

**CITY OF COQUILLE**  
**CITY COUNCIL MEETING MINUTES**  
**August 17, 2015**

**COUNCIL PRESENT:** Mayor Matt Rowe, Councilors Dennis Graham, Susan Heaton, Fran Capehart, Dave Chappelle, and Linda Short.

**STAFF PRESENT:** City Manager Ben Marchant, Finance Director Dufner, Police Chief Blue, Library Director Conner, Public Works Director/Planner Kevin Urban, Fire Chief Dave Waddington and City Recorder Collins

**PRESS:** None

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office

Executive Session of the City of Coquille is allowed under section 192.610 (2)(i) to review and evaluate the employment related performance of the chief executive officer or any public body, a public officer, employee or staff member who does not request an open hearing.

The City of Coquille will now meet in executive session pursuant to ORS 192.660(2)(i) to review and evaluate the employment-related performance of the Chief Executive Officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Representatives of the news media and designated staff shall be allowed to attend the executive session held pursuant to ORS 192.660(2)(i). All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced.

No Decision will be made in executive session. At the end of executive session, the Council will return to open session.

Mayor Rowe called the executive session to order at 6:00 p.m.  
Mayor Rowe closed the executive session at 6:55 p.m.

**1. CALL TO ORDER**

Mayor Rowe called the meeting to order at 7:00 p.m.

**1. PLEDGE OF ALLEGIANCE**

**2. MAYOR COMMENTS**

Mayor Rowe said it was nice to see a good turnout even with the good weather. He said there was also good turnout at the County Commissioners meeting regarding extending river walk to the Johnson Mill Pond. He saw there were people in support of the project and a few adjacent land owners with concerns. The County will have a meeting in September to further discuss the project, and Mayor Rowe thinks it's a great way to combine two great assets. He attended the Mayor's Conference, and he met with many different agencies and felt it was very productive. He mentioned there will be three street projects that will start in the early fall.

**3. COUNCIL COMMENTS**

Councilor Capehart said it was a busy month with many things going on. She is looking forward to more discussion with the county on extending the river walk to Johnson Mill pond. She visited the Oregon Marine Biology Center in Charleston during the Seafood Festival, and encouraged others to stop and visit if they have an opportunity. The Maritime Museum has scheduled a grand opening in September. Councilor Capehart said the League of Oregon Small Cities will meet Wednesday in Lakeside, and they will visit their new beach area.

Councilor Short said she will be attending the Small Cities meeting on Wednesday in Lakeside. The new carousel site sign has been installed on the GP property, and she thanked everyone who helped with the sign. She also attended an education class on non-profit organizations and she learned a great deal.

Councilor Heaton attended the carousel design committee meeting where several different building designs were presented. She participated in the garden tour, and even with the weather being so hot, they had about 100 visitors. She attended the Coos County Fair, Parks Master Plan Meeting, Fireman’s Steak Feed, National Night Out, Coos County Commissioners Meeting and Frank Booth’s memorial service. Mr. Booth served on the Planning Commission Committee for several years, and was a good citizen of Coquille.

Councilor Graham thanked the Public Works Department for removing the willows that were blocking the view of the river trestle and delivering more dirt to the River Walk.

**4. STAFF REPORTS**

Library Director Conner said Mary Graham retired from the Coquille Library last week, but she will continue to work for the Library District. John Gunther will be the President of the Library Foundation. Mayor Rowe said there are two vacancies on the Library Board if anyone is interested. The next trivia night is November 14, 2015 with the theme being sports.

Fire Chief Waddington said the 29<sup>th</sup> Annual Steak Feed and Car show was very successful. He reminded everyone there is total burn bound in Coquille. There have been four structure fires in the last five weeks, and he appreciates the police department assistance on the fire calls. The Fire Department did a great job. Councilor Heaton asked if Fire Chief Waddington had a total from the Annual Steak Feed, and Chief Waddington said he did not at this time. Mayor Rowe said he got to see the Fire Department in action, and they did a great job. Chief Waddington said they did receive assistance from the Coquille Police Department on evacuating residents, and Coos Forest Patrol dumped water from a helicopter.

