

CITY OF COQUILLE
SPECIAL COUNCIL MEETING MINUTES
June 23, 2003

COUNCIL PRESENT: Mayor Steve Britton, Councilors: E.N. "Corky" Daniels, Kathy Hagen, Mollie Anderson, Fran Capehart, Janice Torbeck and Loran Wiese

STAFF PRESENT: City Manager Terence O'Connor, Public Works Director John Higgins, Finance Director Sherri Flora, City Attorney John Trew, Accounting Technician Ruth Graham, Fire Chief Dave Waddington, Library Director Sharon Smith, Community Activities Director Ann Steeves, Police Chief Mike Reaves, Police Department Records Clerk Modena Thomas and Parking Officer Danny Burgard

PRESS: Amy Moss Strong, The World

AUDIENCE: A roster of those present is on file in the City Recorder's Office.

1. CALL TO ORDER

Mayor Britton called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Britton led those assembled in a salute to the flag.

3. CONSENT CALENDAR

City Manager O'Connor withdrew item C from the Consent Calendar. Councilor Anderson made a motion to approve the consent calendar. Councilor Capehart seconded. All voted in favor.

4. PUBLIC PARTICIPATION

Stevennie Butler, who owns property at 478 North Birch Street in Coquille, asked Public Works Director Higgins if he knew when her property was declared a wetland. Mr. Higgins replied that he would look into this matter for her. Mrs. Butler talked about the drainage problems she has had in that area. Mrs. Butler claimed that she has owned the property since 1991 and was not informed about the wetland designation. Mrs. Butler also addressed Council asking for an adjustment on an excessive water bill. One of her renters ran up a bill of over \$1,300, reflecting usage of 216,000 gallons for one month. They could not find a leak. City Manager O'Connor explained that sewer billings have been adjusted back to the winter average in the past when there has been a leak. Councilor Wiese made a motion to adjust Mrs. Butler's sewer portion of that bill back to the winter average. Councilor Anderson seconded. Mrs. Butler requested a "No Dumping" sign on her property. She has had problems with people dumping household garbage on her property. Mayor Britton suggested that she ask the Police Department to do a house watch. All voted in favor.

5. PUBLIC HEARING – FISCAL YEAR 2003-2004 CITY BUDGET & STATE REVENUE SHARING

At 7:20 p.m. Mayor Britton stated that now is the time and place as advertised for the Public Hearing on the 2003-2004 City Budget and State Revenue Sharing. Finance Director Flora handed out a revised Budget Resolution. She reported that there were several changes in the resolution pertaining to a couple of grants the City will be receiving, contractual dispatching, and the parking officer position has been eliminated. There is a carryover in the State Tax Street Fund for a project that is not completed yet. In the water fund there is a rate increase reflected, plus the working capital is not as much as originally budgeted. In the sewer fund there is a rate increase, the sludge disposal line item has been increased, and there is a line item for repayment of the loan for \$195,000. It was stated that these changes are within the 10% allowed without having to go back to the Budget Committee. Mrs. Flora stated that the City hasn't received the new PERS rate yet that will be effective

July 1, 2003. City Manager O'Connor reported that union negotiations are still going on. Finance Director Flora explained that the total revenue from the State totals \$57,000 (which includes \$35,000 from the liquor taxes. The use of State revenues were discussed at the Budget Committee meetings and there were no comments. In the past, these monies have been used to offset taxes. Mayor Britton asked if anyone from the audience had any comments. Danny Burgard, the City's Parking Officer, addressed Council. Mr. Burgard asked that if there is a savings in the dispatch costs by going with the City of North Bend or City of Coos Bay, would they consider hiring back for his position. City Manager O'Connor stated that he won't know the answer to this question for several more days. He also stated that re-hiring will depend on the outcome of union negotiations and what the new PERS rate is. The intent is that if there are funds, they will reinstate the parking officer position. In the meantime the parking enforcement will be done by either office staff or the Police Officers that work the day shift. There were no other comments regarding the budget or use of State revenues. Mayor Britton closed the Public Hearing at 7:35 p.m. and Council went back into regular session.

6. RESOLUTION 17-2003 A RESOLUTION ADOPTING THE 2003-04 CITY OF COQUILLE BUDGET, MAKING APPROPRIATIONS AND LEVYING TAXES

Councilor Anderson made a motion to adopt Resolution No. 17-2003, a Resolution adopting the 2003-04 City of Coquille Budget, making appropriations and levying taxes. Councilor Capehart seconded. All voted in favor.

7. ORDINANCE 1441 AN ORDINANCE DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

Councilor Anderson made a motion to adopt Ordinance No. 1441, an Ordinance declaring the City's election to receive State Revenues. The Council was polled with the following results:

Voting Aye: Mayor Britton and Councilors Daniels, Wiese, Hagen, Anderson, Capehart and Torbeck
Voting No: None
Absent: None

8. ORDINANCE 1442 AN ORDINANCE AMENDING CHAPTER 13.04 WATER SERVICE SYSTEM OF THE CITY OF COQUILLE MUNICIPAL CODE TO INCLUDE A REVISED DEFINITION OF COMMERCIAL ESTABLISHMENT

Councilor Anderson made a motion to adopt Ordinance 1442, an Ordinance amending chapter 13.04 water service system of the City of Coquille Municipal Code to include a revised definition of commercial establishment. Councilor Capehart seconded. The Council was polled with the following results:

Voting Aye: Mayor Britton, Councilors Daniels, Wiese, Hagen, Anderson, Capehart and Torbeck
Voting No: None
Absent: None

