

**City of Coquille
Council Meeting Minutes
September 5, 2017**

COUNCIL PRESENT: Mayor Simonetti, Councilors Wiese, Nighswonger, Graham, Pinkston, Short and Wirebaugh.

STAFF PRESENT: City Manager Dufner, Finance Director Rowe, Police Chief Sanders, Library Director Conner and City Recorder Stolz.

PRESS: The Sentinel

AUDIENCE: A roster of those present is on file in the City Recorder's Office

REGULAR SESSION

1. CALL TO ORDER

Mayor Simonetti called the meeting to order at 7:08 p.m.

2. PLEDGE OF ALLEGIANCE

3. MAYOR'S COMMENTS

Mayor Simonetti hosted the Small Cities League of Oregon Cities meeting at the Coquille Community Building,

4. COUNCIL COMMENTS

Councilor Wiese had no comment

Councilor Nighswonger attended the Small Cities League of Oregon Cities meeting at the Coquille Community Building.

Councilor Graham traveled 1500 miles to see the Eclipse.

Councilor Pinkston went fishing over the weekend with his son.

Councilor Short attended the Small Cities League of Oregon Cities meeting at the Coquille Community Building.

Councilor Wirebaugh is opening a gym on October 1st at the Courtyard Building in Coquille

5. STAFF REPORTS

Public Works Director Urban was on vacation but Chuck Dufner said he could answer any questions Councilors may have. Mayor Simonetti asked about the no parking on 10th and Dean Street. Dufner answered it was causing problems last year with the school bus and he will wait and see if it is an issue this year.

Library Director Conner forgot to add to her report that on October 7th the Friends of the Library will host a trivia night at the community building.

Police Chief Sanders had nothing to add to his report.

Finance Director Rowe announced as of July 31, 2017 finance report, the yield on investment is 1.99%, and a duration of 2.66 years. Councilor Wirebaugh asked if we still have our temporary help in the finance department, Rowe said we will keep the temporary help until all positions are filled. Rowe reported that the Ambulance payroll is still in progress.

6. CITY MANAGER REPORT

Johnny Rowe Pool Manager 94788 Park Place- Spoke to the council about the end of the pool season. He said the new shaved ice machine was a good investment and they had more signups for swim lessons than in the past.

Dufner needed to add that he spoke with Bill Caldwell from McKay's on their development when the time comes. When the carousel adds their preload to the property it may slope down on to the McKay's property. Dufner spoke to Caldwell about the grant we have for the bioswales and they decided that may help not only the Riverwalk but the carousel and McKay's as well. Bill asked that all of this be put in writing and sent to them before work continues.

Dufner added the equipment issues related to the phone system and the recorder in the council chambers. The phone is not receiving all incoming calls and the recorder won't shut down. Discussion was held to look into new equipment.

A discussion was held for the city to build the fence for D&J Auto and bill them for half the costs. Further discussion regarding if they don't complete the fence within 30 days we could revoke the URA agreement. Councilor Wiese told Dufner to write a letter with a timeline to get the fence built and have them sign it. Councilor Wiese moved that we make this our number one priority for September, Councilor Graham seconded, all voted in favor.

7. CONSENT CALENDAR

The minutes for August 15, 2017 were printed with errors and will be presented at the next meeting.

8. AWARD CONTRACT FOR 6TH STREET REPAIR

Councilor Wiese made a motion to award contract for 6th street to Johnson Rock Products for \$13,385.00, Councilor Short seconded, all voted in favor.

9. CITY MANAGER'S PERFORMANCE EVALUATION PROCESS

After much discussion Mayor Simonetti opened to Public Session at 9:35 pm, hearing no additional discussion closed the Public Session at 9:37 pm.

Councilor Wiese approved the evaluation process as discussed with changes, Councilor Pinkston seconds, all voted in favor.

10. PUBLIC PARTICIPATION

Kyle Wirebaugh 526 N. Collier- Coquille Soccer Club has been moved back to Coquille with 160 kids participating. Club is asking City of Coquille for money to purchase 75 soccer balls.

Councilor Wiese made a motion to donate \$600.00 to the Coquille Soccer Club to purchase soccer balls, Councilor Short seconds, all voted in favor.

11. ADJOURN @ 9:39pm

City Recorder, Jennifer Stolz

Mayor, Kathi Simonetti
