

**CITY OF COQUILLE**  
**CITY COUNCIL MEETING MINUTES**  
**June 14, 2010**

**COUNCIL PRESENT:** Councilors: Matt Muenchrath, Loran Wiese, Fran Capehart, Linda Short, and Bruce Parker

**STAFF PRESENT:** Finance Director Chuck Dufner, Fire Chief Dave Waddington, Sergeant Pat Smith, Public Works Director Higgins, Library Director Anne Conner, Deputy Recorder Rene Collins

**PRESS:** Coquille Community News

**AUDIENCE:** A Roster of those present is on file in the City Recorder's Office.

**1. CALL TO ORDER**

Council President Wiese called the meeting to order at 7:05 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. PUBLIC HEARING – FISCAL YEAR 2010-2011 CITY BUDGET AND STATE REVENUE SHARING**

Council President Wiese opened the public hearing on June 14, 2010 at 7:08. Finance Director Dufner said the City would receive approximately \$32,000.00 of State Revenue Sharing funds. The City has had requests from external agencies totally \$17,062 and the remainder will go into the general fund. The requested funds were as follows, CCAT Bus \$3,000, Coquille Valley Historical Society \$3,000, Operation Coquille \$1,000, RSVP \$1,000, Women's Safety Resource center \$420, Dispute Resolution \$600, Belloni's \$2,042, Coquille Chamber \$2,000 and promotions \$4,000 and a total of \$17,062.

Councilor Short said she was not comfortable approving the funds to the chamber without more information.

Councilor Capehart said that all the City pins have been given away and more will need to be ordered. Councilor Muenchrath said that he would like to see some money possibly spent on Gay 90s this next year. Councilor Parker asked what do we advertise to get people to come to Coquille and he thinks the real estate companies should be doing that. Council President Wiese said he does not think that advertising is the right word it should be a way of supporting our area and tell others how proud we are of our community

Council President Wiese closed the public hearing at 7:22 p.m.

**4. ORDINANCE 1480 AN ORDINANCE DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES**

Finance Director Dufner presented an ordinance 1480 for the City of Coquille to elect to receive State Revenues. Councilor Muenchrath made a motion to adopt ordinance 1480 and Councilor Short seconded the motion. A roll-call vote was taken. The following Councilors voted in favor: Muenchrath, Wiese, Short, Capehart and Parker.

**5. PUBLIC HEARING – CITY OF COQUILLE 2010-2010 BUDGET**

Council President Wiese opened the public hearing on June 14, 2010 at 7:25 p.m. Finance Director Dufner said the budget committee approved recommending the 2010-2011 budget of \$19,713,121, which includes an un-appropriated amount in the general fund of \$158,944. The Council may want to consider the published budget includes \$4,202 in external support not approved by the budget committee, an error Finance Director Dufner made when completing include when approving the budget. The ambulance Funds has an employee with higher than budgeted health insurance cost by \$6,500 due to a change in marital status that was not included in the budget, and additional wage and benefit cost \$9,500 by using volunteer staff in the office rather than incurring

overtime for fulltime staff. The change in the external support will have no effect as the general fund contingency has been adjusted. The change in the Ambulance Fund would reduce their contingency fund. None of the changes have an effect on the overall appropriations as they are moving funds between categories within the same funds.

Council President Wiese closed the public hearing at 7:30 p.m.

**6. RESOLUTION 11-2010 A RESOLUTION ADOPTING THE 2010-2011 CITY OF COQUILLE BUDGET, MAKING APPROPRIATIONS AND LEVYING TAXES**

Councilor Parker made a motion to adopt resolution 11-2010 a resolution adopting the 2010-2011 City of Coquille budget, making appropriations and levying taxes with the change in the Ambulance fund of additional insurance cost of \$6,500 and additional wage and benefit cost of \$9,500; reducing the contingency amount in the fund. Councilor Capehart seconded the motion; all voted in favor.

**7. RESOLUTION 12-2010 A RESOLUTION PROVIDING FOR UNBUDGET TRANSFERS OF FUNDS BETWEEN CATEGORIES BUT WITHIN THE SAME FUND**

Finance Director Dufner said some transfers are required to transfer some funds from one line item to another; because they are less than 10% a public hearing is not required.

Finance Director Dufner said the transfers in the general fund are from the contingency fund for a total of \$13,400. Which is due to the retirement of the Building Maintenance Coordinator at the Community Building vacation payout, copy machine failure and lower than expected earnings in the checking account.

In the State tax street fund there will be \$11,250 transfer due the retirement of the Public Works Directors, \$1,921 will come from the contingency fund and \$9,279 will be transferred from materials and services.

In the Library fund there will be \$2,400 transfer from the contingency fund due to the retirement of an assistant librarian.

Ambulance fund will have a transfer in the amount of \$9,300 from the contingency fund due to the increase of additional insured persons and additional staff to reduce overtime.

The property management transfer is due to the cost associated with the sale of property budgeted in 2008-2009 but occurring in July 2009. There was an increase in administrative expense of \$10,000 to repay a portion of community development block grant and \$50,000 on the \$175,000 loan from the capital projects. The \$60,000 transfer will be from property management contingency fund.

Councilor Muenchrath is concerned about the amount of banks charge and would like to look at other options.

Councilor Muenchrath made a motion to adopt resolution 12-2009 providing for unbudgeted transfers of funds between categories but within the same fund for fiscal year 2009-2010. Councilor Capehart seconded the motion; all voted in favor.

**8. ADJOURNMENT**

Council President Wiese adjourned the regular meeting at 7:43 p.m.

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Mayor, Steve Britton

ATTEST: \_\_\_\_\_  
Deputy Recorder, Rene Collins

**CITY OF COQUILLE**  
**URBAN RENEWAL AGENCY MEETING MINUTES**  
**June 14, 2010**

**1. CALL TO ORDER**

Chairman Wiese called the meeting to order at 7:44 p.m.

**2. ELECT URBAN RENEWAL CHAIR FOR 2010-2011**

Chairman Wiese tabled the nominations for Urban Renewal Agency chairman.

**3. PUBLIC HEARING – FISCAL YEAR 2010-2011 AGENCY BUDGET**

Chairman Wiese opened the public hearing at 7:45 p.m. on June 14, 2010. Finance Director Dufner said the Urban Renewal Budget committee approved a budget of \$1,764,425 including an un-appropriated amount of \$264,618.

Chairman Wiese closed the public hearing at 7:46p.m.

**4. URA RESOLUTION 1-2010 A RESOLUTION ADOPTING THE 2010-11 URBAN RENEWAL AGENCY DISTRICT BUDGET, MAKING APPROPRIATIONS AND LEVYING TAXES.**

Member Parker made a motion to adopt URA Resolution 1-2010 adopting the 2010-2011 Urban Renewal Agency district budget, making appropriations and levying taxes. Member Muenchrath seconded the motion. All members voted in favor.

**5. ADJOURN URBAN RENEWAL AGENCY MEETING**

Chairman Wiese adjourned the meeting at 7:47 p.m.

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Vice Chairman Short

ATTEST: \_\_\_\_\_  
Deputy Recorder, Rene Collins