

**City of Coquille  
Council Meeting Minutes  
October 2, 2017**

**COUNCIL PRESENT:** Mayor Simonetti, Councilors Wiese, Nighswonger, Graham, Short and Wirebaugh.

**STAFF PRESENT:** City Manager Dufner, Finance Director Rowe, Library Director Conner, Police Chief Sanders, Fire Chief Waddington and City Recorder Stolz.

**PRESS:** The Sentinel

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office

**REGULAR SESSION**

**1. CALL TO ORDER**

Mayor Simonetti called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. MAYOR'S COMMENTS**

Mayor Simonetti announced she attended the League of Oregon Cities in Portland.

**4. COUNCIL COMMENTS**

Councilor Wiese had no comment

Councilor Nighswonger attended the League of Oregon Cities in Portland.

Councilor Graham traveled to Salem to present a grant for the Coquille Riverwalk.

Councilor Short was saddened to hear about Las Vegas. She reminded everyone that the Carousel is hosting a fundraiser at the Egyptian Theatre on October 27<sup>th</sup>.

Councilor Wirebaugh thanked the city for their donation to help the Coquille Soccer Club.

**5. STAFF REPORTS**

Police Chief Sanders was asked by Councilor Short what the consequence is for driving while suspended, he replied tickets for driving without a license, driving without insurance and their car impounded.

Officer Makinson spoke on the Project Involvement within your City grant he

received for 5<sup>th</sup> St Park while attending the police academy. He chose 5<sup>th</sup> St Park and began a study on the park including compilation of statistics. Makinson's project presentation was successful providing up to \$15,000 to be used towards lighting and cameras to make the park a safer place for the community.

Library Director Conner announced all libraries in the county are closed this Thursday.

Public Works Director Urban was absent so Chuck Dufner filled in to answer any questions. Councilor Graham asked why we have not requested quotes for the walkways at 5<sup>th</sup> St Park, and Dufner replied we are waiting until the cameras are installed because some of the wires are going in the ground. Graham also commented on the Intersection at 4<sup>th</sup> and Elliot saying the Council needs Urban to put together a packet including the cost and details of the work that needs to be done, so Council can decide.

Fire Chief Waddington included in his report a list of buildings he has inspected within the City. Councilor Short asked what the inspection consisted of, he said fire extinguishers, smoke detectors and emergency exits. Also making sure all appliances are plugged in correctly.

Finance Director Rowe said as of August 31, 2017 Seattle Northwest shows the yield on cost is 1.98% and the duration is 2.59 years.

## **6. CITY MANAGER'S REPORT**

Dufner reported he is working on the Fire Ordinance where existing and new businesses will have a fire inspection every two years. Related to that he would like to change the ordinance on business registration, having each business come and register every year. Registering each year will allow the city to keep better records of who is running a business in the city and update their emergency contact information. Councilor Wiese suggested this be done by email, Councilor Wirebaugh agreed.

Dufner received the Jefferson School abatement estimate limited to the hallway, he will ask the company to provide a quote for both the hallway and classrooms. He needs to get the plans for Jefferson School but has not been able to locate them yet. Having that information would assist the city in drafting a Request for Proposals from general contractors.

## **7. CONSENT CALENDAR**

Councilor Graham moved to accept the consent calendar for

- August 15<sup>th</sup>
- September 5<sup>th</sup>
- September 18<sup>th</sup>

Councilor Short seconded the motion, all voted in favor.

## **8. PORT OF BANDON FUNDING REQUEST**

Councilor Wiese moved to approve the request for funds from the Port of Bandon, sign the letter, and deliver the letter to the Port of Bandon Directors, Councilor Short seconded the motion, all voted in favor.

## **9. MOTION TO SELECT MAJOR CITY STREET PROJECT**

Councilor Wiese moved to prioritize East Second Street between Gould and Johnson Streets, and direct staff to develop street and sanitary sewer plans, prepare a bid package, and bid the project with the City Engineer, Councilor Graham seconded the motion, all voted in favor.

## **10. MOTION TO ESTABLISH A RESERVE ACCOUNT FOR A NEW BOILER FOR THE SWIMMING POOL**

Councilor Wiese moved to establish a reserve account for the pool, Councilor Short seconded the motion, all voted in favor.

## **11. MOTION TO PURCHASE \$6,000 OF HOLIDAY LIGHTS**

Councilor Wiese motioned to purchase up to \$6,000 of holiday lights for the City, Councilor Wirebaugh seconded the motion, all voted in favor.

## **12. PUBLIC PARTICIPATION**

Joy Teel at 412 E. 5<sup>th</sup> St- Asked the council when the parking at 5<sup>th</sup> St. Park will be a priority. The parking lot has a big sink hole and the spaces are not long enough for bigger vehicles. She also requested the speed limit be changed to 20mph. City Manager Dufner told her he would speak to Kevin Urban and get this on the agenda.

## **13. ADJOURN @ 9:00 p.m.**

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City Recorder, Jennifer Stolz

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Mayor, Kathi Simonetti

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