

**CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
May 5, 2008**

COUNCIL PRESENT: Mayor Steve Britton. Councilor E.N. "Corky" Daniels. Loran Wiese, Bruce Parker, Kathy Hagen and Fran Capehart.

STAFF PRESENT: City Manager Terence O'Connor, Fire Chief Dave Waddington, Public Works Director John Higgins, Finance Director Chuck Dufner, Library Director Anne Conner, Sergeant Pat Smith, City Attorney John Trew and Deputy Recorder Rene Collins

PRESS: Coquille Community News, The World

AUDIENCE: A roster of those present is on file in the City Recorder's Office

1. CALL TO ORDER AND FLAG ALUTE

Mayor Britton called the meeting to order at 7:00 p.m.

Mayor Britton wanted to recognize May 5 -9 as National Police Memorial week and wanted to recognize those officers with a moment of silence.

2. PLEDGE OF ALLEGIANCE

3. MAYOR'S COMMENTS

Mayor Britton read a Proclamation urging the citizens of Coquille to support the VFW's efforts on behalf of veterans by purchasing and wearing the Buddy Poppies. Mayor Britton promulgated the proclamation. The Buddy Poppies will be sold on May 15th and 16th.

4. COUNCIL COMMENTS

Councilor Wiese read a letter from Linda Short stating the Dog Park Committee will meet Thursday May 8m to begin planning the first fund raising activity to take place at the Gay 90s Celebration. You will be able to have your pet's picture taken for \$ 10.00 and dog biscuits will be sold in the Community Building. The Victorian Tea is going to be held on July 19th and 20^h. You may contact Linda Short for tickets. Councilor Hagen said the Nazarene Church has been doing a lot of work in our community and she would like Council to send a letter thanking them. Councilor Parker asked about the facade work on 1st Street. City Manager O'Connor believes the owner is on holiday for the winter. Councilor Capehart also wanted to thank the Church of Nazarene for their help at the community building and the Dement family for their help at the skating party. She attended Brian Jacobs' Memorial and there will be a scholarship at the high school in his name. The Lions Club will be selling chocolate for Mother's Day on the corner by Figaro's. The Pool Committee meeting is at 1:00 p.m. on Tuesday at the Community Building. She attended the fair meeting about Coquille's day and wants everyone to think about what kind of entertainment they would like to see.

5. STAFF REPORTS

Police Chief Reaves was out on vacation. Sergeant Smith attended and introduced Officer Grimm as the new reserve. Mayor Britton asked Officer Grimm how long he had been in the community, and he said he was born here.

Library Director Conner said she would provide circulation numbers next month as Jordi is out on a family emergency.

Public Works Director John Higgins thanked Pastor Dement and his members for the work they have done in the community. He said Mrs. Goodrum expressed concern about a tree located by her house at 460 E. 6th Street. Planner Higgins said the tree is about 120 feet in height, is on the street right-of-way, but not in the travel lane. Trees Inc. estimated the cost to remove the tree would be between 52,000 and 51,000 depending on what method they would use to remove it. The tree is healthy, but it has been trimmed and that has caused it to have 3 tops.

The City Manager said the policy of the City has been not to maintain the trees. The City Ordinance says that the property owner has custodial rights, and they would need to notify us if they want to remove the tree. If the City pays for the removal of this tree then others would expect the same. Councilor Wiese asked about the City's liability. Attorney Trew said it is his opinion since the tree is on the right-of-way it is the landowner's responsibility and Council will want to be careful because you could become responsible for keeping the right-of-way clear of trees. Mayor Britton said Council should establish a policy about trees that are Located in the right-of-way.

Fire Chief Waddington said things have been going well.

Finance Director Dufner said he has been out of town and had nothing to report.

6. CITY MANAGER'S REPORT

City Manager O'Connor said Public Works, Finance and the City Engineer met with the CCD today and discussed how best to spend the money from the EPA. The EPA requires it be actually for building, so it was decided to use those dollars to build the new shops in late summer and preload the ground before the heavy rains or spring. The City is also required to provide matching funds.

The City Manager requested a Council Workshop on May 19, 2008 at 7:00 p.m. to answer the question if we want to pay for the paving projects as we go or use the revenue stream to receive a bond. There have been discussions with the County about using their paving crew. During the meeting maps, updated costs, revenue projections and preliminary ideas will be presented.

O'Connor received a phone call from the State Parks Department and they had a question about the match that is required; we have applied for \$500,000. The value of the river frontage property is approximately \$649,000 along the GP site and the value of the property of the Hardcastle property. The state has now said that we cannot use any value that is more than 6 years old, which takes the GP site out of the mix. The grant writer said due to the rules with matching funds we could amend the request to receive \$105,000 or withdraw our application and reapply next year. During the next year, she suggested we apply for some small foundation grants and have the Hardcastle property appraised, which could allow us to apply for \$250,000 next year from the state. The City Manager agrees with the grant writer and will withdraw our application for this year if Council has no objections.

