

**City of Coquille**  
**Council Meeting Minutes**  
**April 2, 2018**

**COUNCIL PRESENT:** Mayor Simonetti, Councilors Wiese, Nighswonger, Graham, Pinkston, and Wirebaugh.

**STAFF PRESENT:** City Manager Dufner, Finance Director Rowe, Police Chief Sanders, Library Director Anne Conner Public Works Director Urban, Fire Chief Waddington and City Recorder Stolz.

**PRESS:** The Sentinel

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office

**REGULAR CITY COUNCIL MEETING 7PM**

**1. CALL TO ORDER**

Mayor Simonetti called the meeting to order at 7:11pm

**2. PLEDGE OF ALLEGIANCE**

**3. MAYOR'S COMMENTS**

Mayor Simonetti leaves on a trip to China in seven days with Councilor Nighswonger and Anne Conner.

**4. COUNCIL COMMENTS**

Councilor Wiese- no comment

Councilor Nighswonger- no comment

Councilor Graham said he purchased a home outside city limits and will move mid May.

Councilor Pinkston- no comment

Councilor Short- absent

Councilor Wirebaugh said he participated in the CVH Health Fair and met the new CEO of Coquille Valley Hospital.

## **5. STAFF REPORTS**

Chief Sanders had no additional comment

Library Director Conner had no additional comment

Public Works Director Urban spoke on the Water Master Plan that Oregon Safe Drinking Water Association has asked him to prepare to be in compliance. This plan could take up to a year to finish.

City Council told Urban to move forward on the crosswalk signs for 5<sup>th</sup> and 6<sup>th</sup> St and requested to have the lines re-painted on the 5<sup>th</sup> St crosswalk. Urban will ask for URA funds and prepare a Resolution for this project.

Urban asked Council to make a decision on a cutting in the 100 acre woods since there are about 5 trees standing alone and they need to come down before they are blown down. Councilor Wiese moved that Urban move forward on having these 5 trees removed from the 100 acre woods due to safety issues, Councilor Pinkston seconded, all voted in favor.

Chief Waddington added the department will have the new ambulance within 2 weeks.

Finance Director Rowe was asked by Councilor Nighswonger to give her information on the Reitman's Foundation. Rowe said she would look into it after the budget was over.

Rowe read aloud February 28, 2018 Seattle Northwest report shows the yield on cost is 2.02% and the duration is 2.57 years.

## **6. CITY MANAGER'S REPORT**

Councilor Nighswonger asked Chuck to hold off on paying the SCDC member renewal until we have the budget meeting.

Chuck spoke with Council on an idea using Promotional money we have banked over the years to provide grants to go with URA funds available. This would allow a person capable of doing the labor themselves apply for the grant if they lack funds matching the URA money. Council was pleased with this idea and gave direction to start this proposal.

Chuck told the Council it may be hard adding property to our timber lands. Director Urban found 108 acres that was priced high and sold quickly.

## **7. CONSENT CALENDAR**

- **COUNCIL MINUTES March 5, 2018**

Councilor Wiese made a motion to accept the consent calendar, Councilor Graham seconded the motion, all voted in favor.

## **8. RESOLUTION 04-2018 A RESOLUTION AUTHORIZING THE SALE OF THE CITY OWNED PROPERTY KNOWN AS THE JEFFERSON SUBDIVISION LOTS 1, 2, 3, AND 4 TO NIGHSWONGER LLC.**

Councilor Wiese moved to accept Resolution 04-2018, Councilor Graham seconded and Councilor Pinkston, Short and Wirebaugh voted in favor. Councilor Nighswonger recused herself from voting on Resolution 04-2018 declaring a conflict.

## **9. RESOLUTION 05-2018 A RESOLUTION APPROVING AN INTERFUND LOAN FROM THE GENERAL FUND TO THE AMBULANCE FUND FOR THE PROCUREMENT OF A REPLACEMENT AMBULANCE**

Councilor Wiese made a motion to accept Resolution 05-2018 loaning the Ambulance funds from the General Fund, Councilor Nighswonger seconded the motion, all voted in favor.

## **10. PERSONNEL POLICY CHANGE FOR FMLA AND OFLA LEAVE**

Councilor Wiese moved to adopt the new Family Medical Leave (FMLA) policy to replace the current personnel policy 4.11 Oregon Family Leave (OFLA), Councilor Graham seconded the motion, all voted in favor.

## **11. ADOPTION OF REVISED BUDGET CALENDAR**

Councilor Graham moved to adopt the new revised City Budget Calendar, Councilor Pinkston seconded the motion, all voted in favor.

## **12. PUBLIC PARTICIPATION**

Mike Kinnaird 1257 N. Elliot- Kinnaird appeared in front of Council to introduce himself as a candidate for Sheriff. He has been working in the Coos County Jail for 14 years and has been a citizen of Coquille for 20 years. Councilors had some good questions for Mike regarding the number of beds at the jail and their release times. Kinnaird said he would look into these issues and gather more information.

## **13. RESOLUTION 06-2018 A RESOLUTION TO ALLOW AND SUPPORT THE CITY OF COQUILLE PARKS DEPARTMENT IN AN EFFORT TO SECURE A GRANT FROM THE OREGON STATE PARKS FOR THE COQUILLE RIVERWALK.**

Councilor Nighswonger moved to adopt Resolution 06-2018, Councilor Wiese seconded the motion, all voted in favor.

**14. Adjourn @ 8:06 PM**

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City Recorder, Jennifer Stolz

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Mayor, Kathi Simonetti

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