

**City of Coquille
Council Meeting Minutes
March 7, 2016**

COUNCIL PRESENT: Mayor Rowe, Councilors Susan Heaton, Fran Capehart, Dave Chappelle, and Linda Short.

STAFF PRESENT: City Manager Marchant, Public Works Director-Planner Urban, Finance Director Dufner, Library Director Conner and City Recorder Collins

PRESS: None

AUDIENCE: A roster of those present is on file in the City Recorder's Office

1. CALL TO ORDER

Mayor Rowe called the meeting to order at 7:01 p.m.

2. PLEDGE OF ALLEGIANCE

3. MAYOR'S COMMENTS

Mayor Rowe welcomed everyone to the meeting.

Mayor Rowe said he would like to appoint Clay Davis, Ron Tollenaar III and Julie Watte to the Budget Committee if council has no objections. There were none, and all were appointed. He mentioned that there is still one opening on the budget committee, and if anyone is interested they should let him know.

Mayor Rowe said he would like to appoint Bonita Clarke to the Library Board if council has no objections, and there were none. Ms. Clark was appointed.

4. COUNCIL COMMENTS

Councilor Heaton said there is going to be Garden Starting Party at the Hospital on March 17, 2016, which is a seed starting meeting.

Councilor Short received a call from the Coos Art Museum, and they are having an Art and Cultural Charm Trail. It is the Museums 50th anniversary, and they would like to get fifty stops from Reedsport to Bandon, including Coquille and Powers. The purpose is to get people to visit the area. The event will run from April 1st through December 31st, and participants can get a charm at each stop.

Councilor Capehart said Councilors Chappelle and Heaton attended the annual Coquille Tribe Community Fund Presentation, and the Police Department received a grant written by Officer Hill. She also thanked all the people who attended the Chocolate Fantasy, saying it was a great presentation. On March 21st there will be a display of non-profits, and on the March 22nd the Non-Profit Association of Oregon will be having a 3 hour seminar.

5. STAFF REPORTS

Library Director Conner said the computer upgrade is complete and the internet is working again. April 3rd will be the next trivia game, and the next book sale will be at the end of April.

Public Works Director Urban said he is working with HGE about the issues that come with possibly having a deep fryer in the concession stand. There would be an additional cost of approximately \$8,000 for the fire suppression system, and council consensus was not to have a deep fryer due to the additional cost. Councilor Capehart asked when the trees from the timber harvest would be cut, and City Manager Marchant said it would be next winter due to an extension for the harvest. Councilor Short said she was amazed at the size of the concession stand, and City Manger Marchant said the space will also replace the rolling bar that caterers currently use. Finance Director Dufner asked what was to be sold if there is no grill or fryer installed. Council said nachos, hotdogs, chips, and popcorn, candy, and ice cream bars.

Finance Director Dufner said the invest account is earning 2.28% with a duration of 2.86 years. He has started working on the budget, and decided he would not be able to finish the budget in March, but will have it ready a week before the budget meeting. A revised budget calendar will be presented later in the meeting. Interviews will be scheduled for the A/P accounting position in the next week, and he thanked his staff for working very hard for the past few months.

6. CITY MANAGER'S REPORT

City Manger Marchant said he spoke with Councilor Graham who said he is at home recovering, doing well, and hopes to be back for the next meeting. He then handed out a report that will be included in future reports that include the number of incidents to which the Police Department responds. The appraisals are back on the Jefferson lots, and they are not as high as hoped due to difficulties finding comparable properties. There will be more information at the next council meeting.

Pool Manager Nichols and Sharon Nelson from the school district have talked about doing another water safety program, and the school would like to have the program at the end of May. Their program will include training on life jackets, boat, lake, and hot tub safety as well as swimming. Some of the life guards from the high school will be in need of service hours, and Ms. Nelson thinks they could be released from school to help with the program. The program will be presented to Rotary, and hopefully they will help offset the cost with a donation.

Councilor Heaton made a motion to appoint Patricia Davis Gibson as the City of Coquille's Municipal Judge. Councilor Weise seconded the motion, and all voted in favor.

7. PUBLIC PARTICIPATION

Jean Ivy, 1195 N. Elliot, Coquille, said last month City Council voted on reinstating the whistle, and she wanted an update. City Manager Marchant said the clock needs a new timing device, at the cost of approximately \$300, an electronic valve at the cost of \$300-\$500, and a decibel level gage for testing at the cost of \$50. Chief Waddington is hoping to test it next week. She read a letter that she wrote to the council in September about the employee's being

able to swim at the pool at no charge, and she requested others be able to swim free, such as veterans, senior citizens, children, and families on public assistance. Her concern is that her request has not been addressed. Councilor Heaton asked how the City could identify individuals who are in need without embarrassing them. Councilor Capehart said some the Rotarians wanted to discuss the pool situation, too. City Manager Marchant said there were free swim passes available for the community last year, and they were not all used. No one has been turned away, and because there were passes left he does not believe the need is there. If people do need them, they can be requested from several sponsors. Ms. Ivy said when she went to the Chamber and Farr's to request a free pass there were not any available, and Marchant replied that several businesses left them at the pool to be distributed.

Kathi Simonetti, 16 E. 1st Street, Coquille, thanked Mayor Rowe for his State of the City address, the council and city for their support, and the community for their donations to the Chocolate Fantasy event. She also thanked The Sentinel for the donation of the awards plaques. She said the Kiwanis are interested in working with Rotary on free swim passes for the children.

