

**City of Coquille  
Council Meeting Minutes  
June 20, 2016**

**COUNCIL PRESENT:** Mayor Rowe, Councilors Dennis Graham, Susan Heaton, Fran Capehart, Dave Chappelle, Loran Wiese, and Linda Short.

**STAFF PRESENT:** City Manager Marchant, Fire Chief Waddington, Public Works Director-Planner Urban, Finance Director Dufner, Library Director Conner, and Police Chief Sanders.

**PRESS:** The Sentinel

**AUDIENCE:** A roster of those present is on file in the City Recorder's Office

**REGULAR SESSION**

**1. CALL TO ORDER**

Mayor Matt Rowe called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. PRIOR TO MAYOR'S COMMENTS**

The new Police Chief Jeffrey Scott Sanders is being sworn in by Recorder William Dufner. Plaque of Appreciation from the Chamber of Commerce to the Coquille Police Department is presented.

**4. MAYOR'S COMMENTS**

Mayor Rowe welcomed everyone to the June city council meeting. Mayor Rowe comments that the Library is still looking for a replacement board member. He encouraged anyone who is interested in reading and literacy to apply for the three year term.

Mayor Rowe declares we had a great, safe, and quiet Gay 90's.

**5. COUNCIL COMMENTS**

Councilor Capehart declares that during the week there is vacation bible school, also that Thursday the 28<sup>th</sup> of July is Coquille Day, and that you must get your apple pie in by the 24<sup>th</sup> over at the fair to enter the Apple Pie Contest to hopefully win an electric range from Steve Tucker's Appliance.

Councilor Short states that the Carousel is going to have a garage sale on the 9<sup>th</sup> of July and will sale consignment items as well and that the Charm Trail over at Jefferson is doing really well.

Councilor Chappelle briefly covers that he is alive and well, it was another Dave Chappelle in a motorcycle accident back in Phoenix, Oregon.

Councilor Heaton thanked Gary Provomsha for the float for the dog park, Kathy Simonetti for the use of her big yellow truck and for the loan of her daughter Erica who drove the truck. The Garden Club is still working on The Garden Tour for July 16<sup>th</sup>. Councilor Heaton also went to the League of Oregon Cities in Bandon.

Councilor Wiese and his wife got back from vacation and they love the weather in Coquille.

Councilor Graham reports that they did not get the response they wanted from the Oregon State Parks

Recreational Trail Program. Councilor Graham states that they will have to wait another year to apply for the grant again so that they can hopefully fund the Riverwalk.

## **6. STAFF REPORTS**

Library Director Conner had nothing to add to her report.

Fire Chief Waddington stated that they were able to take eight fire fighters to Lebanon for the Volunteer Fire Fighter's Association Conference and were able to transport two vintage fire engines a 1941 Seagrave and a 1923 Brockway. They keynote speaker for the conference was Chief Bobby Halton. Eric Bue received top fire fighter volunteer of the year. The Firemen Steak Feed/Car Show is August 6<sup>th</sup> from 12:00pm to 5:00pm and it is \$17.00 for the dinner unless you are from a graduating class in Coquille then it is \$15.00.

Police Chief Sanders thanks the community and the Chamber of Commerce for the plaque. Sandy Moody over at County Shops is going to come up with the signs for the Riverwalk.

Public Works Director/Planner Urban did not have anything to add to his report, but Mayor Rowe adds that Agenda 10 is unnecessary for this meeting.

Finance Director Dufner said the invest account is earning 2.22% and the duration of the bonds is 2.85 years.

## **7. CITY MANAGER'S REPORT**

City Manager Marchant said that the community can check the boxes on this sheets that they will present that to the League of Oregon Cities to express Coquille's legislative position. Someone asked City Manager Marchant about the South Coast Development Council about whether if we got anything from being a member. City Manager Marchant answered that South Coast Development Council helps business consider Coquille for their possible business location.

## **8. PUBLIC PARTICIPATION**

Susan Swan, 94576 Shelley Rd., is here to determine if there is a special use permit fee. She started a business with her husband called Purple Patriot Productions. They are going to be working to bringing live music venues to Coquille. The first event is at Sturdivant Park on July 16<sup>th</sup>. Susan Swan does have liability coverage for the event. City Manager Marchant states the city is not co-sponsoring the event if they waive the fees. Councilor Capehart makes a motion and Councilor Chappelle seconds to waive the fee but the sponsor will be responsible for their own clean-up, provision of sani-cans, security and liability insurance. The motion passes unanimously. The insurance policy for the event is a one million dollar policy.

