

**CITY OF COQUILLE
CITY COUNCIL MEETING MINUTES
January 6, 2014**

COUNCIL PRESENT: Mayor Rowe, Council President Loran Wiese, Councilors Dennis Graham, Susan Heaton, Fran Capehart, Dave Chappelle, and Linda Short.

STAFF PRESENT: City Manager Ben Marchant, Finance Director Dufner, Fire Chief Waddington, Library Director Conner, City Recorder Collins

PRESS: None

AUDIENCE: A roster of those present is on file in the City Recorder's Office

Work Session opened at 6:00

Work session closed at

1. CALL TO ORDER

Mayor Rowe called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. MAYOR COMMENTS

Mayor Rowe said last year was an exciting year in City government, a lot of progress was made and goals were accomplished. Mayor Rowe is looking forward to working with staff, council and the citizens to complete more goals.

4. COUNCIL COMMENT

Councilor Heaton said she had a nice Christmas and a quiet New Year's Eve due to the Police Department patrolling and making arrests. Councilor Heaton said Councilor Short did a ride along with Officer Smith on New Year's Eve.

Councilor Wiese said he spoke with the people who rent space at the Nosler Building for their organic store and they have until May to move.

Councilor Short said she rode with Officer Smith on New Year's Eve and enjoyed the educational evening. During the evening she visited the jail 3 times and witnessed other stops. Councilor Short said some of the audience does not hear council members when they speak during the meeting and she encouraged the audience to let them know when they cannot hear what is being said. The Valentine Ball is February 8th at the Community Center. Half of the proceeds go to the Canine Unit and the other half will go to the carousel project. She invited everyone to come. The tickets are \$20 per person and they will be available at the Emporium, City Hall, Chamber and the Police Officers. She thanked everyone who went on the Christmas House Tour and they collected around \$1,300.

Councilor Capehart said happy 2014. The hospital put on a wonderful Christmas dinner with over 260 people attending and 45 inbound meals served. The Valentine Ball is Feb. 8th. On January 18th at 6:00 p.m. the Coquille Chamber Dinner, Taste of the Greater Coquille Valley, will be held at the Community Center.

5. STAFF REPORTS

Fire Chief Waddington said there were no changes, Councilor Short said the Fire Department participated in several events during the month of December and that is incredible. Fire Chief Waddington said that because of his great staff and volunteers it allows them to participate in all the events.

Library Director Connor said she had nothing to add to her report. Councilor Short thinks it is wonderful they have an adult reading program.

Finance Director Dufner said the investment account is earning 3.53% on the Reitman Trust Fund. He is reviewing the draft financial statements and preparing the financial analysis. The projects he will be working on; program that allows payment of water bills online and accepts credit card payments. He will continue to work on the municipal court program when we have an attorney. The City website has had some issues over

the past month due to the server crashing and the web site software does not like internet explorer version 11 which should be corrected in the future.

6. CITY MANAGER'S REPORT

City Manager Marchant said that at the end of the year luncheon the following awards were presented to some outstanding and dedicated employees; Becky Ryder from the Utility department always stays late to get the job done and she is a model employee. Elizabeth Rivera from the Library is always there to support her supervisor and staff and she is an outstanding public speaker and employee. Ray Doan Superintendent of the Water and Waste Water Plant has been with the city 18 years. He worked every day in the month of December 2012. He has the dedication, pride and ownership of his job. Officer Smith has done the planning, promoting, and fund raising of the K9 Unit Project which is becoming a reality. Smith showed a lot of initiative because these activities are not in his job description. These type of employees need to be recognized. There will be more expenses for the purchase of the dog and training; any donations are greatly appreciated. City Recorder Rene Collins was recognized for all of her hard work, commitment to the community which goes beyond her job description. City Manager Marchant wants everyone to congratulate the award recipients the next time they see them.

