

**CITY OF COQUILLE**  
**COUNCIL MEETING MINUTES**  
**August 5, 2002**

**COUNCIL PRESENT:** Mayor Mike Swindall, Councilors: E.N. "Corky" Daniels, Kathy Hagen, Mollie Anderson, Fran Capehart, and Loran Wiese

**STAFF PRESENT:** City Manager Terence O'Connor, Police Chief Mike Reaves, Public Works Director John Higgins, Fire Chief Dave Waddington, Finance Director Sherri Flora, City Attorney John Trew, Community Activities Director Ann Steeves

**PRESS:** Janet Richardson, Coquille Valley Sentinel

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office.

**1. CALL TO ORDER**

Mayor Swindall called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Mayor Swindall led those assembled in a salute to the flag.

**3. MAYOR'S COMMENTS**

Mayor Swindall stated that there would be a change in the agenda, moving item #14 after the consent calendar. He also stated that he had received a number of comments on the work being done at the GP site.

**4. COUNCIL COMMENTS**

Councilor Wiese stated that he was at the fair and it should be a great event with the theme "Bee Bop A Moo Moo". Councilor Capehart stated that today Senator Ken Messerle was in town to attend a meeting called by Representative Wayne Kreiger for a special task force on senior and disabled services. She stated that it was a very good meeting with pertinent questions related to transportation and drug issues and seeking public input.

**5. STAFF REPORTS**

Fire Chief Dave Waddington reported that there had been a record of 60 ambulance calls last month. He also stated that approximately 1,100 people had attended the annual steak feed and he appreciated everyone's support. Community Services Director Ann Steeves stated that 120 people had attended the 2<sup>nd</sup> annual water rodeo, that staff was gearing up for pre-school classes, Mommy and Me classes, junior life guard program in addition to the ITEACH and Gallery 37 programs which are up and running successfully. She also stated that she had received notice from Community Incentive Program regarding grant funds and she has a meeting scheduled next week with the architect to evaluate how to make that program work.

Public Works Director John Higgins reported that the contractor had finished changing out the meters and there were a dozen for the crew to finish. Police Chief Mike Reaves reported that the 2<sup>nd</sup> annual National Night Out function in conjunction with Operation Coquille would take place Tuesday night from 5:00 to 7:30 p.m. He stated that the search for the vacant police officer position had taken a set back as the majority of applicants invited had declined to accept the position. The application process has been re-opened for one month. He also stated that one officer was out on medical leave until the end of August. Finance Director Sherri Flora stated that Joni Donovan would be transferring to part-time office support as of September 1 and a new Utility Billing clerk, Traci Weston, from the City of Roseburg had been hired. She also stated that a date for the September council meeting needed to be set due to the Labor Day holiday. Consensus was reached that the next meeting would be held Tuesday, September 3.

**6. CITY MANAGER'S REPORT**

City Manager O'Connor presented his report to Council reporting on the following:

- Baxter Street paving project
- Georgia Pacific site update

**7. AUDIENCE PARTICIPATION**

John Litzy, 591 E. 2<sup>nd</sup>, representing Coquille Eagles, presented a check to Ann Steeves and Kathy Hagen made out to Coos County Transit for \$400.

Lee Sparks, Roseburg, stated that he had taken photos of the GP site and planned to have a chronology of the progress on the site.

Connie Logan, 62 N. Folsom, representing Operation Coquille presented the results of the City tag line survey. She stated that they would be looking at information on a skate park as 120 signatures had been collected in support of the project. She also reported that Operation Coquille would be holding a bottle drive on August 24 and that there are beautification projects coming up.

Jan Torbeck stated that August 22 from 7:00 to 9:00 p.m. Gallery 37 would be having a reception for all of the community supporters who have helped with the program.

Laura Rose Bruce stated that she had moved here in February and had found Ann Steeves to be a wonderful resource. Don Kinnaird stated that the Community Services Director position did not exist seven years ago and suggested that an article be written in the newspaper explaining what she does and justify the position. Connie Logan stated that Ann is paid a lot less than similar positions.

**8. CONSENT CALENDAR**

- A. City Council minutes of July 1, 2002
- B. City Co-sponsorship of Chamber of Commerce Oktoberfest
- C. Resolution 27-2002 A Resolution Accepting Ford Family Grant
- D. Resolution 30-2002 A Resolution Authorizing Connection to the City of Coquille Water System to Property Outside the City's Urban Growth Boundary

Councilor Anderson made a motion to approve the consent calendar. Councilor Daniels seconded the motion, with all voting in favor.

**9. PUBLIC SAFETY LEVY BALLOT TITLE**

Councilor Hagen stated that she wanted to see the City Manager prepare a report to let people know why the City needs a levy and what will happen in three years. Councilor Wiese made a motion to approve the public safety levy ballot title. Councilor Daniels seconded the motion, with all voting in favor. Mayor Swindall indicated that due to his absence tonight, Councilor Parker had left a note stating that he would support a public safety levy if approved by the Council.

**10. PRESENTATION OF OPERATION COQUILLE PROJECT BY JOHN BURROWS**

John Burrows, representing Operation Coquille, presented a project to put in a pale green picket fence next to Bill's Place. He asked if there were any objections from Council. None were noted.

**11. DESIGNATION OF DEPOSITORIES AND CUSTODIANS OF FUNDS**

Councilor Anderson made a motion to designate Umpqua Bank as an additional depository of city funds and authorize Finance Director Sherri Flora and Senior Financial Analyst Ruth Graham to initiate transactions and make inquiries on the City's behalf for the fiscal year 2002-03. Councilor Daniels seconded the motion, with all voting in favor.

**12. RESOLUTION 28-2002 A RESOLUTION SETTING A FIXED VALUE OF \$2,500 AND USEFUL LIFE OF 5 YEARS ON ALL FIXED ASSETS THAT ARE TO BE CAPITALIZED**

Councilor Anderson made a motion to approve Resolution 28-2002. Councilor Wiese seconded the motion, with all voting in favor.

**13. RESOLUTION 29-2002 A RESOLUTION ACCEPTING DLCDC PERIODIC REVIEW GRANT**

Councilor Anderson made a motion to approve Resolution 29-2002. Councilor Wiese seconded the motion, with all voting in favor.

**14. REQUEST BY LOIS BOWEN TO ADDRESS THE COUNCIL**

Lois Bowen thanked the Council and Mayor work the work that they do. However, she stated that the recent pay raises did not please her or 99% of the citizens and she wanted Council to justify Mrs. Steeves position and get public input.

**15. ADJOURNMENT**

Hearing no further business to come before the Council, Mayor Swindall adjourned the meeting at 7:55 p.m.

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Mayor

ATTEST: \_\_\_\_\_  
City Recorder