

**CITY OF COQUILLE  
CITY COUNCIL MEETING MINUTES  
October 6, 2008**

**COUNCIL PRESENT:** Mayor Steve Britton, Councilor E.N. "Corky" Daniels, Loran Wiese, Linda Short, Fran Capehart.

**STAFF PRESENT:** City Manager Terence O'Connor, Public Works Director John Higgins, Police Chief Mark Dannels, Library Director Anne Conner and City Attorney John Trew, Rene Collins

**PRESS:** The World, Coquille Community News

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office

**1. CALL TO ORDER AND FLAG SALUTE**

Mayor Britton called the meeting to order at 7:00 p.m.

**2. MAYOR'S COMMENTS**

Mayor Britton said he and Councilor Capehart, Councilor Hagen and City Manager O'Connor attended the League of Oregon Cities Conference in Salem and all received a lot of good information.

**3. COUNCIL COMMENTS**

Councilor Hagen stated that she wanted Council to be aware that she is going to be house sitting for her daughter and the residence is located out of the city limits. Councilor Capehart said she enjoyed the LOC conference. She went on a three City tour, which included The Dalles aquatic center, the Monmouth library and the art center in Independence. Mayor Britton reviewed the City Charter and it states that the Council shall be the final judge of the qualifications and election of its own members. Mayor Britton reviewed what the charter says in chapter 7, section 32 on what creates a vacancy. Mayor Britton asked Council if they had any objections to Councilor Hagen remaining in her position through the November council meeting; Council agreed. The Mayor stated that if Councilor Hagen were reelected then Council would address the issue to see if she qualifies at the December meeting.

**4. STAFF REPORTS**

Fire Chief Waddington invited everyone to the open house for fire prevention week and the 100-year anniversary of the fire department on Wednesday October 8, 2008. Public Works Director Higgins said it has been a busy summer with the work to the water lines, water treatment plant, and the Community Building floor and roof. Next Monday is the first public hearing at the Planning Commission meeting on the new codes. The road paving on 1st Street from North Adams to North Collier Street will start next Monday and signs will be posted at each end of the project and around the sidewalk area. Library Director Conner reminded everyone that they could download books online. Saturday night is Trivia at the small auditorium at 6:30 p.m. Chief Dannels said the Community Service Officer would be interviewed on Thursday. The fire department and police department will be have a fun haunted house night for the community and will be working along with the Freeman Family.

**5. CITY MANAGER'S REPORT**

City Manager O'Connor introduced Sheriff Jackson who spoke about the Vote on Nov 4, 2008 for the levy that will be used to operate the county jail and drug enforcement. The levy is requesting .99 per \$1000 of assessed value per year. The estimated amount the levy will approximately \$13.05 million over three years. If the levy does not pass the number of beds would be about 43. He would like council to consider endorsing the levy if the committee moves forward.

The City Manager has directed the City Engineer to design and prepare construction drawings for the extension of Mill Street on the GP property. The engineers will notify FEMA that the flood plane information in the new maps is incorrect as it is based on 1979 data that was updated in 1983. The site has since been filled and is now above the 100-year flood plain; we will receive a letter of correction.

The City is in the process of issuing ID cards to all city employees due to the DMV no longer offering that service to local governments. Council will also need an ID card in the event of emergency operations.

O'Connor attended and the Oregon Association of Urban Renewal Agency meeting in Salem. There was a representative from the bond council of Seattle Northwest Securities and Bank of America. The question was what the market would be for Cities. Bank of America said that local banks might not be influenced by such tight guidelines.

The City Manager asked about the City being a developer in mixed use; no one had experience in mixed use. A few cities had a few suggestions about BOLI wages and contracting.

## **6. PUBLIC PARTICIPATION**

Don Kinnaird, Fat Elk Road, asked about the wording on the sign (road tax funds). The City Manager said it is impossible to list all the sources that fund the road and sidewalk projects.

## **7. CONSENT CALENDAR**

- A. City Council minutes from September 2, 2008
- B. Special City Council Minutes of September 19, 2008

Councilor Capehart made a motion to approve the consent calendar. Councilor Daniels seconded the motion; all voted in favor.