Dennis Hyatt, 70 W. 3rd, Coquille, asked why the whistle question was not put out to the public for comment before the council voted on reinstating it. Mayor Rowe said the Sentinel did an informal poll. Hyatt said when the whistle blows it affects his business because of the pressure and volume. It scares customers, and you cannot have a conversation with anyone when it sounds. Councilor Short asked if it could be relocated or sound less often. Hyatt is also concerned about law suits due to the possibility of damage to hearing. The decibel level by state regulation cannot be higher than 65, and he believes the whistle is over what is allowed by State and City ordinance. Mayor Rowe said there will further discussion as the City continues working on this project.

**8. CONSENT CALENDAR a) COUNCIL MINUTES JANUARY 4, 2016
b) COUNCIL MINUTES FEBRUARY 1, 2016
c) COUNCIL MINUTES FEBRUARY 12, 2016**

Councilor Capehart made a motion to approve the consent calendar. Councilor Heaton seconded the motion, and all voted in favor.

9. ORDINANCE 1500 AN ORDINANCE DECLARING THE ANNEXATION OF CERTAIN REAL PROPERTY TO THE CITY OF COQUILLE, OREGON

City Manger Marchant said this is the solution the City has to address the sewage hazard identified at Ross Estates. ORS 222.750 says the City Council may annex unincorporated territory surrounded by city limits. The annexation does not go into effect for three years from the date that the City adopts the annexation ordinance for residential land uses. At this time, it would only be Ross Estates as the other land owners in that area did not respond to the letter sent to them with the information. City Manager Marchant said the annexation does not fix the problem, but it does make the City one step closer, and when the anticipated emergency does occur it will help facilitate a quick decision from DEQ to authorize the connection.

Mayor Rowe opened the public hearing at 7:52 p.m. The public hearing is to take comment on the annexation of Ross Estates, and there was none. Mayor Rowe closed the public hearing at 7:52 p.m.

Councilor Capehart made a motion to read Ordinance 1500 by title only, Councilor Chappelle seconded the motion, and all voted in favor.

Councilor Heaton made a motion to adopt Ordinance 1500, an Ordinance declaring the annexation of certain real property to the City of Coquille, Oregon. Councilor Capehart seconded the motion. City Manger Marchant said the annexation agreement and utility easement agreement with the owner of Ross Estates was omitted from the council packet, but they are in agreement. A representative from Ross Estates is present tonight and has brought the paperwork for signing.

Roll call vote:

Councilor Heaton- Yes
Councilor Wiese- Yes
Councilor Chappelle - Yes
Councilor Short - Yes
Councilor Capehart - Yes
Mayor Rowe – Yes

Councilor Wiese made a motion to authorize the City Manger to sign an annexation and utility easement agreement with Ross Estates. Councilor Chappelle seconded the motion, and all voted in favor.

10. RESOLUTION 01-2016 A RESOLUTION TRANSFERRING APPROPRIATIONS BETWEEN CATEGORIES WITHIN THE SAME FUND

Finance Director Dufner said that last year when he was preparing the budget, a line was left out of the budget pertaining to the interest that the DEQ charges on the City's sewer loan. The Oregon Department of Taxation said the correction can be done through the resolution as presented.

Councilor Wiese made motion to adopt Resolution 01-2016, a Resolution transferring appropriations between categories within the same fund. Councilor Heaton seconded the motion, and all voted in favor.

11. ADOPTION OF A REVISED BUDGET CALENDAR

Councilor Wiese made a motion to adopt the revised budget calendar. Councilor Chappelle seconded the motion, and all voted in favor.

12. RESOLUTION 02-2016 A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY TO BE SURPLUS PROPERTY AND PROVIDING FOR THE DISPOSITION OF SUCH PROPERTY

Finance Director Dufner said this request came from the police department, because the vehicles and the speed indication trailer are in poor condition.

Councilor Wiese made a motion to adopt Resolution 02-2016, declaring certain personal property to be surplus property, and providing for the disposition of such property. Councilor Capehart seconded the motion, and all voted in favor.

13. RESOLUTION 03-2016 A RESOLUTION SETTING FORTH THE CITY OF COQUILLE'S RECOMMENDATION FOR THE ESTABLISHMENT OF A COQUILLE AMBULANCE DISTRICT AND ADOPTING A TAX FOR ITS ONGOING OPERATIONS AND MAINTENANCE

City Manger Marchant said that we have been discussing the status of the ambulance fund, and it has not improved. We have been able to move money from the fire fund to help with the expenses, but there is no extra money to put towards the purchase of an ambulance. Councilor Wiese asked how much is the ambulance fund is short, and City Manger Marchant said this \$30,000 is needed just to operate, but we have not been able to set aside any funds for a new ambulance. Part of the problem is the amount insurance companies are paying out is getting smaller. There has been talk about an ambulance fee on the water bill, which would be short term fix. The ambulance services 400 square miles, and the logic with the tax is that all the people who use the service would be affected. Councilor Capehart asked if it would be on the ballot this May, and Marchant said no, due to the 12 to 18 months involved in the process.

Councilor Capehart made a motion to adopt Resolution 03-2106, a Resolution setting forth the City of Coquille's recommendation for the establishment of a Coquille ambulance district, and adopting a tax for its ongoing operations and maintenance. Councilor Heaton seconded the motion. Mayor Rowe voted no, and all other council members voted yes.

Councilor Wiese said the brochure for the advertisement for the new Police Chief looks great. City Manger Marchant said he wrote the information, and Anne Duquenois put the brochure together.

Councilor Wiese said people are having trouble finding the pay box at Sturdivant Park, and it would be nice if was window level.

14. ADJOURN

Mayor Rowe adjourned the meeting at 8:07

Mayor, Matt Rowe

City Recorder, Rene Collins