

**CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
December 4, 2006**

COUNCIL PRESENT: Mayor Steve Britton, Councilors: E.N. "Corky" Daniels, Kathy Hagen, Mollie Anderson, Jan Torbeck, Fran Capehart and Loran Wiese

STAFF PRESENT: City Manager Terence O'Connor, Police Chief Mike Reaves, Public Works Director John Higgins, Finance Director Chuck Dufner, Fire Chief Dave Waddington, Library Director Anne Conner, City Attorney John Trew and Deputy Recorder Rene Collins

PRESS: Robert Jump, Coquille Valley Sentinel

AUDIENCE: A roster of those present is on file in the City Recorder's Office.

1. CALL TO ORDER /PLEDGE OF ALLEGIANCE

Mayor Britton called the meeting to order at 7:00 p.m. and led everyone in a moment of silence to remember our troops.

2. MAYOR'S COMMENTS

Mayor Britton thanked the Rotary Club, Gerald Marca, and Ken Easton for the time they have spent putting up the Christmas decorations around the City.

3. COUNCIL COMMENTS

Councilor Capehart also thanked the Mayor for working on the lighted decorations. The Christmas in Coquille program is Friday, December 15th and Santa will be attending. The Oregon Hunters banquet is December 17th. Linda Short hosted the Holiday Tour of Homes this weekend and there were 200 participants. Councilor Anderson wished everyone a Merry Christmas and Happy New Year. Councilor Torbeck said that she chose not run for Council due to other things going on in her life and thanked Councilor Anderson for her service to the Council and the City. Councilor Wiese wanted to thank Councilor Anderson for the countless hours she has put into being a Council Member for the past 22 years and hopes she will continue to stay involved. Councilor Daniels agreed with Councilor Wiese. Mayor Britton also thanked the high school wood class for the signs they have built and are displayed on the light poles.

4. STAFF REPORTS

Chief Waddington said everyone is doing a great job and happy holidays. Public Works Director Higgins said his report is in the packet and that the City of Coquille was awarded \$25,000 through the Small City Grant program. The 1st Street project estimated cost of \$250,000, which includes the new water line. The overlay cost is \$171,000 for two blocks and \$67,000 for the waterline. Council will need to decide if they want to go forward with the project. Library Director Conner reminded everyone that author night is Thursday and refreshments will be served. Police Chief Reaves reported Officer Bryant served a search warrant last Friday and was able to have charges brought against some individuals for receiving stolen property and manufacturing and distributing drugs. Finance Director Dufner said Springbrook would arrive this week to train staff on the software upgrade. He provided Council with an updated report on the perpetual fund, which is earning 5.12% and an updated resolution 20-2006.

5. CITY MANAGER'S REPORT

The City Manager has received a response from ODOT on the traffic light requested for HWY 42 and Birch Street. The area did not meet the minimum criteria to constitute a stoplight and they feel it can be addressed through an educational outreach ODOT traffic safety program. Enclosed is copy of the Police contract and they negotiated for 3.5 % for the first and second year and 4% for the third year. On insurance, the cap on the cost to the City will increase each of the 3 years by an amount not to exceed 10% each year. Councilor Anderson made

a motion to accept the agreement between the City of Coquille and Teamsters #206. Councilor Capehart seconded the motion; all voted in favor. City Manager O'Connor said he has been spending time working with Comspan and Ledcore on locating the owner of a piece of conduit that goes towards Norway and is owned by a subsidiary of Umatilla Electrical Coop called Light Speed Tech. The City Manager received notification from the Governments Finance Officers Association that the City has received a Distinguished Budget Report Award and wanted to recognize Finance Director Dufner and his staff. Councilor Hagen asked when the ODOT study was done and the City Manager said the report was completed from July 10-11 2006.

6. PUBLIC PARTICIPATION

Patty Strain and Hal Strain want to thank the Council for the financial support they have given the Historical Society and hope they will remember them in the future. Mr. Gilliard has scanned over 500 pictures in the past perfect software and they will also be installing some signs in the area.