## **8. RESOLUTION 19-2008 A resolution declaring certain personal property to be surplus property and providing for disposition of such property.**

City Manager O'Connor said it is the old blue Crown Vic.

Councilor Wiese made a motion to adopt resolution 19-2008 declaring certain personal property to be surplus property and providing for disposition of such property. Councilor Hagen seconded the motion; all voted in favor.

## **9. Public Hearing – Proposed sale of city property to Coos-Curry Electric Cooperative.**

Mayor Britton opened the public hearing on October 6, 2008, 7:40 p.m. for a public hearing on the proposed sale of City owned property to Coos Curry Electric Cooperative. The property is located on GP site as it is known.

Mayor Britton asked the following:

Does City Council have any questions of staff? There were none.

Is there any testimony in favor of the matter? There was none.

Is there any testimony in opposition to the matter? There was none.

Councilors, are there any questions of the public? There were none.

Are there any further comments from staff?

The City Manager said the proposed sale is of 2.67 acres for \$270,266.08, which calculates to \$2.32 a square foot. The parcel contains 116,494 square feet. Coos Curry Electric Coop will pay for the extension of S. Mill Avenue to the east end of their property for a total project cost of \$603,000. Part of the agreement is that future purchasers will pay for their half of the road up to reimbursable costs of \$100,000.

Mayor Britton closed the public hearing at 7:44 p.m.

## **10. Resolution 20-2008 A resolution with findings of fact authorizing the sale of 2.67 acres of city owned property known as the Georgia Pacific Property to Coos Curry Electric Cooperative**

Councilor Wiese made a motion to adopt resolution 20-2008 a resolution with findings of fact authorizing the sale of 2.67 acres of city owned property known as the Georgia Pacific Property to Coos Curry Electric Cooperative. Councilor Capehart seconded the motion; all voted in favor.

Dian Courtright asked what McKay's is doing. City Manager O'Connor said they are in the process of finalizing the engineering plans. They have been considering where to put pilings or piers and reviewing the idea of placing armor on the building site to protect it from sluffing off into the river due to an earthquake. Due to costs they decided not to do that at this time. They have decided to preload the site at this time.

**11. Resolution 21-2008 a resolution authorizing an amendment to the clean water state revolving fund loan agreement.**

The City Manager said as part of the packaging of the financing for the wastewater treatment plant the City secured a loan from the State under the State's Clean Water Revolving fund. The City has agreed not to request the 6 million dollars this fiscal year. In return the State will loan an additional 3,000,000 in subsequent years.

Councilor Hagen made a motion to adopt Resolution 21-2008 authorizing the increased loan amount of the clean water state revolving loan number R24293 to \$6,936,440 and the change in the loan reserve requirement to \$234,228. Councilor Wiese seconded the motion; all voted in favor.

**12. Preview**

Chief Dannels invited everyone to an open house sponsored by the Police Department being held at the Community Building on October 13, 2008 at 7:00 p.m. The Police Department will be talking about their goals, mission, vision, priorities and leadership culture being implemented.

**13. Request by Steve Pennington – Coquille Watershed Program**

Mr. Pennington had asked if Councilor Capehart could represent the City of Coquille at the monthly meetings.

There are representatives from all the Cities except for Coquille and they would like to have someone start attending the meetings. The next meeting is Oct 20, 2008 at the Coquille Community Building at 7:00. Mayor Britton appointed Council Capehart as the city's representative for the Coquille Watershed Program.

**14. Resolution 22-2008 A resolution establishing the City of Coquille Identity Theft Protection Policy.**

City Manager O'Connor said the state law requires all cities to have a red flag policy that prevents identity theft.

Councilor Wiese made a motion to adopt resolution 22-2008 establishing the City of Coquille Identity Theft Protection Policy. Councilor Short second the motion; all voted in favor.

Councilor Short and Capehart support the Jail Bond Levy, Mayor Britton said he would have supported the Levy if the County was not going to receive timber dollars.

Mary Graham has been with the City 20 years. She was honored with a plaque and gift certificate.

**Adjournment**

Mayor Britton adjourned the Council Meeting at 8:05 p.m.

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**Mayor, Steve Britton**

ATTEST: \_\_\_\_\_  
**Deputy Recorder**