Marchant has received a number of calls about the GP site for temporary use and from some developers. He included a letter he received from Paul & Suzanne Swan inquiring about using 3-5 acres of the GP property for a short time use to create an Outdoor Family Recreation area such as a go-cart track. Another person has asked for an area to store building materials for a short term lease of approximately 6 months. Marchant said we need to consider these uses as we do not have a large developer at this time. We need to increase foot traffic and encouraged council to think outside the box when people are asking for use of the GP site. Councilor Graham said that in the past when construction companies use the land they tend to leave a bigger mess. He was also concerned about the business activities because he does not believe the master plan for the property does not include recreational activities. Councilor Heaton said she is concerned about the go-carts and the liability if a person gets hurt and the noise may take away from the tranquility of the river but she wants to see activity and thinks these ideas need to be pursued. City Manager Marchant said until he receives an actual proposal from someone there is no decision to be made.

7. PUBLIC PARTICIPATION

Dawn Britton, 1897 N Fir Coquille, said she is an active volunteer in the community and several people are interested in having a ping pong table at the Community Center and if that is a possibility she will solicit donations for the project. Councilor Wiese said they used to have it on the stage, but he is not sure about the lighting. Councilor Capehart asked if she wanted to have day or evening time, Britton was not sure at this time. Councilor Wiese said if it is during open gym then the time is not an issue. Council thought the idea was great and it could be in the hall of the large gym by the doors. City Manager Marchant encourage Ms. Britton to present her idea to the council before proceeding to discuss the process and who would be in charge of the paddle, is the city going to be responsible for the maintenance of the tables and supplies are the questions that need to be answered. Ms. Britton was thinking that volunteers could be the ones responsible for checking out the paddle to the users. Ms. Britton will work on a plan with City Manager Marchant.

Paul Swan, 94576 Shelly Lane, said he and his wife are in the preliminary fact finding part of the go-cart business and he thinks it could increase the foot traffic on the GP site. They would like to have some family activities at the GP site. Councilor Short asked if they would be responsible for the cost of the go-carts and any site work, Mr. Swan said yes they would. Councilor Heaton is concerned about the liability if someone is injured. Swan said they have been working with an insurance agent to see what would be needed. Mayor Rowe said that this a good opportunity to brain storm about possible low impact activities at the GP site.

8. CONSENT CALENDAR

- City of Coquille Council Meeting Minutes December 2, 2013
- City of Coquille Council Meeting Minutes December 16, 2013

Councilor Capehart made a motion to approve the consent calendar as presented. Councilor Short seconded the motion; all voted in favor.

9. PROPOSAL TO LOCATE A FARMER'S MARKET AT THE GP SITE BY DON DELYRIA

Don Delyria, 275 N Alder, said there has been a farmers market for several years in front of the Community Center which was run by Jerry Klink the last three years. He has been asked by Jerry Klink to take the project on again as he is experiencing some health issues. Mr. Delyria said he will put the Farmer's market under Operation Coquille because they have a corporate structure which will help with the insurance He would like to have the Farmer's market at the GP site because the sprinkler system at the community building has been damaged, the market would have better visibility from the highway, and there could be grant money available

to help develop the Farmer's market. Councilor Short asked where would it be located; Delyria said there are three possible locations and porta- potties would be provided. Councilor Heaton asked what type of signage would there be, he said it would be on the fence and possibly some banners. Councilor Graham said that the GP site would be a good place for it and it would open up the parking at the community building. Council would like to see a proposal in writing.

10. LETTER OF AGREEMENT WITH COQUILLE VALLEY HOSPITAL FOR UTILIZATION OF COMMUNITY BUILDING

City Manager Marchant said he met with Colleen Todd about emergency operations planning and the Coquille Valley Hospital would like to have an agreement with the City to use the Community Center in case of a medical emergency. Councilor Heaton asked if he had thought about using Jefferson School, Marchant said yes but it is not ready to provide that type of service at this time. Councilor Wiese made a motion to approve the letter of agreement with the Coquille Valley Hospital for the utilization of the Community Building. Councilor Chappelle seconded the motion, all voted in favor.

11. ADJOURNMENT

Mayor Rowe adjourned the council meeting at 8:07 p.m.

Mayor, Matt Rowe

City Recorder, Rene Collins