

**City of Coquille
Council Meeting Minutes
February 5, 2018**

COUNCIL PRESENT: Mayor Simonetti, Councilors Wiese, Nighswonger, Graham, Pinkston, Short and Wirebaugh.

STAFF PRESENT: City Manager Dufner, Finance Director Rowe, Police Chief Sanders, Library Director Conner, Public Works Director Urban, Fire Chief Waddington and City Recorder Stolz.

PRESS: The Sentinel

AUDIENCE: A roster of those present is on file in the City Recorder's Office

REGULAR SESSION

1. CALL TO ORDER

Mayor Simonetti called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. MAYOR'S COMMENTS

Mayor Simonetti reminded everyone to speak loudly and into the microphone for the recording.

4. COUNCIL COMMENTS

Councilor Wiese had no comment

Councilor Nighswonger announced she is now a SMART reader.

Councilor Graham had no comment

Councilor Pinkston no comment

Councilor Short told the council that near her house on 1st Avenue they are clearing trees and brush, and she is thinks maybe a housing development is going in.

Councilor Wirebaugh had no comment

5. STAFF REPORTS

Chief Sanders talked about the speed warning signs for each end of hwy 42. Kris Hunter told him each sign will be about \$4,000.00, and ODOT would install them and do the maintenance we have to pay for the maintenance fees. Sanders was not sure at this time the amount of the fee.

Library Director Conner said the dates she will be gone to China have changed to April 8th through the 19th.

Public Works Director Urban announced the city was awarded the Small City Allotment Grant for \$50k to use on 2nd Street. He said he finished the Oregon Marine Board grant that is for over a quarter of million dollars. Urban introduced his new work experience person Rebecca Potter, and expressed that he could not have finished the grant on time without her help and knowledge.

Chief Waddington said his report should say he had 71 ambulance runs with nine of those being transfers. Also, the department will host the Annual Pancakes for Life event on February 24th, 2018.

Finance Director Rowe said that as of December 31, 2018, the Seattle Northwest report shows the yield on cost is 1.95% and the duration is 2.47 years.

6. CITY MANAGER'S REPORT

City Manager Dufner started off by congratulating Kevin on his grant writing.

Councilor Graham asked Chuck how the second timber cut and Kevin's grant will work. Kevin said there is no time limit on his grant, but you just cannot receive another one until you have used the one you were awarded.

7. CONSENT CALENDAR

Councilor Short moved to accept the consent calendar, Councilor Pinkston seconded the motion and all voted in favor.

8. SALLY JAEGLI HMW CITY AUDIT REPORT

Sally Jaeggli from HMW presented the council with a financial packet prepared and went over their findings.

Councilor Pinkston moved to accept the 2017 Annual Financial Report from HMW, Councilor Nighswonger seconded the motion, and all voted in favor.

9. RESOLUTION 01-2018 A RESOLUTION ADOPTING A PLAN OF ACTION AND BANK RECONCILIATION POLICY FOR THE CITY OF COQUILLE, OREGON

Councilor Wiese moved to adopt the plan of action, Councilor Graham seconded the motion, and all voted in favor.

10. Mayor Simonetti opened the Public Hearing at 7:43pm

Mayor Simonetti asked if anyone who attended the meeting had anything to say about the Wadsworth Garbage proposed rate increase, all declined.

Mayor Simonetti closed the Public Hearing at 7:44pm

11. RES 02-2018 A RESOLUTION CHANGING THE RESIDENTIAL AND COMMERCIAL GARBAGE COLLECTION RATES AND APPROVING A RATE INCREASE FOR THE FRANCHISE HOLDER.

Councilor Wiese moved to accept Resolution 02-2018, Councilor Short seconded the motion, and all voted in favor.

12. ADOPT BUDGET CALENDAR/APPOINT BUDGET OFFICER

Councilor Wiese moved to adopt the Budget calendar, Councilor Pinkston seconded the motion, and all voted in favor.

Councilor Pinkston moved to designate City Manager Chuck Dufner as the City of Coquille's Budget Officer

13. CITY OF COQUILLE'S SYSTEM DEVELOPMENT CHARGES REPORT

Councilor Wiese moved to accept the report, Councilor Pinkston seconded and all voted in favor.

The Mayor entered into an executive session at 8:00 pm and removed the public. Councilor Nighswonger recued herself stating a conflict of interest.

Executive Session closed at 8:26pm

14. COUNCIL ACTION ON REALESTATE

Councilor Wiese moved to accept the Real Estate offer for the Jefferson School

subdivision lots as follows: Buyer agrees to pay \$20,000 each for lots 1, 2 &3, and pay SDC fees in the amount of \$7500 for each lot. These would be paid to the Seller outside of Escrow on the date of closing. Councilor Short seconded the motion.

Councilor Graham asked when the building would start and the builder said as soon as possible. Councilor Graham commented that within 2 years we could have these lots on the tax roll and paying water and sewer bills.

All voted in favor.

15. JEFFERSON LOTS PRICE ADJUSTMENT

Councilor Graham moved to lower the cost of the Jefferson school lot by 25%, Councilor Pinkston seconded the motion, and all voted in favor.

16. ACCEPT POLICE ACADEMY GRANT FOR 5TH ST PARK

Officer Makinson received a \$15,000 grant called Community Project for just our 5th St Park lighting upgrades.

Councilor Wiese moved to accept the bids, Councilor Graham seconded, and all voted in favor.

Councilor Short moved to award the contract to Slater.com, Councilor Pinkston seconded the motion, and all voted in favor.

17. PUBLIC PARTICIPATION

Darlene Heady, 56202 Fat Elk Rd, Coquille, Oregon

Heady said she was going to the Library on a Saturday, went to use the restroom and the doors were locked. Her point was this is a public building, and they should be able to use the restroom when the Library is open. Director Conner said there is a permanent sign on the building that says the community center is only open Monday-Friday 8am to 5pm. Councilor Pinkston commented they should bring this subject up to the Budget Committee, and see if we can solve the problem by hiring someone to be at the Community Center or at least lock and unlock doors on Saturday.

Jackie Cole, 877 N Birch

Cole said her request is about law enforcement in the city. She has great respect for Chief Sanders and his department. She would like to see an Officer walking down town to deter crime. Inmates, when released from jail, always walk on First Street. Also she would like officers to walk into the bar just to check in. She said it is not a complaint just a suggestion to have Cops more visible to deter crime.

Travis Heinz, Homeless

Heinz asked if a trespass order can be lifted from the Library and the Community Center. He asked how the process works to have the trespass removed. Councilor Pinkston said that this is a legal matter, and the City Manager needs to discuss this with the Police Chief and the City Attorney. Councilor Wiese asked why he was trespassed and he replied the Librarian yelled at him not to move furniture, and then he saw patron moving furniture. So he asked if there was an exception to the rule. Council suggested he seek legal counsel as they could not help him.

18. Adjourn @ 9:10 pm

City Recorder, Jennifer Stolz

Mayor, Kathi Simonetti
