

**CITY OF COQUILLE
BUDGET COMMITTEE MINUTES
April 23, 2018**

Council Present: Council President Graham, Councilors Wiese, Nighswonger, Pinkston and Wirebaugh.

Budget Committee Present: David Jennings, Clay Davis, Dave Chappelle and Arnie Hill

Staff Present: City Manager Chuck Dufner, Finance Director Julie Rowe, Fire Chief Dave Waddington, Public Works/ Planning Director Kevin Urban, Library Director Anne Conner and City Recorder Jennifer Stolz

Press: None

Audience: A roster of those present is on file in the City Recorder's Office

1. ELECTION OF BUDGET COMMITTEE OFFICERS

President Graham called the meeting to order at 6:06 p.m.

Councilor Nighswonger nominated Dave Chappelle for the position of Budget Committee Chair and all voted favor.

Councilor Wiese nominated Julie Nighswonger as Budget Secretary, Pinkston seconded, all voted in favor.

2. PUBLIC HEARING ON STATE REVENUE SHARING

Budget Committee Chairman Chappelle opened the Public Hearing on State Revenue Sharing at 6:08 p.m.

Chairman Chappelle opened the public hearing at 6:08 p.m.

SMART reader program sent in a letter respectfully requesting the opportunity to be considered for a Coquille city grant, they value the City of Coquille's generosity including SMART as a recipient in past years.

Belloni Boys Ranch director came requesting that the City of Coquille continue their partnership in allocating \$1,000 for the coming budget cycle of 2018-19.

Coquille Carousel Association sent a letter asking for \$1,500 to continue their promotion and fundraising. They appreciate the City's support and hope it will continue.

The Area Agency on Aging and SCBEC wrote in asking for the same amount as last year, \$3600. They also said they will appreciate any donation the city would give.

The Safe Project sent a letter requesting funds for the year 2018-19. They are formally known as the Women's Safety and Resource Center.

Coos County Area Transit Service District (CCAT) wrote a letter thanking the City of Coquille for their generous support last year of \$3,500 and would like to humbly ask the same amount for the 2018 program year.

Chairman Chappelle closed the public hearing at 7:12 pm

Chairman Chappelle read the disbursement of State Revenue Sharing as follows: SMART program \$1,000.00; Belloni Boys Ranch \$1,000.00; Coquille Carousel Association \$1,200.00; Senior Meals \$3600.00; The Safe Project \$500.00; CCAT \$2500.00 in funds and \$1,000 to buy in tickets for the Police Department to disburse; Sawdust Theatre \$1500.00; Coquille Valley Garden Club \$600 for Country Garden Tour, \$200 for flowers around the clock tower and \$1,200 for the watering truck; Whoozits for \$1,000; Coquille Museum \$3,000.00; Friends of the Library \$1,200.00; Neighbor to Neighbor \$500.

Councilor Wiese made a motion to accept the State Revenue Sharing at \$20,000.00, Councilor Pinkston seconded the motion and all voted in favor.

3. PUBLIC HEARING PRESENTATION OF 2018-2019 CITY BUDGET

Chairman Chappelle opened Public Hearing at 7:25 pm

City Manager Chuck Dufner started off by saying it is looking positive that some on-going projects we have been working on could be finished within the year.

We need to buy more Timber and find a different approach to buying the property since our process is too lengthy.

A new timber sale is happening this year. If we cut this year we may get a lower bid than if we wait another year.

Coquille Rotary offered \$125,000 towards the purchase of a new ambulance. They will pay \$25,000 in this fiscal year and \$20,000 each fiscal year for the next five years. The General Fund has loaned the Ambulance fund the money to buy the \$165,000 Ambulance now and will be repaid as Rotary makes their payments.

There was a strong bite on the GP site; Chuck feels this year may be a year of property sales. The lots at Jefferson School have been lowered by 25%.

4. BUDGET DISCUSSIONS/RECOMMENDATIONS

Public Works Director Urban

- Dock Replacement- Urban went to Salem to the State Marine Board grant meeting, and we were funded \$285,000 for the docks.
- 5th Street walk ways will be out for quotes soon and finished this year
- The City will receive the lights for Reitman park when OFCCU remodels their building
- The floors were refinished at the Community Building and he is looking into new

curtains as well as work on the ceiling.

- There will be a \$1 increase to both the water and sewer bill. A Resolution is required to pass a rate increase.
- Community Building Coordinator is in the budget this year and would also serve as the Pool Manager in the summers if we find the right person. The school is giving us \$5,000 this year and \$10,000 next year to help offset that cost. It would put someone back in the building for various reasons.

Police Chief Sanders

- Personnel- Their insurance and PERS will increase this year in terms of the budget.
- Equipment – Their repeater at the top of Shelley Road is dead and needs to be replaced. Day wireless has a piece to make it work again but not properly. When the power goes out it stops working and we have no radio contact. Councilor Wiese said he thinks this falls under an emergency situation to use URA funds since this affects the safety of the whole town.
- CMI sold to another company and the new company will raise the fees and charge a start up fee. This has departments in the county trying to find a new vendor before the change takes place.
- Police Officers need new radios that cost \$17,000 for five radios and only two were added to the budget this year.
- Department needs to replace a car this July which is in the budget.
- Police Officers are in the middle of union negotiations so the numbers could increase.

Ambulance

- The new ambulance is on its way here and soon to be fully equipped. We then will have three running Ambulances that will generate more money.
- Laurel, our professional biller said they have the lowest rates in the county. Finance Director Rowe said she will bring to council a request to increase those rates to at least be equal to Myrtle Point.
- One idea this year is to form a Coquille Ambulance Health District like Myrtle Point. They generate \$75,000-\$90,000 a year for day to day operations.
- Another option that has been discussed over the years is a \$1 a month fee for City residents that would go towards day to day operations or the Ambulance equipment reserve fund.
- The Rural Fire Board donates \$15,000 a year to the equipment reserve fund.

Fire

- We were able to raise the Fire Department property tax allocation from the general fund by \$5,000 and the Rural Fire District Board allocated \$5,000 more. That money will be used for hose and ladder testing and anything left over go towards new turn outs.
- Working on the Fire Inspection Program to bring to Council and get that implemented soon.
- There is approximately \$12,000 for new turn out gear and working on grants to be able to replace at least four a year.

Library

- Funding for the new Library is looking good. The interest from the Reitman fund is growing. They have the plans for the new building finished and have purchased the building.
- Library foundation has found someone who will find the right grants to apply for and assist in writing them.

Finance Director Rowe

- Recruit for City Manager adds \$25,000 to the budget.
- Overall personnel costs are up \$23,600 primarily due to COLA increase payroll \$8,800, Health Insurance \$4,000 and PERS \$9,600.00

Chairman Chappelle closed the public hearing at 9:38 p.m.

5. MOTION TO APPROVE THE BUDGET

Member Chappelle made a motion to recommend approval and forward the budget for the fiscal year 2018-2019 in the amount \$14, 902,857 and include un- appropriated funds of \$88,773.00. Member Hill seconded the motion, Member Jennnings voted no and all other members voted to approve the budget..

6. APPROVAL OF CITY TAX LEVY RATE

Budget Committee Member Chappelle made a motion to approve the tax levy rate of 6.10380 per \$1,000. Member Hill seconded the motion, and all voted in favor.

7. ADJOURNMENT

Chairman Chappelle adjourned the budget meeting at 9:44 p.m.

Chairman, Dave Chappelle

ATTEST: _____
Secretary, Julie Nighswonger

