his motion.

Councilor Wiese made a motion to install a waterline in the amount of \$38,457.00 and pay BOLI wages in the amount of \$6,271.00 if the job cannot be separated. Council Chappelle second the motion, and all voted in favor.

**10. RESOLUTION 16-2015 A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY TO BE SURPLUS PROPERTY AND PROVIDING FOR THE DISPOSITION OF SUCH PROPERTY**

Finance Director Dufner said we have some broken equipment, a police car that has a bad rear end, and a public works truck that has a bad transmission that needs to be declared surplus property so it can be sold or discarded.

Councilor Wiese made a motion to adopt resolution 16-2015, a resolution declaring certain personal property to be surplus property, and providing for the disposition of such property. Councilor Short seconded the motion, and all voted in favor

**11. ADJOURN CITY COUNCIL MEETING**

Mayor Rowe adjourned the meeting 8:10 p.m.

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Mayor, Matt Rowe

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City Recorder, Rene Collins

**CITY OF COQUILLE**  
**URBAN RENEWAL AGENCY MEETING**  
**December 7, 2015**

**1. CALL TO ORDER 8:18**

**2. PATRICIA EDWARDS, 170 N ADAMS ST. COQUILLE OR, REQUESTING MATCHING FUNDS FOR ROOF**

Patricia Edwards, 170 N. Adams, wants to install a flat roof, and would like some funds to help with the project. Member Heaton asked if it would be a Duralast roof. Wiese asked what kind of roof would be installed, and Ms. Edwards said it would be a plastic membrane with a coating. The cost would be \$4,395.00. Member Heaton asked what they are going to do with the building, and Ms. Edwards said it will be office space.

Member Chappelle made a motion to approve matching funds in the amount of \$2,197.50. Member Capehart seconded the motion, and all voted yes.

**3. ADJOURNMENT**

Chairman Wiese adjourned the meeting at 8:25 pm.

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Chairman, Loran Wiese

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City Recorder, Rene Collins