

**CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
May 18, 2015**

COUNCIL PRESENT: Mayor Rowe, Council President Loran Wiese, Councilors Dennis Graham, Susan Heaton, Fran Capehart, Dave Chappelle, and Linda Short.

STAFF PRESENT: City Manager Ben Marchant, Finance Director Dufner, Police Chief Blue, Library Director Conner, Public Works Director Urban, Fire Chief Waddington and Attorney Amber Reed

PRESS: None

AUDIENCE: A roster of those present is on file in the City Recorder's Office

WORK SESSION

Mayor Rowe opened the work session at 6:03 p.m.

Mayor Rowe closed the work session at 6:45 p.m.

1. CALL TO ORDER

Mayor Rowe called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. MAYOR COMMENTS

Mayor Rowe said he attended the Oregon Hunter's Association Dinner at the Coquille Community Center. He attended a town hall meeting in Coquille hosted by Senator Kruse and Representative Krieger and the Cinco De Mayo dinner at the community center. He said the Gay 90's celebration will be the first Saturday in June.

4. COUNCIL COMMENT

Councilor Graham said he attended Aaron Grabinsky's Eagle Scout Ceremony at the community center and each ceremony is different. He thanked Mayor Rowe and Mike Arellano for having the flags at the river walk replaced.

Councilor Heaton attended the regional garden club convention that was held in Coquille. She is working on the garden tour and invited everyone to attend the event. She was a guest at the Coquille Valley Hospital and said it was very gratifying to see what a high regard her daughter was held as an employee of the hospital.

Councilor Wiese said during the work session the ambulance funding issue was discussed and he would like to make a motion. Councilor Wiese made a motion to direct staff to put together information on proposing a \$2 fee to help fund the ambulance. Councilor Chappelle seconded the motion, Mayor Rowe voted no, all others voted in favor.

Councilor Short said that she attended Aaron Grabinsky's Eagle Scout Ceremony and said it was very touching. Several different carousel groups met in Coquille to visit the proposed carousel building site, workshop and see the animals. The next garage sale is June 15-16 and it is usually a good fundraiser for the carousel. She attended the National Day of Prayer and she thought Mayor Rowe was a great speaker.

Councilor Capehart said Coquille is the nicest place to live as she traveled to Denver and the weather was not nice. She attended the garden club convention and Faye Hopkins received a brick on the river walk. She attended a town hall meeting in Coquille hosted by Senator Kruse and Representative Krieger who gave an update on what was happening in Salem.

5. STAFF REPORTS

Library Director Anne Conner said the Trivia night turnout was very good. Mayor Rowe said it would be nice to hold the event quarterly and his team placed second.

Fire Chief Waddington said the Fire Department held their 26th Annual Golf Tournament and the funds raised go to the local youth sports teams.

Police Chief Blue said the Rotary, Police Department and City staff participated in the Saturday clean up which went very well. Some curbs were repainted and two parking spaces were deleted in front of the Sawdust Theatre to allow for safer crossing.

Planner/Public Works Director Urban said he did not have anything to add to his report. Council liked the new hospital signs painted on the street. Mayor Rowe asked Urban if he thought we would get the grant for the fish cleaning station, he was not sure.

Finance Director Dufner said the current rate of interest is 2.55% on the Reitman Trust fund. There was a problem with our backup not working properly, the router that serves the Police Department went out which the technician fixed, which caused the online bill pay not to function properly which will hopefully be online by tomorrow. Dufner said there is information on an additional Employee 457(b) plan attached which does not cost the city anything it is an additional retirement plan employees can contribute to and there will be more information at the June meeting if no one objects. Council did not object to an additional 457(b) plan being added.

Councilor Heaton asked Attorney Reed when council would be seeing a property maintenance ordinance, she said she would check on that.

6. CITY MANAGER'S REPORT

City Manager Marchant said the Coquille Chamber of Commerce has requested the City to co-sponsor two events by providing the Coquille Community Center facility for each event; Gay 90's on June 6th and the Commanders Jazz Ensemble on October 26th. Councilor Heaton made the motion to have the City co-sponsor the Gay 90's Festival on June 6, 2015 and the Commanders Jazz Ensemble on October 26th. Councilor Short seconded the motion, all voted in favor.