Chief Blue said that they will be receiving a used police car from Bandon Police Department. She received a note that an officer responded to a medical call, and noticed the residents had not had any water in three days. After Officer Hill cleared the scene he returned with some bottled water. Officer Smith did a car watch on Shelly Road and submitted the following stats:

# Cars	Traveled Down	Traveled Up	Average Speed	Highest Speed	Resident
50		Yes	27.6	41	Yes
28	Yes		30.4	38	Yes
14		Yes	27.3	36	Yes
40	Yes		29.2	39	Yes

Chief Blue said the people that were stopped were unsure of the speed limit. She will be talking with public works about placing some additional speed limit signs.

Councilor Heaton said the amount of press releases has increased, and she believes it has to do with people being let out of jail. Chief blue said the calls have increased because people are not being held. For example, officers had 8 contacts with the same person, and they could not arrest the person again due to the type of charges. The Police department has been inundated with calls regarding shop lifting, vagrancy, urinating in public, and sleeping at the Community Building.

Finance Director Dufner said the investment account is earning 2.44%. He also to the City Council we have a new staff member, Angela Mayfield.

## 5. CITY MANAGER'S REPORT

City Manager Marchant showed a video of the Mayor Rowe participating in the dunk tank at National Night Out which raised \$1,000 for the K9 unit. Marchant also showed a presentation that he will be making to various groups in regards to the Carousel. City Manager Marchant has created a presentation about dreams that could happen in Coquille on the GP Property or in the Coquille area. The Coquille River Walk Trail and other ideas that could possibly happen along the river such as river port, RV resort, disc golf, cultural center, retirement center that can be shared with the Port of Bandon and other individuals that are interested. The City Employee appreciation BBQ and potluck will be held Friday afternoon at 12:30 p.m. at the Community Center.

## 6. PUBLIC PARTICIPATION

Kathi Simonetti, 16 E 1<sup>st</sup> Street Coquille, thanked the City for installing the cameras at the pool. They were very helpful in locating her grandson who went missing from the pool and was found safe. In the budget committee meeting she talked about tourism and presented the following visitor stats:

	Oregon Cities	States	Countries
Carousel Shop	34	16	6
Sawdust Theatre	32	9	1
Chamber of Commerce	11	8	0
Kathi's Store	15	9	5

She reported Sawdust Theatre had 1,529 visitors between June 6<sup>th</sup> and August 16<sup>th</sup>. The Chamber of Commerce and Sawdust's board of Directors have joined forces to try and bring two big name events during 2015, for example Ron White and a John Denver impersonator. Ms. Simonetti read a letter from Roxanne Arnott, that stated on August 15<sup>th</sup> she and others enjoyed the Sawdust Theatre, and praised the locals and talented performers.

Jean Ivy, Coquille, spoke with City Manager Marchant about the City employees and families swimming free. She would like to see Military Veterans swim free in the Coquille pool. The City Council thought the idea would be worth a discussion.

Councilor Short said a few visitors have seen the carousel and the River Walk in the "101 things to do in Oregon" magazine. Councilor Short read a letter from the Carousel Committee thanking the City for their continued support through office support, fiscal agent, and providing property for the structure. They requested the City of Coquille show additional support by purchasing an animal in the amount of \$10,000.00. Mayor Rowe said he agrees it is a worthwhile project, but he opposes the City purchase and he does not see other cities participating. Councilor Chappelle asked where the money come from in the budget. City Manager Marchant said it could come from the promotion fund, and it would not affect street, police, or ambulance funding. City Manager Marchant said that some of the funds raised from the timber sales will be used to help the repair of the streets. Mayor Rowe said the promotion fund has not had designation for one specific item. Councilor Heaton made a motion to table the discussion until after the timber sale, but the motion died for lack of second. City Marchant said that timber sale contract is to be completed by December 31, 2016, and it is a pay as it go.

## 7. CONSENT CALENDAR

- Council Minutes June 18, 2015
- Council Minutes July 6, 2015
- Council Minutes July 30, 2015
- Contract for Library Services

Councilor Capehart made motion to approve the consent calendar, Councilor Heaton seconded the motion, and all voted in favor.

