

CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
March 2, 2015

COUNCIL PRESENT: Mayor Matt Rowe, Council President Loran Wiese, Councilors Dennis Graham, Susan Heaton, Dave Chappelle, Fran Capehart and Linda Short.

STAFF PRESENT: City Manager Ben Marchant, Finance Director Chuck Dufner, Library Director Anne Conner, Public Works & Planning Director Kevin Urban, Fire Chief Dave Waddington, City Recorder Rene Collins, Officer Pat Smith and City Attorney Matt Muenchrath

PRESS: Coquille Valley Courant

AUDIENCE: A roster of those present is on file in the City Recorder's Office

1. CALL TO ORDER

Mayor Rowe called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. MAYOR'S COMMENTS

Mayor Rowe said it was great to see a large turnout for the Council Meeting. He recognized former City of Coquille Mayor Hugh Pinkston and his mother Mrs. Julie Rowe. He said he had the privilege of representing Coquille at the City at League of Oregon at City Day in Salem. The transportation funding packet is in danger due to legislation which could lessen the amount the City receives from the State of Oregon for street improvements.

Katie Anderson, Youth Services Coordinator from the State Library of Oregon, presented the 2014 Outstanding Ready to Read Grant Project award to Library Director Anne Conner, Children Librarian Shelly Wilson, and Librarian Sherri Erwin.

Mayor Rower presented Finance Director Dufner with Distinguished Budget Presentation award for the 2014-2015 annual budget from the Government Finance Officers Association and congratulated him on his hard work.

Mayor Rowe said there was discussion at the council retreat about updating the council rules. He would like to form a committee to work on this project and call them council guidelines. Mayor Rowe said he would like to appoint himself, Councilor Heaton and Councilor Chappelle to write a set of draft guidelines, there were no objections.

4. COUNCIL COMMENTS

Councilor Heaton said she is proud of her granddaughter for passing her EMT training. She invited everyone to the Garden Club meeting the next day at 2:00 p.m., and to the Seed Club meeting on the 2nd Thursday of the month at 6:00 p.m. at the Owen Building. Councilor Heaton had traveled back to Texas to visit family and friends, and drove through a snow storm on the way home. Her daughter has started a garden seed starting party at the Coquille Valley Hospital, which will be held on March 13th from 11:00 a.m. to 2:00 p.m..

Councilor Wiese said he attended the Pancakes For Life Feed and thought it was a huge success.

Councilor Chappelle attend the Pancakes for Life and the Posse Chili Feed. He felt the Posse Chili feed was a great event and enjoyed the tasting.

Councilor Short said the Carousel Committee will hold a garage sale on Friday and Saturday at the old Jefferson School. On April 21st there will be a family bingo night to benefit the carousel.

Councilor Capehart attended the Posse Chili Feed, and a City Councilor from Bandon won the trophy. The Carousel Committee traveled to the State Carousel Meeting in Albany, and some of their members will travel to Coquille in May. The carousel has received two grants. She said The Pancakes for Life feed was great. She also attended the opening of the Oregon Historical Museum, and found it was really interesting. She noted that Councilor Graham had installed some additional bricks on the river walk.

5. STAFF REPORTS

Mayor Rowe introduced Reserve Officer Dave Pierce. The reserves officers do not receive pay for their service and sometimes buy some of their own equipment.

Officer Smith included a document showing Kara has been with the Police Department for one year as of February 5th. The stats show the following:

Deployments 54	Called Outs 24	Facility Searches 2
Arrests 39	Felony Probation Violations 16	Citation in Lieu of Custody 34
Impounds 18	Affidavit Expertise Testimonials 4	Search warrants 6

Findings:

Methamphetamine 44	Marijuana 31	Prescriptions 11
Heroin 4	Firearms 11	

Cash \$1,370 Over \$20,000 recovered stolen property.

Councilor Chappelle asked if there any other drug detection dogs in the area. Officer Smith said there were four when Kara came to Coquille, but do to the legalization of marijuana, and dog retirements, Kara is the only one. Coquille Tribal police kept their dog because the tribal land falls under federal law where marijuana is not legal. North Bend has a K-9 that they are still training and hope to certify. The dog with the Coos County Sherriff department is used for tracking. Mayor Rowe noted that Kara was purchased with donated funds.

Library Director Conner said there will be a book sale will be in the next couple of months, and Trivia Night will be held on May 9th with a roaring 20's theme.

Fire Chief Waddington thanked everyone who attended the attended the 18th Annual Pancakes for Life event. The funds go to the Emmanuel Burn Center, which are used for children to attend a weeklong camp.

Public Works Director/Planner Urban said today the Fish and Wildlife grant site came online and the fish station grant will be due on March 13th.

Finance Director Dufner said the Reitman Trust Fund earned 2.25% in February with duration of 2.30 years.

