

**City of Coquille
Council Meeting Minutes
March 4, 2019**

COUNCIL PRESENT: Council President Nighswonger, Councilor Layton, Councilor Rowe, Councilor Pinkston, Councilor Parker and Councilor Wirebaugh

STAFF PRESENT: City Manager Dufner, Finance Director Rowe, Fire Chief Ferren, Library Director Conner, Police Chief Sanders, and City Recorder Stolz.

PRESS: The Sentinel

AUDIENCE: A roster of those present is on file in the City Recorder's Office

REGULAR SESSION

1. CALL TO ORDER

Council President Nighswonger called the meeting to order at 7:02 p.m.

2. PLEDGE OF ALLEGIANCE

3. SWEARING IN OF POLICE SERGEANT

City Recorder Stolz read the Sergeant Oath to Doug Miller our Police Department's new Sergeant.

4. APPOINT COMMITTEE MEMBERS

Council President Nighswonger appointed the following to the Planning Commission 4 year term:

Dave Chappelle
Brandy Olmstead
Arnie Hill

4. PUBLIC COMMENT

Darlene Heady 56202 Fat Elk Rd- Owner of Devils' Kitchen- She would like to ask the Council if the City could pay the \$400 a year to pump (clean) the tank at Devil's Kitchen. Council agreed that they will get more information from Public Works Director Urban. Devil's kitchen has city water but not sewer.

Sandra Denny 68 S. Collier- Sandy is Vice President of the Coquille Garden Club. They sent a letter to the city asking for \$4,030.00, and Council told Sandy to come back to the Budget Meeting during State Shared Revenue.

Meghan Wilson 1501 Shelly Rd- Meghan has an easement for the road she lives on up Shelly Road, it is used for a roadway and a turn around and is now being used as a parking lot. She would like for Council to agree to put a NO PARKING sign up. Chief Sanders said he would follow up with her on this issue and speak to Public Works Urban.

Ethel 1535 Shelly Rd- Ethel is having the same issue with the parking as Meghan Wilson but has a restraining order against the man who is parking on the easement. Council said the city will get with Chief Sanders and Public Works Urban to find a solution.

Arianna- Girl Scouts- Every year Girl Scouts come to Council and ask for a week camping at Sturdivant Park with the fees waived. Councilor Rowe moved to waive the fees from Friday March 22nd-27th during Spring Break for the Girl Scouts, Councilor Pinkston seconded and all voted in favor.

5. CITY MANAGER REPORT

Chuck would like to bring to the Council's attention the construction zone on 3rd St which is the new addition of the credit union. He has been talking to Chief Sanders about doing a temporary construction zone sign until it is finished.

Mr. Houston owns the property at the top of Shelly Road where our timber cut is and he has complained that the trucks are driving too fast and they turn around on his property. Chuck followed up with Public Works, our Forester and the trapper to slow down and not use his property to turn around.

6. STAFF REPORTS

Police Chief Sanders said he has been watching the 3rd St construction, and have had no issues and no problems so far with traffic. It was suggested to put up a temporary sign until it's finished.

Library Director Conner - The next trivia night is March 30, 2019 and the theme is Folk and Fairy Tales Around the World.

Public Director Urban was read by City Manager Dufner - Urban has addressed tiny houses and while we have a minimum square footage for manufactured homes there is nothing for single family homes. He did give a zoning compliance letter for a small home that would be a little over 600 square feet.

Fire Chief Ferren - Pancakes for Life was Saturday Feb 23, 2019, it was slower this year due to weather. Coquille Volunteer Fire Association will donate \$1,500 to add to the funds raised. All of the funds go to the Emanuel Burn Center.

Finance Director Rowe said as of January 31, 2019 the Seattle Northwest account was earning 2.18% and the duration is 2.64 years. Councilor Nighswonger asked Rowe is she has looked into new accounting software and how old is our current software. Rowe said she has looked into new software and our current Springbrook is about 10 years old.

7. CONSENT CALENDAR

Councilor Pinkston moved to accept the consent calendar, Councilor Wirebaugh seconded the motion and all voted in favor.

8. MAYOR AND COUNCIL AGREEMENT TO SURPLUS THE GP WHISTLE AND DONATE IT TO THE COQUILLE MUSEUM

Councilor Rowe made a motion to surplus the GP whistle and donate it to Coquille Museum for display, Councilor Wirebaugh seconded the motion, and all voted in favor.

9. ADOPT THE BUDGET CALENDAR

Councilor Pinkston moved to adopt the Budget Calendar, Councilor Nighswonger seconded the motion and all voted in favor.

10. PRESENTATION OF THE 2018 ANNUAL FINANCIAL REPORT FOR THE CITY OF COQUILLE

Councilor Pinkston moved to accept the City's Annual Financial Report, Councilor Layton seconded the motion and all voted in favor.

11. CITY OF COQUILLE 2019 GOAL PLANNING BY CRYSTAL SHOJI

Councilor Wirebaugh moved to accept Crystal Shoji's report, Councilor Parker seconded the motion and all voted in favor.

12. COUNCIL DECISION ON REGULAR MEETING START TIME, SCHEDULING OF EXECUTIVE SESSIONS, SCHEDULING

Council agreed on the first Monday at 7:00 PM for Regular Meeting and 6:00 PM for Executive and Workshops as needed.

13. MAYOR/ COUNCIL COMMENT

Councilor Layton no comment

Councilor Rowe said he was sorry to see Dennis Richardson Secretary of State passed away.

Council President Nighswonger no comment

Councilor Pinkston complimented Chamber Awards and Fire Dept Pancakes for Life for their events.

Councilor Parker no comment

Councilor Wirebaugh no comment

14. ADJOURN AT 8:09 PM

City Recorder, Jenni fer Stolz

Mayor, Kathi Simonetti
