

**COQUILLE URBAN RENEWAL AGENCY  
BOARD MEETING MINUTES  
September 5, 2006**

**1. CALL TO ORDER**

Urban Renewal Chairman Wiese called the meeting to order at 9:16 p.m.

**2. APPROVAL OF MINUTES**

Member Torbeck made a motion to accept the minutes from the August 7, 2006. Member Capehart seconded the motion; all voted in favor.

**3. DISCUSSION ON POLICY, PROCEDURES AND FORMS FOR FAÇADE RESTORATION PROJECTS**

Executive Director O'Connor presented five policies and procedure forms from other Urban Renewal Agencies, which give facade improvement grants. The dollar amounts varied along with the forms and requirements. The City of Coos Bays is not included because theirs is being changed.

Member Anderson feels there should be a limit on the amount granted, drawings should be included with and itemized estimate, and that the improvement has to be in public view. The money granted should not be paying for wiring and things being done to the inside the building. Member Torbeck liked the umbrella application and the idea of loan program like Bend offers. She feels that an advisory and design review committee would be a good idea. Chairman Wiese said that due to our limited dollar amount we are not able to fund as large of projects as some of the sample cities. Executive Director O'Connor said we could use parts from the different applications to make one that fits our City. Councilor Anderson suggested a few members choose what they like and they can come up with a draft. Member Anderson Torbeck and Chairman Wiese will work on the draft plan.

Mr. Gilliard asked what happens if there is an apartment upstairs, and the members felt if it is zoned commercial then it would be eligible and a portion of the building should be used for commercial purpose.

Member Britton asked if we could receive a financial update every other month on the URA funds. The URA funds are funded by tax dollars. Executive Director O'Connor said the report would be included in future packets.

**4. ADJOURNMENT**

Hearing no further business, Chairman Wiese adjourned the meeting at 9:35

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Chairman Wiese

ATTEST: \_\_\_\_\_  
Secretary