6. CITY MANAGER'S REPORT

City Manager Marchant said he had a conversation with PBS Engineering about China Creek Forest the old landfill, and they said it would be hard to get a clean bill of health. The simplest answer is to just keep it, or get a new measurement of the area where the trash is located, which would be very expensive. The City could have a possible purchaser take on the risk. He also said received an email from the Stuntzner Engineering about getting the bid out for the timber sale. Mayor Rowe asked if the request for municipal judge had been posted, and Marchant said it had.

7. PUBLIC PARTICIPATION

Ollie Huffman, 2340 Shelly Rd, asked how many officers are on the force. Officer Smith said 6 fulltime and 3 reserve officers at different levels. She asked how many can write tickets, and Smith said they all can. She asked if a "J turn" is illegal at the jail. Officer Smith said usually it is illegal. She thanked the Police Department for patrolling by her house even though people are still speeding. She thanked the Mayor for apologizing to her for the treatment she received at the previous council meeting.

George Johnson, 1249 W 14th Street, asked if there were going to be any free swim days this year. He thought they had been provided due to economic issues for families, and he thinks they are important and hope they continue. Service organizations, parents, and businesses have donated to this program over the past 12 years. He understands that there have been some problems of capacity on free swim days. He would like the pool staff to handle the number to be admitted, and give those who cannot enter a swim ticket for a different day. He suggested the rules be posted for all to see, and if the children do not adhere to the rules there needs to be consequences. Mayor Rowe said the pool loses money and staff is struggling to make it at least break even. Mayor Rowe said the free swim days will not take place this year. Pool Manager Joe Nichols said he does not want to take the free swim days away, but would like to have a family night instead.

Kathy Simonetti, 16 E. 1st Coquille, Chamber of the Commerce President, said the theme for Gay 90's is "Follow the River Brick Road." They will be looking for someone to design a logo for the buttons.

Suzzane Swan, 94576 Shelly Rd, said the community is concerned about K9 Kara barking and not responding to the handlers command, and the police logs show Kara alerts on marijuana. Ms. Swan asked who amends the City Ordinances, and Mayor Rowe responded that council does amendments. Officer Smith said Kara is OPI certified and that includes personal protection. Officer Smith said he has not had a problem with her minding him. When she is in service, which is when she is in the car, she barks because she thinks it time to work. Also, she is not imprinted with marijuana, but some arrests have multiple types of drugs found. Councilor Chappelle asked if all dogs go to the same training, Officer Smith said they do not, and the City chose Adlerhorst, which operates under federal standards. Swan then asked if the decorative art work at the wastewater plant was included in the original plan, and what was the cost. Mayor Rowe said the cost was \$225,000. Finance Director Dufner said the decorative art work was part of the overall bid for the wastewater treatment plant. There were several participants involved in the financing for the decorative wall at the cost of \$225,000. The loans will be paid in 20 and 40 years and there is no way to tell which agency the money came from. Councilor Graham asked if the contractor offered not to do the wall, and City Marchant replied that yes, they had, with very little cost savings because the walls themselves could not be deleted. The wall decoration was chosen for cost savings due to the low maintenance once it was complete.

Tom Olson, 57 N Adams, asked if there could be a stop sign at 1st Street and N. Adams Street to get the traffic to slow down. The crosswalk is a hazard, and maybe more people would go downtown. Mayor Rowe said that could be put on the next safety committee meeting agenda.

Jackie Pinkston, 490 E. 1st Street, Coquille, asked what it costs a year to maintain the pool, and she felt the free swim days help support the pool. She wanted to thank the library, and Shelly from the library, for helping with the preschoolers literacy program. Kiwanis provided a carpet for the children to set on during story time at the school.

Hugh Pinkston, 490 E. 1st Street, Coquille, said he has seen a lot of changes over the years, and he would like to see the new library. He is glad to see that Council supports that goal. Mayor Rowe said the rent money from McKay's goes back into the library fund. Councilor Graham said the City Council stated that they wanted to go forward with the design phase of the library.

Bob Beers, Crest Acres Rd., Coquille, is in support of the free swim days. He said he filled out the survey stating the road way from 2nd Street to Johnson Street needed to be fixed, and it completed within a couple of weeks. He said people are making J turns in front of the post office, and U turns in front of the mail box in front of the community building on a regular basis.

Rich Fish, Rink Creek Rd., Coquille, thanked the City for the endorsement of the new public library. He expressed how important the library is to a small town, and how it is used by children and people of all ages. He encouraged City Council to continue to support the library. He thinks that if the Council meetings were moved to 6:00 p.m. more people would attend.