Kathy Simonetti, 16 East 1<sup>st</sup> St., is taking the time to thank the City of Coquille for their support and participation for Gay 90's, for the judging of the parade, and also Councilor Capehart and Rotary for the ribbons. Cathy also thanks the business sponsors of Gay 90's Les Schwab, Coquille Valley Hospital, First Community Credit Union, Banner Bank, Farr's, and Coquille Supply for their generous donations. Also thanking Judge Stone and Rotary for the 5k run, Mayor Rowe for showing off his personality and car in the parade, Councilor Heaton for having the Dog Park join the parade, Dennis for driving the Miss Daisy, City Manager Marchant for the commercial, Kiwanis for their pancake breakfast, The Eagles for their craft fair, Linda for the carousel and bingo, Dave Chappelle Enterprises for security, Nancy Keller for the live chess board and the kids water games, our many vendors, the Garden Club for their pooper scoopers, the business on 1<sup>st</sup> street for giving up their store fronts, the Fire Department, EMT's, and volunteer's who participate behind the scenes, the community for making it all happen, the Sawdust Theater, and the Car Club.

Curtis Jack, 9408 Cubby Way, is here about three different issues. The first is about how the dock at

Sturdivant Park lacks access and nobody can fish there. Second is the Gazebo behind the Community building is still not built. Third is about the fish cleaning station. Mayor Rowe answers that the fish cleaning station is to be finished at the end of summer. Public Works Director/Planner Urban answers the question about the dock explaining it is past its prime and is not to be fished on, but it is suppose to be repaired eventually. Some of the money will come from Fish and Wildlife to repair the dock so at least people can tie up their boats to it. Curtis Jack asks if this information can be added to the local newspaper so more people will be informed. Public Works Director/Planner Urban answers the question about the Gazebo, it is paid for, but however the Gazebo cannot be shipped past farther than Kansas due to the company's policy. Curtis Jack states that Jeana from the Port of Bandon is willing to gives us \$5,000 in funds.

**9. CONSENT CALENDAR A) May 16th, 2016 Minutes  
B) LIBRARY DISTRICT AGREEMENT**

The Consent Calendar motion is proposed and is passed unanimously.

**10. APPROVE POLICE UNION CONTRACT**

City Manager Marchant met with police and was in negotiation for two hours. They came into agreement that the existing contract was working and that there was no grievances over the three year course of the contract. There are some clean up details. There is a two year contract that will go until June 30<sup>th</sup> 2018. There is a 2% salary increase which has already been agreed upon. For field training police officers they will get a 3% hour increase, but it is not permanent as they will be removed once they are not field training. Two hours of overtime for the canine officers to take care of the dog and their extra duties. City Manager Marchant talks about a side deal where they dismiss the officer two hours early so that they can take care of the dog, but by giving them the overtime in the contract it makes it ironclad. A provision was also added for compensation based on intermediate and advancement certificate; previously it was 2% for intermediate and 4% for advancement as noncumulative. Now it is cumulative and they can roll over the 2% and 4% and make it 6% total benefit. To get the benefit you have to have a bachelor's degree, seven years of experience, and training. There is also an addition of longevity, which is a benefit of 1%, after ten years of service. Councilor Short moves to authorize City Manager Marchant to sign the waiver agreement by and between the City of Coquille and the Coquille Police Department Association effective July 1<sup>st</sup>, 2016 and expiring June 30<sup>th</sup>, 2018. The motion passes unanimously.

**11. DISCUSSION OF FIRE WHISTLE**

Mostly positive comments have been coming from The Sentinel about the restoration of the fire whistle. The vote to take action to restore the whistle was four to two. Some people expressed concerns that the restoration of the fire whistle may violate some ordinances. Mayor Rowe wants specific ORS and Ordinance cited and named and the council could change its mind but the issue had been on hold and the people have a right to know where the issue stands. Councilor Wiese point out the cannon is not fired three times per day and that the fans are there to be loud and are not startled by the noise because they are expecting it. Wiese went on to say if it violates state law we cannot do it. Councilor Graham states that the whistle has been moved from the mill after the state laws on noise limits had been so is was probably not grandfathered in and that if it goes off and someone gets hurt as a cause of the whistle the city may well be liable. Mayor Rowe offered to call a vote. Councilor Capehart asked how long it blew for. Waddington replied it runs for 9 seconds but the first four seconds when the 2000 gallons of air runs though is what gets people excited after that it tapers off. Councilor Short asked how many years it had been used at the fire hall, Waddington responded 17 years with intermittent breakdowns. The Mayor called for a motion, Councilor Graham made a motion to not use the whistle, Councilor Heaton seconded, the motion is not discussed and it goes straight to vote. Two are in favor of the motion and four are opposed to the motion. City Manager Marchant presents State Statute 467.020 Prohibition on Emission of Noise and Excessive Prescribed Levels. Except is provided in ORS 467.131, 467.133, and 467.030. The fire whistle has never been tested since discontinue of service. There is no action taken.