City Manger Marchant said he met with the party that was upset about being charged for sewer services even though they were not hooked up and an agreement has been reached. The agreement is to refund past payments to them and 4 other accounts as our code does not say that you have to pay a fee if you choose not to hook up to the sewer. This will put everyone back to even and if they need to hook up they will pay the system development charges adopted by council and no other options will need to be offered as previously discussed by council. At this time citizens only have to hookup if their septic fails and there are within 200' feet of the sewer line unless councils wishes to change that and make them hook up.

7. PUBLIC PARTICIPATION

Eldon Rollins, Coquille OR, asked if the council passed a \$2 fee to support the ambulance. Mayor Rowe said no, there was a motion to explore the \$2.00 fee.

Kathi Simonetti, Coquille Chamber of Commerce, said the Chamber has been very busy with the Thursday Market. Electric has been installed on Birch Street for Gay 90's which will allow the food vendors and street vendors to be in front of the Chamber of Commerce. There will be 4 bands and there is room in the parade for more participants. The Air Force will provide the advertising for the Commanders Jazz Ensemble event.

Ray Mackey, 57 N Adams St Coquille, moved here about a year ago to be near family and plans on staying. He is concerned about the looks of the awnings on 1st Street and volunteered to help clean them.

Tom Olson, 57 N Adams St. Coquille, he is the manager of the Nosler Building and he has a sculpture moving in to open a studio. He is going to replace a down spout and he would like to install a solar panel on the back of the building.

Janet Reed, 81 E 1st St. Coquille, thanked the City for fixing the sidewalk in front of her store and she wanted to thank City Manager Marchant for suggesting that the City could help fixing some of the downtown buildings in the last work session.

Don Delyria, 275 N Alder Coquille, thanked the City for the use of the site for the Saturday Market and wanted to let everyone know that they are not opposed to any carousel signage.

Shannon Oien, Coquille OR, presented a thank you letter to the City for the present and past grants received by the Coquille to help with various activities including the garden tour and the flower baskets in the City of Coquille.

Abigail Smith, 420 N Henry, Girl Scout Troop Leader said they raised over \$500 for their troop and they will be camping at Laverne Park for a week. They requested to use Sturdivant Park to practice their camping skills,

earn badges, and hiking trails. Councilor Graham asked what dates they are looking at, Ms. Smith said various days during June and July. Council directed here to schedule her times with Councilor Capehart.

Gerald Marca, 94 W. 2nd Coquille, states he has been in Coquille all his life and said back in the 70's the town was booming and now it not. He does not understand why you would want to tax a few of the last remaining businesses. He feels the tax is a bad idea and his customers spend money in town which is more than the tax would be. Councilor Wiese asked why Mr. Marca thinks this will hurt business, he said because it will raise the price of the stay and they will not return. Councilor Wiese said where would you go and not pay transit tax, Mr. Marca asked if the City needs the tax money that bad, Councilor Wiese said yes. Mr. Marca said Harbor, Oregon does not have a transit tax. Councilor Short said the money goes to promote the City of Coquille.

8. INTERGOVERNMENTAL AGREEMENT WITH ODOT FOR SHARED HIGHWAY MAINTENANCE RESPONSIBILITY

City Manger Marchant said ODOT is asking the City to renew the updated intergovernmental agreement for shared highway maintenance responsibility which shows updated costs of normal operations. In the past 3 years the city has not paid anything.

Councilor Short made a motion to adopt the intergovernmental agreement with ODOT for shared highway maintenance responsibility. Councilor Graham seconded the motion, all voted in favor.

