

**CITY OF COQUILLE  
COUNCIL MEETING MINUTES  
November 4, 2002**

**COUNCIL PRESENT:** Mayor Mike Swindall, Councilors: E.N. "Corky" Daniels, Kathy Hagen, Loran Wiese, Mollie Anderson, Bruce Parker, and Fran Capehart

**STAFF PRESENT:** City Manager Terence O'Connor, Police Chief Mike Reaves, Fire Chief Dave Waddington, Finance Director Sherri Flora, City Attorney John Trew, Library Director Sharon Smith, Community Activities Director Ann Steeves

**PRESS:** Robert Jump, Coquille Valley Sentinel

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office.

**1. CALL TO ORDER**

Mayor Swindall called the meeting to order at 7:00 p.m. and led those assembled in a salute to the flag.

**2. MAYOR'S COMMENTS**

Mayor Swindall remarked that the new brochure for the Community Building was very nice.

**3. COUNCIL COMMENTS**

Councilor Daniels stated that he is very glad to see the project progressing at Adams Street and also Agenda item #11. Councilor Capehart reported that she had attended the Oregon Economic Community and Development meeting with Ann Steeves, which was very informative and also praised the Fire and Ambulance Department for the care received by Lynn Kindred.

**4. STAFF REPORTS**

Chief Dave Waddington reported that he would be attending the Annual Fire Chief's Conference Thursday through Saturday with the assistant fire chief. Chief Waddington stated that the volunteers had spent a significant amount of time on a recent house fire and also that the department had received a proclamation of thanks from Cave Junction for the conflagration assistance. Community Services Director Ann Steeves stated that she had recently attended the Annual Challenge of Change Conference, was now working on modifications to the grant application and would be out of the office next week on vacation. She also thanked Council on behalf of Operation Coquille, which had 455 people at their Haunted House. Ms. Steeves commented that the first draft of the community building brochure was done and the City should benefit from additional marketing efforts for the community building. Library Director Sharon Smith reported that November is Library District appreciation month and there would be an open house Thursday evening at the Community Building to thank the community and share the newly acquired computer equipment from the Bill and Linda Gates Foundation. Chief Mike Reaves stated that Lt. King has returned from vacation and two staff people are attending supervisory training in Monmouth. He also reported that the City had received \$4,500 in overtime grants, which will begin this month and also had been awarded a radar unit from ODOT. Finance Director Sherri Flora reviewed the City's quarterly financial information and reported that the City will be required to make PERS contributions for part time employees working more than 600 hours in a year.

**5. CITY MANAGER'S REPORT**

City Manager O'Connor presented his report to Council reporting on the following:

- Coquille Rotary dental van
- Voting delegate LOC conference
- ODOT letter re: signalization

Councilor Wiese made a motion to nominate Councilor Capehart as the voting delegate for the City of Coquille at the LOC conference. Councilor Hagen seconded the motion, with all voting in favor.

**6. PUBLIC PARTICIPATION**

Faye Hopkins and Councilor Capehart, representing Veterans of Foreign Wars, presented Council with a letter requesting a waiver of room fee and cleaning deposit for the community building small auditorium on December 14, 2002 to hold the Annual Voice of Democracy/Essay contest Dinner & Awards Ceremony. Councilor Anderson made a motion to approve the fee waiver request. Councilor Wiese seconded the motion, with the stipulation that the motion include the ability to collect cleaning fee if necessary, as determined by Community Services Director Ann Steeves. All voted in favor, except Councilor Capehart who abstained.

Lee Sparks, ODOT representative, stated that he was present before Council again to request input on design of interpretive plaque and definition of gearbox. Councilor Wiese stated that he would locate the photographs and address this issue at the next Council meeting.

**7. CONSENT CALENDAR**

- A. City Council minutes of October 7, 2002
- B. Special City Council Minutes of October 11, 2002

Councilor Anderson made a motion to approve the consent calendar. Councilor Daniels seconded the motion, with all voting in favor.

**8. RESOLUTION 32-2002, A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET AND MAKING APPROPRIATIONS – SEWER FUND**

Councilor Anderson made a motion to approve Resolution 32-2002. Councilor Parker seconded the motion, with all voting in favor.

**9. RESOLUTION 33-2002, A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET AND MAKING APPROPRIATIONS – FIRE FUND**

Councilor Anderson made a motion to approve Resolution 33-2002. Councilor Wiese seconded the motion, with all voting in favor.

**10. RESOLUTION 34-2002, A RESOLUTION PROVIDING FOR AN UNBUDGETED RANSFER OF APROPRIATIONS BETWEEN THE GENERAL FUND AND SIDEWALK FUND**

Councilor Anderson made a motion to approve Resolution 34-2002. Councilor Capehart seconded the motion, with all voting in favor.

**11. APPROVAL OF FINAL SITE PLAN – GP SITE**

Councilor Wiese stated that on October 30<sup>th</sup>, Council met with Dick Hunsaker and Jim Murray to review the final site plan. Councilor Wiese made a motion to approve the final site plan for the GP site. Councilor Anderson seconded the motion, with all voting in favor.

**12. ADJOURNMENT**

Hearing no further business to come before the Council, Mayor Swindall adjourned the meeting at 7:45 p.m.

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Mayor

ATTEST: \_\_\_\_\_

City Recorder