The police dispatch contract with Coos Bay will increase by 5%, which we have budgeted for in 2008-2009. The contract with the City of Coos Bay is \$65,000; the county wanted \$98,000 and the 911 tax.

The City Manager met with Mr. McKay about his plans on the GP Site. McKay wants to build and is working on alternative building options. Deacon Development sent an email saying they have been busy with some other issues at another site. Mayor Britton said the City would look at other options in the near future if Deacon Development could not move forward.

7. PUBLIC PARTICIPATION

Mayor Britton said Mr. Larson, principal from Lincoln School, has a request about the removal of "No Parking" signs at the school that will be forwarded to the Safety Committee. Mr. Larson expressed his gratitude to the Police and Fire Department for participating in the Health and Safety Fair,

8. CONSENT CALENDAR

- A. City Council minutes from April 7, 2008
- B. Budget Committee minutes from April 21, 2008

Councilor Hagen made a motion to approve the consent calendar. Councilor Wiese seconded the motion; all voted in favor.

9. RESOLUTION 07-2008 A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY TO BE SUPRLUS PROPERTY AND PROVIDING FOR THE DISPOSITION OF SUCH PROPERTY

Councilor Wiese made a motion to adopt Resolution 07-2008 declaring certain personal property to be surplus

property and providing for the disposition of such property. Councilor Daniels seconded the motion; all voted in favor.

10. LIQUOR LICENSE APPLICATION FOR GRIZZLY ENTERPRISES INC. DBA MR. ZACK'S RESTAURANT & LOUNGE 90 WEST 1st STREET.

City Manager O'Connor stated the Police Department completed the back round check and there were no negative findin^gs, and staff recommends approval. Councilor Parker made a motion to allow the liquor license at Mr. Zack's restaurant. Councilor Daniels seconded the motion; all voted in favor.

11. RESOLUTION 08-2008 A RESOLUTION AMENDING THE LICENSE, PERMITS, AND PROCEDURES BOOK AND ADOPTS G NEW SEWER RATES FOR THE CITY OF COQUILLE AND AUTHORIZING THE RATES AND FEES CONTAINED THEREIN

City Manager O'Connor said the rate increase would be 50 cents to the base rate. Councilor Wiese made a motion to adopt Resolution 08-2008 amending the license, permits, and procedures book and adopting new sewer rates for the City of Coquille and authorizing the rates and fees contained therein. Councilor Parker seconded the motion; all voted in favor.

12. AUTHORIZATION OF SUBMISSION OF GRANT REQUEST TO ODOT FOR A NEW RADAR GUN FOR THE POLICE DEPARTMENT

Sergeant Smith said the Police Department applied for a grant for speed enforcement due to the 40% increase in fatal accidents in Coos County. The grant is for a radar gun at the cost of \$1,450.00 and Police Department will pay \$200.00 for the installation. Councilor Wiese made a motion to approve the authorization of submission of grant request to ODOT to fund a radar gun for the Coquille Police Department. Councilor Daniels seconded the motion; all voted in favor.

13. ADJOURNMENT

Mayor Britton adjourned the Council Meeting at 7:58 p.m.

Mayor, Steve Britton

ATTEST: _____
Deputy Recorder

**CITY OF COQUILLE
URBAN RENEWAL AGENCY MEETING
May 5, 2008**

1. CALL TO ORDER

Urban Renewal Chairman Wiese called the meeting to order at 7:59 p.m.

2. APPROVAL OF MINUTES

Urban Renewal minutes from April 7, 2008

Member Britton made a motion to accept the minutes from the April 7, 2008 Urban Renewal Meeting. Member Daniels seconded the motion; all voted in favor.

3. REQUEST FOR FACADE IMPROVEMENT FUNDING BY GERALD NIARCA FOR MR. ZACK'S RESTAURANT AND LOUNGE 90 WEST 1ST STREET, COQUILLE, OR

Mr. Marca, 184 W. 2nd Coquille, purchased the Red Rooster building. On the inside he has installed new flooring, new walk-in, cleaned, on the outside new awnings, siding, paint and a new sidewalk. The awning will be dark green and be lighted and will be on three sides. The total project is estimated at \$82,025 with the amount of the facade work estimated at \$44,000 and Mr. Marca has requested \$20,000 in URA funds. Member Britton made a motion to approve the request of \$20,000 matching funds' from the URA for the improvements on Mr. Zack's restaurant. Member Hagen seconded the motion; all voted in favor.

Planner Higgins said that the public safety committee would need to have a hearing on designating a loading zone area on the kitchen side.

4. ADJOURN

Chairman Wiese adjourned the meeting at 8:15 p.m.

Chairman, Loran Wiese

Attest: _____
Deputy Recorder, Rene Collins