

**CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
November 4, 2013**

COUNCIL PRESENT: Mayor Rowe, Council President Loran Wiese, Councilors Dennis Graham, Susan Heaton, Fran Capehart, Dave Chappelle, and Linda Short.

STAFF PRESENT: Finance Director Dufner, Police Chief Blue, Fire Chief Waddington, Planning - Public Works Director Urban, City Recorder Collins, and City Attorney Trew

PRESS: None

AUDIENCE: A roster of those present is on file in the City Recorder's Office

1. CALL TO ORDER

Mayor Rowe called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. MAYOR COMMENTS

Mayor Rowe said he attended the Library Trivia Night, and he had a good time even though his team did not win. The event was well attended and he hopes they raised a lot of money for the new library.

City Recorder Collins swore in Lieutenant Robert Anderson. Mayor Rowe welcomed Lieutenant Anderson to the City. Lieutenant Anderson gave a brief background on himself.

4. COUNCIL COMMENTS

Councilor Graham said he attended a Port of Bandon meeting two weeks ago and the County Commissioners approved a mass gathering for the Cape Blanco Music Festival sponsored by Bi-Mart on August 3-4.

Councilor Heaton said she stopped by the Coquille Fire Department open house last month that looked like a great success. While attending the seed meeting later in the evening, she saw the fire truck circling the block with many happy children aboard. Councilor Graham spoke about the River Walk project progress at the Coquille Chamber of Commerce meeting. The Coquille Art Center had a quilt show and Mary Graham had some of her work on display. Councilor Heaton attended the annual Rotary Auction held at the Coquille Community Center and was a judge at the Library Trivia Night. Councilor Heaton noted that Officer Henthorn gave a very informative talk at the United Valley Christian Academy talk on identity theft. She also stated she had donated a water dish to the Coquille Dog Park and it has been stolen. She requested Public Works Director Urban place some type of permanent water trough be installed for the dogs.

Councilor Wiese said he attended the Rotary Auction and had a wonderful time as the auctioneer. Mayor Rowe congratulated Councilor Wiese on his performance as auctioneer noting it is a tough job.

Councilor Chappelle said he read there was a Reserve Police Officer killed when he entered a burning house and he wanted to remind people that our officers are out there to protect us.

Councilor Short received a packet of thank you notes from the children who attended the safety and swim program in September. She said the Tour of Homes is on December 7th, and the tickets will be going on sale soon. She also explained that the Carousel Committee has set up shop at the Sturdivant Building where they will be having carving workshops, with a grand opening in December.

Councilor Capehart congratulated Lieutenant Rob Anderson. She thanked Karen, Suzanne and Paul for organizing the games for the downtown Halloween festivities. During December there will be a ribbon cutting at the Coquille Carousel Workshop. Also, she said the Annual Christmas Tree Lane project is underway, and anyone can donate and decorate a tree for the silent auction. Lastly, she noted the Fire Department will be hosting Breakfast with Santa on December 14th.

5. STAFF REPORTS

Fire Chief Waddington said there were no changes to his report. He did note that approximately 400 children and family members attended the Fire Prevention Open House. The Fire Department gave out fire prevention information and candy out at the downtown Halloween event.

Police Chief Blue said the police department directed traffic for the Halloween Parade from the Community Building to the downtown area. Chief Blue welcomed Lieutenant Anderson to the Police Department.

Public Works Director Urban said the asbestos survey on the house on 4th street found three items to remove before the demolition, which brings the total cost to \$12,500.

Finance Director Dufner said the investment account is earning 3.76%. He also said October was busy due to replacing the cities Springbrook software and hardware and learning the new system. The cities annual audit will begin next week.

6. CITY MANAGER'S REPORT

Mayor Rowe said City Manager Marchant is out of the office this week. Councilor Short said that it is disappointing that the audio visual system is not working correctly at this time, and Public Works Director Urban explained it is being worked on. Councilor Capehart said we are waiting for a report from the HGE to determine the requirements to support the new screen.

7. PUBLIC PARTICIPATION

Mrs. Chappelle, 120 N Irving, would like additional gravel to be put at the recycle center located in front of the Waste Water Treatment Plant, Public Works Director Urban said he would take of the request.

Ms Dorothy Mick, 316 W.4th, asked if the property that Urban was talking about is Jane Young's house at 290 4th Street, he said it was and the house may be demolished this week. Ms. Mick asked if the brush and trees will be removed and Urban indicated they would.