9. DYER PARTNERSHIP – CENTRAL STREET REPAIRS

Steve Major, Dyer Partnership, said he received comments back from the geotech that the material underneath the road is so poor that there is nothing to anchor it to which makes the Soldier wall solution impossible. The new solution is to install a 6" & 12" storm drain, catch basin and guardrail and only permit one lane of traffic north from Judy's Image. There would still be room for two lanes of travel and a turn lane. The estimated cost of \$282,050 includes chip sealing and striping from 10th Street to 6th Street. This proposal will eliminate surface weight, eliminate the speed at which it is sliding, and eliminate the surface water getting in through the cracks which will slow down the sliding. There will still be a sidewalk but you won't be able to drive on it. Mr. Major said this is not a permanent fix for the problem. Councilor Wiese asked if the heavy weight of trucks is going to affect the good part of the road, Mr. Major said it should not be a problem because the cracking is not more severe at this time and the geofoam will help with stabilizing the road. City Manger Marchant asked if the soil under the rest of the road is the same as under the slide section, Mr. Major stated yes it is about the same. Councilor Short asked if the county will be paying for half of this repair. City Manger Marchant said he believes the county is willing to pay for part of the repair and would like to spread it out over a couple of years if possible and the city will apply for state highway funds for the project.

Councilor Graham made a motion to have the City Engineer complete the plans for the repair of Central Avenue Coquille Oregon. Councilor Chappelle seconded the motion, all voted in favor.

10. ACCEPT QUOTES FOR SEWER EXTENSIONS

Public Works Director Urban said the engineering has been done on the two extensions of sewer mains one is for the subdivision the City is creating from the Jefferson School property and the second is the manufactured subdivision just north of Fortier Field.

Councilor Heaton made a motion to accept the following quotes for East 15th Place Sewer Line and Jefferson School Subdivision:

Billeter Marine \$41,647.50 and \$68,928.00

Knife River \$47,837.00

Laskey Clifton \$49,795.50 and \$86,334.35

Johnson Rock \$57,249.00 and \$88,084.40

Councilor Graham asked if the service fee was waived for the Ross estates in lieu of an easement to the City, Urban said the cost difference between the easement and the connection fee would be reviewed. Graham asked if the connection fees would be added back in to the sale of the Jefferson property, Urban said yes. Councilor Chappelle seconded the motion, all voted in favor. Eldon Rollins asked if this is a typical way of developing property, City Manager Marchant said it is not typical but it is done on a regular basis.

11. Award contract for sewer extension

Councilor Heaton made a motion to award Billeter Marine the two sewer main extensions jobs in the amount of \$41,647.50 for the East 15th Place Sewer Line Project and \$68,928.00 for the Jefferson School subdivision. Councilor Capehart seconded the motion, all voted in favor.

12. ACCEPT RFQ PARK PLAN

Public Works Director Urban said we received two bids unfortunately one was after the deadline. Councilor Heaton made a motion to accept the RFQ. Councilor Short seconded the motion, all voted in favor

13. AWARD RFQ PARK PLAN

Public Works director said there is an option for an additional community workshop which brings the community in for comment. The additional cost would be \$2,245.

Councilor Graham made a motion to award the contract for the Park Master Plan services to Conservation Technix in the amount of \$37,105.00. Councilor Wiese seconded the motion, all voted in favor.

14. ORDINANCE 1494 AN ORDINANCE ADOPTING A TRANSIENT LODGING TAX PROVIDING FOR ADMINISTRATION, ENFORCEMENT AND COLLECTION OF THE TAX; ADDING CHAPTER 5.30, TO THE CITY OF COQUILLE MUNICIPAL CODE

Councilor Wiese made a motion to read ordinance 1494 by title only. Councilor Capehart seconded the motion, all voted in favor.

Councilor Heaton made a motion to adopt ordinance 1494 by title only. Councilor Wiese seconded the motion, all voted in favor.

Councilor Capehart made a motion to adopt ordinance 1494 imposing a transient lodging tax, providing for administration, enforcement and collection of the tax; adding Chapter 5.30 to the City of Coquille municipal code. Councilor Short seconded the motion.

Councilor Graham - Yes

Councilor Heaton - Yes

Councilor Wiese - Yes

Mayor Rowe - No

Councilor Chappelle - Yes

Councilor Short - Yes

Councilor Capehart – Yes

15. ADJOURNMENT

Mayor Rowe adjourned the council meeting at 8:15 p.m.

Mayor, Matt Rowe

City Recorder, Rene Collins