9. ORDINANCE 1443 AN ORDINANCE AMENDING CHAPTER 13.08 SEWER SERVICE SYSTEM OF THE CITY OF COQUILLE MUNICIPAL CODE SECTION 13.08.010 AND SECTION 13.08.100 (B)

City Manager O'Connor explained that this Ordinance identifies how commercial rates are calculated using the EDU system, the charging of a 10% surcharge for high strength users and how sewer charges are not charged on separate meter sprinkling accounts. Councilor Anderson made a motion to adopt Ordinance 1443, An Ordinance amending chapter 13.08 sewer service system of the City of Coquille Municipal Code section 13.08.010 and section 13.08.100 (B) Councilor Capehart seconded. The Council was polled with the following results:

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Voting Aye: Mayor Britton, Councilors Daniels, Wiese, Hagen, Anderson, Capehart and Torbeck
Voting No: None
Absent: None

10. ORDINANCE 1444 AN ORDINANCE AMENDING CHAPTER 13.04 WATER SERVICE SYSTEM OF THE CITY OF COQUILLE MUNICIPAL CODE SECTION 13.04.010, SECTION 13.04.060 AND SECTION 13.04.110

City Manager O'Connor explained the content of this Ordinance. Councilor Anderson made a motion to adopt Ordinance 1444, an Ordinance amending chapter 13.04 water service system of the City of Coquille Municipal Code Section 13.04.101, section 13.04.060 and section 13.04.110. Councilor Torbeck seconded. The Council was polled with the following results:

Voting Aye: Mayor Britton, Councilors Daniels, Wiese, Hagen, Anderson, Capehart and Torbeck
Voting No: None
Absent: None

11. RESOLUTION 18-2003 A RESOLUTION AMENDING THE LICENSE, PERMITS, AND PROCEDURES BOOK AND ADOPTING NEW WATER, SEWER AND PARKING VIOLATION RATES FOR THE CITY OF COQUILLE AND AUTHORIZING THE RATES AND FEES CONTAINED THEREIN

Dan Hermann, Chairman of the Coquille School District Board, addressed Council regarding the proposed water and sewer rates. They have determined that this will increase their utility costs by \$58,000. Mr. Hermann stated that the School District has already approved their budget for the upcoming fiscal year and this increase will mean more cutbacks. City Manager O'Connor talked about why the rates are being increased by explaining the improvements that are necessary to both the water and sewer systems. Mr. O'Connor explained that a tiered rate will be available on an irrigation meter, which would lessen the bill for the football field. Up to 100,000 gallons would be billed .50 per 1,000 gallons. Usage between 101,000 and 250,000 gallons would be billed at \$1.35 per 1,000 gallons. Any usage over 251,000 would be billed at \$2.70 per 1,000 gallons. Using this tiered rate, Mr. O'Connor calculated a savings to the School District of approximately \$5,000. Eileen Harrington, Business Manager for the School District, expressed her concern about the increases, even with the break on the football field billing. Mr. Hermann would like to be informed about future increases, so they can budget for them. Steve Major, from the Dyer Partnership, explained that the rate increases are being done in two steps. The next proposed increase will be done in two years. He stated that if the increase is delayed now, the rates will go up more. The revenues from these increases go towards projects that have been mandated by the State and funding is not available like it was in the past. Mr. O'Connor will talk with Ms. Harrington from the School District again. He doesn't think the rate increase will affect the School District as much as originally estimated. Councilor Anderson made a motion to adopt Resolution 18-2003, a Resolution amending the license, permits, and procedures book and adopting new water, sewer and parking violation rates for the City of Coquille and authorizing the rates and fees contained therein. All voted in favor.

12. ADJOURNMENT

Hearing no further business to come before the Council, Mayor Britton adjourned the meeting at 8:10 p.m.

Mayor

ATTEST: _____
City Recorder

**COQUILLE URBAN RENEWAL AGENCY
BOARD MEETING MINUTES
June 23, 2003**

1. CALL TO ORDER

Urban Renewal Agency Chairman Wiese called the meeting to order at 8:10 p.m.

2. PUBLIC HEARING – FISCAL YEAR 2003-2004 AGENCY BUDGET

At 8:10 p.m.Chairman Wiese stated that now is the time and place as advertised for the Public Hearing on the budget for the Urban Renewal Agency. Mr. Wiese went over the resolution and asked if there were any comments from the audience. Lowell Thomas, 854 N. Elliott, Coquille, asked if there were any plans for Urban Renewal funds to be used on the old G.P. mill site. Chairman Wiese informed Mr. Thomas that these monies are to pay for debt service which are from projects outlined in the Urban Renewal Report. There is a provision in this report for the G.P. site. Hearing no further comments, Chairman Wiese closed the Public Hearing at 8:13 p.m.and opened back into regular session.

3. URBAN RENEWAL AGENCY RESOLUTION 02-2003 A RESOLUTION ADOPTING THE - 2003-2004 URBAN RENEWAL DISTRICT BUDGET, MAKING APPROPRIATIONS AND LEVYING TAXES

Councilor Anderson made a motion to adopt Resolution 02-2003, a Resolution adopting the 2003-2004 Urban Renewal District Budget, making appropriations and levying taxes. Councilor Capehart seconded. All voted in favor.

4. URBAN RENEWAL AGENCY ADJOURNMENT

Hearing no further business to come before the Board, Chairman Wiese adjourned the meeting at 8:15 p.m.

Chairman

ATTEST:_____

Secretary