7. CONSENT CALENDAR

Councilor Anderson made a motion to approve the Consent Calendar. Councilor Wiese seconded the motion. All voted in favor.

8. CANVASS OF ELECTION RESULTS

Councilor Anderson made a motion to accept the canvas of elections of votes from the November 7, 2006 election for City Council. Councilor Torbeck second the motion, all voted in favor. The following results were read for the record:

Mayor

Steve Britton – 1,108

Write Ins- 52

Over Votes – 0

Under Votes – 396

Council

Lowell Thomas – 588

Loran Wiese – 788

Bruce Parker – 663

Mollie V Anderson – 547

Linda Short – 1,117

Write Ins – 49

Over Votes – 96

Under Votes – 820

9. RESOLUTION 20-2006 A RESOLUTION PROVIDING FOR UNBUDGETED TRANSFERS OF FUNDS BETWEEN CATEGORIES BUT WITHIN THE SAME FUND.

Councilor Anderson made the motion to adopt resolution 20-2006 providing for unbudgeted transfers of funds between categories but within the same fund. Councilor Capehart seconded the motion. Councilor Torbeck abstained from the vote due to being an employee of HGE. All other Council members voted in favor.

10. RESOLUTION 21-2006 A RESOLUTION SUPPORTING THE SUBMISSION OF A RECREATIONAL TRAILS PROGRAM GRANT APPLICATION FOR THE COQUILLE RIVER WALK TRAIL

Councilor Torbeck will be recusing her self from this discussion and vote due to being an employee of HGE. Councilor Anderson made a motion to adopt resolution 21-2006 supporting the submission of a Recreational Trails Program Grant application for the Coquille River Walk Trail. Councilor Capehart seconded the motion. All other Council members voted in favor.

11. AGREEMENT WITH ODOT FOR \$25,000 SCA GRANT TO IMPROVE E. 1ST FROM ADAMS STREET TO COLLIER STREET

Councilor Wiese made a motion to approve the agreement with ODOT for \$25,000 SCA Grant to improve E. 1st from Adams Street to Collier Street. Councilor Anderson seconded the motion; all voted in favor.

12. RESOLUTION 22-2006 A RESOLUTION CHANGING PER DIEM RATES FOR THE CITY OF COQUILLE

Councilor Anderson moved to adopt Resolution 22-2006 amending section 16.2.1 of the City of Coquille Personnel and Policy Manual, which sets forth the meal per diem rate while in the performance of City business; Councilor Capehart seconded the motion. Councilor Torbeck suggested in the future the City may want to have an additional per diem scale if someone travels out of state where the cost of meals is more expensive. All Councilors voted in favor.

Mayor Britton presented a plaque to Councilor Anderson and read Resolution 23-2006 recognizing her for 22 years of public service and outstanding leadership as a member of the Council of City of Coquille. Councilor Torbeck made a motion to adopt resolution 23-2006 Councilor Capehart seconded the motion. Councilor Anderson abstained; all others voted in favor.

Mayor Britton presented a plaque to Councilor Torbeck and thanked her for her 4 years of service.

13. EXECUTIVE SESSION PURSUANT TO ORS 192.660 (2)(E) FOR THE PURPOSE OF CONFERRING WITH THE PERSON DESIGNATED BY THE GOVERNING BODY TO NEGOTIATE REAL PROPERTY TRANSACTIONS.

Mayor Britton announced that the City Council would meet in executive session pursuant to ORS 192.660 (2)(e) for the purpose of conferring with the person designated by the governing body to negotiate real property transactions. It was explained that representatives of the news media and designated staff shall be allowed to attend, but all members of the audience are asked to leave the room. The news media cannot report on the deliberations from the executive session and no decision will be made in executive session. The executive session was closed at 8:31.

14. ADJOURNMENT

Hearing no further business, Mayor Britton adjourned the meeting at 8:32 p.m.

Mayor

ATTEST: _____
Deputy City Recorder