Sharon Neilsen, 275 S. Irving, Coquille, said there is a house near hers that homeless people occupied, and now there is more trash around the home. They called the police department. She asked about the regulations on abandoned houses. City Attorney Muenchrath said the City is working on an ordinance, and hopefully it can go to a committee next month. Officer Smith said it is important to call dispatch as soon as they see something suspicious.

Janet Reed, 81 E. 1st Street, Coquille, agreed with Mr. Olson that we need a stop sign at 1st and Adams, because the cross walk is not safe. She asked if the landlord is responsible for the sidewalk, and Mayor Rowe said yes. She said the sidewalk around her meter is not level, and Public Works Director Urban said he could have someone look at it. She said her awning is very dirty, and would the City write the owner a letter to clean it. Mayor Rowe said that is between her and her landlord and the City would not be involved. She asked about the sidewalk in front of Bill's Place. She said is terrible, and asked if the City could write a letter to the owner, Mayor Rowe said he would speak to the owner.

Councilor Short thanked everyone who spoke in support about the free swim program.

Ethel Petrey, Shelly Rd., Coquille, asked if the council packet is delivered to the library. City Recorder Collins answered that it is delivered. She asked when the budget meeting is scheduled, and Finance Director Dufner said it is set for April 20th at 7:00 p.m.

Mayor Rowe thanked everyone for asking questions and being involved in government.

8. CONSENT CALENDAR

• **Council Minutes of March 2, 2015**

Councilor Capehart made a motion to approve the consent calendar. Councilor Heaton seconded the motion, and all voted in favor.

9. PUBLISH RFQ FOR PARKS, RECREATION, AND OPEN SPACE MASTER PLAN

Planner Urban said he included a copy of the request for qualifications (RFQ) for the Parks, Recreation and Open Space Master Plan. If council approves the RFQ, it will then be advertised. Councilor Heaton made a motion approve the request for qualification for publication. Councilor Chappelle seconded the motion, all voted in favor.

10. ADJOURN CITY COUNCIL MEETING

Mayor Rowe adjourned the meeting at 8:20 p.m.

Mayor, Matt Rowe

City Recorder, Rene Collins

CITY OF COQUILLE URBAN RENEWAL AGENCY MEETING
March 2, 2015

1. CALL TO ORDER

Chairman Wiese called the meeting to order at 8:30

2. CONSENT CALENDAR:

• **URBAN RENEWAL AGENCY MINUTES OF JANUARY 5, 2015**

Member Heaton made a motion to approve the January 5, 2015 Urban Renewal Minutes. Member Short seconded the motion, and all voted in favor.

3. Rietman Park Grant Match

Public Works Director Urban said the Rietman Park needs a few items, such as lighting, sidewalks, and a picnic shelter. The lights would be similar to those at the Credit Union, so the lights would have the ability to have a portion turned off when not needed. A picnic shelter would be a nice addition. Rotary will possibly fund most of the picnic shelter and also donate labor. A local contractor said he would oversee the project. Some installation of pathways is also planned. Member Graham asked if they would match those installed lights on South Adams, Urban said he could check on getting the same style. Chairman Wiese felt like these things should go through committees in the future before the project is brought to URA. Urban said when the park plan is completed the committee will have more work. City Attorney Muenchrath said that he would advise there be a set amount being asked for after going to committee.

Brandy Olmstead, 1742 Grape Ct., Coquille, is concerned about spending \$74,683 for a park when the master park plan is not complete. Also, citizens are concerned about 5th Street Park and what it needs. Urban said this park is in the URA district and 5th Street Park is not. Member Heaton said an Eagle Scout has done some repairs to the park. Ms. Olmstead said some children have said the tennis courts are locked and the bathrooms are dirty. Urban will check on signage for the lights and tennis court.

Kathy Simonetti, 540 N Elliot, believes there is sign on the at the tennis court stating to get the key at City Hall. She asked what percentage the City receives on a project, and Chairman Wiese said a city project could receive 100% of the project funding. Urban said if the URA will commit some funds it will be used as matching funds for a grant application. Chairman Wiese asked if \$13,600 is the amount he needs from URA, and Urban said that was correct. Chairman Wiese really wants to see the lights installed. Member Graham said if the Rotary puts in their amount, then URA would only need to pay around \$1,000, and we should ask the Oregon State Parks for as much as possible. Urban said the \$13,600 would be enough match for the grant if Rotary does not fund the project. Also, Oregon State Parks does look at the match, and considers it when funding. Member Rowe made a motion to fund the Rietman Park project for \$13,600. Member Capehart seconded the motion. Chairman Wiese and Member Heaton and Graham voted against the motion all others voted in favor.

4. ADJOURN URBAN RENEWAL AGENCY MEETING

Chairman Wiese adjourned the meeting at 9:01 p.m.

Chairman, Loran Wiese

City Recorder, Rene Collins