**8. RESOLUTION 12-2015 A RESOLUTION EXTENDING THE CITY OF COQUILLE'S WORKERS' COMPENSATION COVERAGE TO THE VOLUNTEERS OF THE CITY OF COQUILLE.**

Finance Director Dufner said this resolution in one passed yearly to cover our volunteers in the event they are injured during an activity in which they are participating for City.

Councilor Heaton made a motion to adopt Resolution 12-2015, a resolution extending the City of Coquille's Workers' Compensation coverage to volunteers of the City of Coquille. Councilor Short seconded the motion, and all voted in favor.

**9. APPROVAL OF APPOINTMENT OF MARY CRADDOCK TO POSITION 5 OF THE COOS COUNTY LIBRARY SERVICE DISTRICT BOARD**

Library Director Connor said Mary Craddock has applied for position 5, which has been vacant, and this will complete the district board. She noted Craddock is an avid library user. Council Capehart made a motion to approve appointment of Mary Craddock to position 5 of the Coos County Library Service District Board. Councilor Graham seconded the motion, and all voted in favor.

**10. DISCUSSION AND DIRECTION TO STAFF TO BEING PROCESS NECESSARY TO PLACE A BALLOT MEASURE TO ESTABLISH A HEALTH SERVICE DISTRICT COVERING THE AREA SERVED BY THE COQUILLE AMBULANCE AS SHOWN ON COOS COUNTY RECORDS**

Finance Director Dufner said there has been past discussions regarding the ambulance short fall, which is being funded by the Coquille Rural Fire and the City of Coquille in the amount of \$30,000 a year. For a long term solution there have been several options presented, and staff is recommending a tax in the amount of .25 cents per thousand for those who live in the Coquille Ambulance District. Councilor Short made a motion directing City Staff and the City attorney to proceed with the process to place a tax on the ballot for the Coquille Ambulance District. Councilor Heaton seconded the motion. Mayor Rowe opposes raising any taxes, and he doesn't think the unincorporated will approve the tax. Councilor Graham asked about the \$2 fee that would be put on the water bill, and City Manager Marchant said he has been working on the \$2 fee, and it would only be paid by the city residents. The ambulance district would cover everyone who uses the ambulance. Mayor Rowe and Councilor Graham voted no, and all other councilors voted yes.

**11. ADJOURN CITY COUNCIL MEETING**

Mayor Rowe adjourned the City Council Meeting at 8:03 p.m.

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Mayor, Matt Rowe

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City Recorder, Rene Collins

**CITY OF COQUILLE**  
**URBAN RENEWAL AGENCY MEETING**  
**August 17, 2015**

**1. CALL TO ORDER**

Vice Chairman Chappelle called the Urban Renewal Agency meeting to order at 8:10 p.m.

**2. CONSENT CALENDAR**

- Urban Renewal Minutes from July 6, 2015

Member Capehart made a motion to approve the consent calendar. Councilor Heaton seconded the motion, and all members voted in favor.

**3. ROBERT & LINDA LANTZ, 44 W 1<sup>ST</sup> COQUILLE, REQUESTING MATCHING FUNDS TO REPAIR ROOF AND OUTSIDE WALL.**

Robert Lantz, 44 W. 1<sup>st</sup> Coquille, said they need to have their building repaired, and the previous owner had an estimate of \$65,000.00 from Rich Rayburn Roofing. The Lantz's received three estimates, with the lowest being \$36,475. They are going to accept the middle estimate of \$42,114.00, which will allow them to have the entire roof replaced. Vice Chairman Chappelle explained to Mr. Lantz that the Urban Renewal Agency can only reimburse matching funds up to \$20,000, Mr. Lantz said he understood how the program works.

Member Graham made a motion to approve the request from Robert and Linda Lantz in the amount of \$20,000 in matching funds for the repair of roof and outside wall of 44 W. 1<sup>st</sup> in Coquille, OR. Member Rowe seconded the motion, member Heaton voted no, and all other members voted yes.

**4. ADJOURNMENT**

Vice Chairman Chappelle adjourned the Urban Renewal Agency meeting at 8:19 p.m.

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Vice Chairman, Dave Chappelle

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City Recorder, Rene Collins