## **12. APPROVAL OF CONTRACT FOR LIBRARY ARCHITECT SERVICES**

Library Director Conner states that H.G.E. got the bid for the library architect contract. Friend's of the Library Foundation is paying for the work for this phase of the construction. Councilor Graham makes a motion to approve the contract with H.G.E. and Councilor Heaton seconds. There is no discussion. Motion passes unanimously.

## **13. SUBDIVISION LOT RAFFLE**

City Manager Marchant presents info about how the process works. A citizen asks if the raffle could be done through Facebook. City Manager Marchant explains that they could promote it on Facebook, but the tickets cannot be sold via Facebook because it has to be done in person. Councilor Heaton asks if there any restrictions. City Manager Marchant refers to Finance Director Dufner's report about having time constraint restrictions and it has to be a stick built house. Councilor Capehart motions that they go forward with the raffle of Lot 3 of the Jefferson School. Councilor Graham seconds the motion. The motion passes unanimously.

## **14. RESOLUTION 11-2016 EXTENDING WORKER'S COMPENSATION TO VOLUNTEERS**

Every year the City extends the worker's comp insurance to the volunteers and this resolution is to extend it to this year. As long as they have an assumed wage of \$800 will use public safety volunteers and an aggregate assumed wage of \$2,500 will be used per a volunteer board commission and council. The City of Coquille pays worker's comp insurance on the wage of \$2,500. Councilor Graham motions to have the resolution be passed. Councilor Heaton seconds the motion. There is no discussion. The motion is passed unanimously.

## **15. MARKETING PLAN FOR THE JEFFERSON SCHOOL LOTS**

Finance Director Dufner asks the Council how the lots should be sold. The range of the lot varies in the \$40,000's. Finance Director proposes the price to be \$37,500. The price includes the price of the SDC's. The property management fund will reimburse the water and sewer funds, the SDC's. The deed restrictions should include that there should be a minimum 1200 square ft. home and no manufactured or modular homes. The buyer would be required to pull a permit within a year and finish construction within two years of getting the permit. If they failed to comply the City could repurchase the lot. An agent should be hired so that they can list the lot and get it well advertised. Councilor Chappelle motions to have a real estate agent. The motion is seconded. The motion passes unanimously.

## **16. ADJOURN THE REGULAR CITY COUNCIL MEETING**

Mayor Rowe adjourned the meeting at 8:50 p.m.

## **BUDGET MEETING**

### **1. PUBLIC HEARING - STATE REVENUE SHARING**

The public hearing was opened at 9:00pm. The budget committee reviewed the following funds from April. There was \$14,850 in disbursements. CCAT \$3,000, Belloni's \$1,000, Neighbor to Neighbor \$1,000, Women's Safety and Resource Center \$500, South Coast Development Council \$5,000, SCBEC Senior Meals \$3,600, and SMART \$750. The Public Hearing is closed at 9:01pm.

### **2. RESOLUTION 10-2016 - A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES**

Councilor Wiese motions to adopt Resolution 10-2016. The motion is seconded by Councilor Heaton, the motion passes unanimously.

### **3. RESOLUTION 12-2016 - A RESOLUTION TRANSFERRING APPROPRIATIONS BETWEEN CATEGORIES WITHIN THE SAME FUND OR BETWEEN FUNDS**

Councilor Graham motioned to adopt Resolution 12-2016; councilor Heaton seconds the motion, the motion passes unanimously.

**4. PUBLIC HEARING - CITY OF COQUILLE 2016-17 BUDGET**

The Public Hearing is closed at 9:06pm

**5. RESOLUTION 13-2016 - A RESOLUTION ADOPTING THE 2016-2017 CITY OF COQUILLE BUDGET, MAKING APPROPRIATIONS AND LEVYING TAXES**

Councilor Heaton motioned to adopt Resolution 13-2016. The motion is seconded by Councilor Capehart. The motion passes unanimously.

**6. ADJOURN THE CITY BUDGET MEETING**

The meeting was adjourned at 9:07 p.m.

Deputy City Recorder, William Dufner

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Mayor, Matt Rowe

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