8. CONSENT CALENDAR

- City of Coquille Council Meeting Minutes Oct 7, 2013

Councilor Heaton asked about the status of Bills Place, and Public Works Director Urban said he had not spoken with Mr. Marca. Finance Director Dufner said City Manager Marchant had spoken with Mr. Marca and he did not have a date scheduled for demolition at this time.

Councilor Capehart made a motion to approve the consent calendar as presented. Councilor Short seconded the motion; all voted in favor.

9. COOS COMMUNITY MEDIA CENTER PRESENTATION

Frank Williams, Coos Community Media Center, said with all the events in Coquille the services they offer of televising the council meetings would get the information out to other areas, including Bandon and the Bay Area. All of the people who work for the TV are volunteers except for the camera people who receive mileage. They have interviewed people involved with the Jordan Cove project that he supports, and he believes it will have a positive effect on Coquille. He noted the programs are shown on two channels, and the subscribers help buy the equipment for the stations. He would like to see the Coquille Council Meetings be on the air for 21 shows, which also includes the website for 6 months, plus you receive a DVD. Councilor Capehart asked what the cost for the service is, and Williams replied it was about \$300 a month. Councilor Short agreed that it is hard to get the word out when there are events, and it could bring more people to town.

10. PACIFIC POWER AND LIGHT PRESENTATION BY MONTE MENDENHALL

Monte Mendenhall, Regional Community Manager for PPL for Southwest Oregon, He is the governmental liaison and helps with any issues cities may be having trouble resolving with PPL. He participates in several boards including the South Coast Development Council and is proud of the efforts they have put forward to put a work plan together for the next three years. Mendenhall gets to the area weekly and distributed information about the amount they pay in taxes and franchise fees.

11. RESOLUTION 23-2013 A RESOLUTION AMENDING THE LICENSE, PERMITS, AND ADOPTING NEW SEWER RATES FOR THE CITY OF COQUILLE AND AUTHORIZING THE RATES AND FEES CONTAINED THEREIN

Finance Director Dufner said this is the last of the scheduled increases that will get sewer rates to the amount that was required to get our loans and grants for the Waste Water Treatment Plant. Mayor Rowe asked when Finance Director Dufner expects another increase. Dufner responded that Public Works Urban is working hard to keep the operating costs down but there will need to be another increase sometime in the future.

Councilor Wiese made a motion to adopt resolution 23-2013, a resolution amending the license, permits, and adopting new sewer rates for the City of Coquille, and authorizing the rates and fees contained therein. Councilor Capehart seconded the motion, all voted in favor.

12. INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF COQUILLE AND THE COQUILLE SCHOOL DISTRICT FORMALIZING A PROPERTY EXCHANGE FORTIER FIELD FOR JEFFERSON SCHOOL

Finance Director Dufner said we've had discussions about this issue for a while, and the attorneys for both entities have reviewed the agreement. Councilor Short asked if he would explain the agreement for the public. Finance Director Dufner said that the City would trade Fortier Field for the Jefferson School property. The City would subdivide the excess land into lots to sell. That would bring in more tax dollars as the land is placed back on the tax rolls. The property is more stable than about any area in the city making the building suitable for emergency use. There could also be an incubator for new businesses, and there would be storage for the City departments. Councilor Short asked about the tearing down of the old Lincoln School, Dufner said the School District will approach URA for the funding. Councilor Heaton said several items have been removed from Jefferson School and asked if there is an estimate to refurbish the building so it could receive refugees if there was a tragedy in Coquille. Dufner replied there was not at this time. Councilor Heaton asked what the estimate is for demolition of the old Lincoln school, and Urban said it would be between \$80,000 and \$90,000. Mayor Rowe said the School District thought there may be some salvageable material to help offset some of the expense. Urban said you need to do either salvage or demolition it is very difficult to do both in a cost effective manner.

Attorney Trew said that a title search needs to be done, and the agreement is the first step. After a clean title is confirmed, then another subsequent agreement will have to be prepared for the property exchange. There will also have to be a public hearing on the Fortier Field property exchange.

Councilor Graham made a motion to approve the intergovernmental agreement between the City of Coquille and the Coquille School District formalizing a property exchange of Fortier Field for Jefferson School. Councilor Capehart seconded the motion, all voted in favor.

13. ADJOURNMENT

Mayor Rowe adjourned the council meeting at 7:49 p.m.

Mayor, Matt Rowe

City Recorder, Rene Collins